

# City Council Agenda



APRIL 13, 2021

6:00 p.m.

City of Turlock Yosemite Room

156 S. Broadway, Turlock, California

---

**NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.**

**THIS MEETING WILL BE OPEN TO THE PUBLIC. SEATING CAPACITY WILL BE LIMITED TO THE FIRST 14 PEOPLE, ON A FIRST COME FIRST SERVE BASIS. COMPLIANCE WITH ALL HEALTH & SAFETY GUIDELINES INCLUDING COVID-19 SCREENING, TEMPERATURE CHECKS, FACE COVERINGS, AND PHYSICAL DISTANCING MEASURES WILL BE REQUIRED FOR IN-PERSON ATTENDANCE. PLEASE PLAN TO ARRIVE APPROXIMATELY 15 MINUTES PRIOR TO THE SCHEDULED MEETING START TIME TO ALLOW FOR SCREENING PROCESSES. FOR MORE INFORMATION, PLEASE VISIT THE CITY OF TURLOCK WEBSITE AT [WWW.CITYOFTURLOCK.ORG](http://WWW.CITYOFTURLOCK.ORG).**

**THIS MEETING WILL BE STREAMED ON THE CITY OF TURLOCK WEBSITE AT [WWW.CITYOFTURLOCK.ORG](http://WWW.CITYOFTURLOCK.ORG) AND BROADCASTED ON SPECTRUM CHANNEL 2. MEMBERS OF THE PUBLIC MAY ALSO PARTICIPATE IN THE MEETING VIA THE FOLLOWING METHODS:**

**JOIN BY CLICKING ON THE MEETING LINK: <https://us02web.zoom.us/j/84924629186>**

**OR**

**JOIN BY ACCESSING THE ZOOM WEBSITE: <https://zoom.us/join>  
WEBINAR ID: 849 2462 9186**

**OR**

**JOIN BY TELEPHONE: 669-900-6833  
WEBINAR ID: 849 2462 9186**

---

Mayor  
**Amy Bublak**

Council Members

**Nicole Larson**  
**Andrew Nosrati**

**Rebecka Monez**  
**Pam Franco**  
Vice Mayor

Acting City Manager  
**Gary R. Hampton**  
City Clerk  
**Jennifer Land**  
Interim City Attorney  
**George A. Petrulakis**

---

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** The Turlock City Council meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**EQUAL ACCESS POLICY:** If you have a disability which affects your access to public facilities or services, please contact the City Clerk's Office at (209) 668-5540. The City is committed to taking all reasonable measures to provide access to its facilities and services. Please allow sufficient time for the City to process and respond to your request.

**NOTICE:** Pursuant to California Government Code Section 54954.3, any member of the public may directly address the City Council on any item appearing on the agenda, including Consent Calendar and Public Hearing items, before or during the City Council's consideration of the item.

**AGENDA PACKETS:** Prior to the City Council meeting, a complete Agenda Packet is available for review on the City's website at [www.cityofturlock.org](http://www.cityofturlock.org) and in the City Clerk's Office at 156 S. Broadway, Suite 230, Turlock, during normal business hours. Materials related to an item on this Agenda submitted to the Council after distribution of the Agenda Packet are also available for public inspection in the City Clerk's Office. Such documents may be available on the City's website subject to staff's ability to post the documents before the meeting.

- 
0. A. CALL TO ORDER
  - B. SALUTE TO THE FLAG
  - C. ROLL CALL
  - D. DECLARATION OF CONFLICTS

1. CLOSED SESSION:

*The Closed Session item(s) for this meeting have been agendaized and will be heard toward the latter part of the meeting.*

2. APPROVAL OF AGENDA AS POSTED OR AMENDED

This is the time for the City Council to remove items from the agenda or to change the order of the agenda. Matters may be taken up out of order of the established agenda by a four-fifths vote of the City Council.

3. PROCLAMATIONS, RECOGNITIONS, APPOINTMENTS, ANNOUNCEMENTS, PRESENTATIONS, AND BRIEFINGS:

- A. Proclamation: Animal Care and Control Appreciation Week, April 11-17, 2021, accepted by Police Dispatch Supervisor Maribel Rodriguez
- B. Proclamation: National Telecommunicators Week, April 11-17, 2021, accepted by Animal Control Officer Katie Walthrop
- C. Proclamation: City of Turlock Volunteers, accepted by Human Resources Manager Sarah Eddy, Volunteers in Police Service George Plisko, and Explorer Corporal Destiny Martinez
- D. Appointment: League of California Cities Executive Committee Members
- E. Briefing: COVID-19 Update, presented by Interim Fire Chief Gary Carlson

4. PUBLIC PARTICIPATION

**MEMBERS OF THE PUBLIC WISHING TO ADDRESS THE CITY COUNCIL WILL BE GIVEN THE SAME TIME ALLOTMENT FOR COMMENTS AS NORMALLY ALLOWED FOR MEETINGS SUBJECT TO THE PROVISIONS OF EXECUTIVE ORDER N-29-20.**

Pursuant to California Government Code Section 54954.3(a), this is the time set aside for members of the public to directly address the City Council on any item of interest to the public that is within the subject matter jurisdiction of the City Council and to address the Council on any item on tonight's agenda, including Consent Calendar items. If you wish to speak regarding an item on the agenda, you may be asked to defer your remarks until the Council addresses the matter.

Pursuant to California Government Code Section 54954.2(a)(3), no action or discussion may be undertaken on any item not appearing on the posted agenda, except that the City Council, or its staff, may briefly respond to comments or questions from members of the public, provide a reference to staff or other resources for factual information, or direct staff to place the issue on a future agenda.

5. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA, EXCEPT BY TITLE: None

---

**6. CONSENT CALENDAR:**

Information concerning the consent items listed hereinbelow has been forwarded to each Councilmember prior to this meeting for study. Unless the Mayor, a Councilmember or member of the audience has questions concerning the Consent Calendar, the items are approved at one time by the Council. The action taken by the Council in approving the consent items is set forth in the explanation of the individual items.

- A. Resolution: Accepting Weekly Demands of 2/28/21 in the amount of \$3,947,951.61; Weekly Demands of 3/11/21 in the amount of \$1,136,423.86; Weekly Demands of 3/18/21 in the amount of \$4,977,216.15; Weekly Demands of 3/25/21 in the amount of \$906,008.18
- B. Motion: Accepting Minutes of the Regular Meeting of February 9, 2021; Minutes of the Special Meeting of February 23, 2021
- C. Motion: Approving Amendment No. 2 to the Agreement between the City of Turlock and Websoft Developers, Inc. for a Mobile Work Order Management Software System to increase the compensation by \$24,185 for a total not-to-exceed amount of \$183,935.81
- D. Resolution: Appropriating \$10,000 from Fund 201 "Federal Asset Forfeiture" unassigned reserves to account number 201-20-241.44030\_078 "Minor Equipment Special Investigations Unit" for the purchase of a hydraulic dump trailer to be used for cannabis compliance operations and transporting of items
- E. Resolution: Appropriating \$6,000 from Fund 501 unassigned reserves to account number "501-10-130.43226 - Document Imaging System" for the Agreement between the City of Turlock and Konica Minolta Business Solutions USA, Inc. regarding a software upgrade to the OnBase Electronic Content Management (ECM) Solution
- F. Resolution: Approving modifications to the job description for the position of Executive Administrative Assistant – City Manager's Office/Deputy City Clerk, effective April 13, 2021
- G. Resolution: Approving a Memorandum of Understanding with the 38th District Agricultural Association and authorizing the City Manager to execute Facility Use Rental Forms for use of the Stanislaus County Fairgrounds
- H. Resolution: Reaffirming the Director of Emergency Services Proclamation of Existence of a Local Emergency in response to COVID-19

**7. FINAL READINGS:** None**8. PUBLIC HEARINGS:**

*Public Hearing Item 8A continued from the March 23, 2021 City Council meeting.*

- A. Request to approve a Substantial Amendment to the Fiscal Year 2020-2021 Annual Action Plan for the Community Development Block Grant (CDBG) Program to program CDBG Coronavirus (CDBG-CV) Round 1 and 3 funds and authorize submittal to the United States Department of Housing and Urban Development (HUD); and authorize the City Manager to execute all necessary related documents AND approve an updated Citizen Participation Plan for use in public outreach of federally-funded grant programs offered by the United States Department of Housing and Urban Development (HUD) as proposed (*Pitt*)

---

**Recommended Action:**

Resolution: Approving a Substantial Amendment to the Fiscal Year 2020-2021 Annual Action Plan for the Community Development Block Grant (CDBG) Program to program CDBG Coronavirus (CDBG-CV) Round 1 and 3 funds and authorizing submittal to the United States Department of Housing and Urban Development (HUD); and authorizing the City Manager to execute all necessary related documents

Resolution: Approving an updated Citizen Participation Plan for use in public outreach of federally-funded grant programs offered by the United States Department of Housing and Urban Development (HUD) as proposed

**9. ACTION ITEMS:**

- A. Request to accept the City of Turlock's audited Financial Statements for the fiscal year ended June 30, 2020 and related reports (*Hampton/Envia*)

**Recommended Action:**

Motion: Accepting the City of Turlock's audited Financial Statements for the fiscal year ended June 30, 2020 and related reports (*Hampton/Envia*)

**10. CITY MANAGER REPORTS/UPDATES**

City Manager reports/updates are provided for informational purposes only and no action or discussion may be undertaken. The City Manager may direct department heads to provide reports/updates at the City Manager's request.

- A. Administrative Services
1. Housing Workshop Follow-up (*Pitt*)
  2. Unsheltered Homeless and Encampments Crisis Update (*Hampton/Williams*)
- B. Development Services
1. Monthly Department Update (*Bray*)
- C. Municipal Services
1. Monthly Department Update (*Brown*)

**11. COUNCIL ITEMS FOR FUTURE CONSIDERATION**

Requests for Council items for future consideration will be scheduled in accordance with Resolution No. 2008-019.

**12. COUNCILMEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS**

Councilmembers may ask questions, provide comments, and make brief announcements on notable topics of interest. The Brown Act does not allow discussion or action by the legislative body.

**13. CLOSED SESSION:**

- A. Threat to Public Services or Facilities, Cal. Gov't Code §54957(a)  
"This chapter shall not be construed to prevent the legislative body of a local agency from holding closed sessions with the Governor, Attorney General, district attorney, agency counsel, sheriff, or chief of police, or their respective deputies, or a security consultant or a security operations manager, on matters posing a threat to the security of public buildings, a threat to the security of

---

*essential public services, including water, drinking water, wastewater treatment, natural gas service, and electric service, or a threat to the public's right of access to public services or public facilities."*

Consultation with: Interim Fire Chief Gary Carlson and Interim City Attorney George A. Petrulakis

- B. Conference with Labor Negotiators, Cal. Gov't Code §54957.6(a)  
*"Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation."*  
Agency Designated Representative: Human Resources Manager Sarah Eddy  
Employee Organization: Turlock Associated Police Officers  
Employee Organization: Turlock City Employees Association  
Employee Organization: Turlock Firefighters Association-Local 2434  
Employee Organization: Turlock Management Association-Public Safety  
Unrepresented Employees: Accountant, Sr., Administrative Analyst, Administrative Services Director, Assistant to the City Manager for Economic Development/Community Housing, Chief Building Official, City Clerk, Community Housing Program Supervisor, Deputy Director Development Services/Planning, Development Services Director, Development Services Supervisor/City Surveyor, Executive Administrative Assistant/Deputy City Clerk, Executive Administrative Assistant/Municipal Services, Executive Administrative Assistant/Public Safety, Fire Chief, Human Resources Analyst, Sr., Human Resources Manager, Human Resources Technician, Information Technology Manager, Legal Assistant, Municipal Services Deputy Director, Municipal Services Director, Office Assistant I, Parks, Recreation and Public Facilities Director, Parks, Recreation and Public Facilities Manager, Payroll Coordinator, Police Business Unit Supervisor, Police Chief, Principal Civil Engineer, Regulatory Affairs Manager, Transit Manager, Utilities Manager, and Water Quality Control Division Manager.
- C. Public Employee Discipline/Dismissal/Release, Cal. Gov't Code §54957(b)(1)
- D. Public Employee Performance Evaluation, Cal. Gov't Code §54957(b)(1)  
Title: Interim City Attorney

**14. REPORTS FROM CLOSED SESSION**

**15. ADJOURNMENT**