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1. **A. CALL TO ORDER** –Mayor Soiseth called the meeting to order at 5:02 p.m.  
PRESENT: Councilmembers Amy Bublak, Bill DeHart, Matthew Jacob, Steven Nascimento, and Mayor Soiseth.  
ABSENT: None
  2. **PUBLIC PARTICIPATION:** None
  3. **DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS:** None
  4. **WORKSHOP: INFORMATION TECHNOLOGY** - Council will receive information related to Information Technology and Information Technology Subcommittee meetings. The presentation will include discussion related to City Web Page Update, Citywide Phone System, Council Chambers Technology, Electronic Agenda, City Storage/Server Systems, City UPS Systems, Internet Access Systems Upgrade, PD IBM Server (current CAD/RMS), 9X PSF Video Distribution System, Electronic Plan Check, GIS System, New World, Desktop Replacement, System Center Configuration Manager, Windows 7 Deployment, Street Crimes Unit, Microsoft 2013, Johnson Controls Environmental Controls (PSF), PROWATCH Security Systems (City Hall, Municipal Services, Public Safety Facility, Transportation Center), Maxpro Video Systems (PSF), 2FA DUAL AUTHENTICATION System & Reader Installation (PSF), Mobile Computer Systems (PD), NEW Patrol Vehicles System Programming, Current Radio System Dispatch Center (Motorola Interface), Microsoft Outlook, and Tablet & Laptop Research and Identification of Best Use for City, and any other matters that may fall within the jurisdiction of Information Technology.

Councilmember Jacob provided introductory remarks noting he has been impressed during his involvement on the Information Technology Subcommittee with the developments and efforts of the IT Department. He also commented that the release of the updated City website is on track for January 2016.

Police Captain Amirfar provided an update on Information Technology and Information Technology Subcommittee meetings. Captain Amirfar noted the upcoming release of a revised, customer service oriented City website, implementation of a new Citywide phone system, Council Chamber technology upgrades focusing on transparency and communication, and an electronic agenda system that will provide a paperless option.

Captain Amirfar also provided information about current and future City storage/server system needs and requirements, City UPS systems, Internet Access System upgrades utilizing multiple carriers to eliminate downtime, Wi-Fi upgrades, and the new On Base document imaging system that will allow for a higher level of security.

Additional upgrade information presented included an Electronic Plan Check system that will provide significant user efficiency and accountability, and plans to replace an aging GIS System.

Captain Amirfar spoke regarding ongoing efforts and continual updates to the New World Financial Management System, systematic replacement of desktop computers, and new technology and software updates to Windows 7, the Street Crimes Unit, Microsoft 2013, and Microsoft Outlook.

Captain Amirfar also updated the Council on environmental control technology at the Public Safety Facility and PROWATCH Security Systems for City facilities.

Captain Amirfar highlighted the IT Department's research and identification of the Surface 3 and Del XPS (newer models) as "best use" products for the City's computer needs.

Captain Amirfar provided information regarding 2FA Dual Authentication System & Reader installation at the Public Safety Facility, ongoing mobile computer system maintenance and programming of new patrol vehicles, and the current police radio system.

Council and staff discussion included the need for transparency and communication with the public, source of funding for Council Chamber enhancement coming from accumulated Public, Educational, and Government Access (PEG) monies, enhancements to public viewing of Council meetings, and police body cameras and associated storage/server requirements.

City Manager Roy Wasden and Captain Amirfar praised the IT Department team for their outstanding efforts.

**5. ADJOURNMENT:**

Motion by Councilmember Bublak, seconded by Councilmember DeHart, to adjourn the meeting at 5:36 p.m.

RESPECTFULLY SUBMITTED

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Kellie E. Weaver  
City Clerk