

1. **A. CALL TO ORDER** – Mayor Soiseth called the meeting to order at 6:03 p.m.  
PRESENT: Councilmembers Gil Esquer, Bill DeHart, Amy Bublak, Matthew Jacob, and Mayor Gary Soiseth.  
ABSENT: None
  
- B. SALUTE TO THE FLAG**
  
2. **PROCLAMATIONS, PRESENTATIONS, RECOGNITIONS, ANNOUNCEMENTS & APPOINTMENTS:**
  - A. Recognition: Employee of the Month, September 2018, Purchasing Coordinator Lisa Quiroga  
  
Mayor Soiseth issued a Certificate of Recognition to Purchasing Coordinator Lisa Quiroga as the Employee of the Month award winner for September 2018.
  
  - B. Proclamation: Code Enforcement Officer Appreciation Week, October 7-13, 2018, accepted by Fire Marshall Mark Gomez  
  
Mayor Soiseth issued a Proclamation to Fire Marshal Mark Gomez, Public Safety Business Analyst Christi Burbank, and Neighborhood Preservation Officer Ruben Wegner in recognition of Code Enforcement Officer Appreciation Week, October 7-13, 2018.
  
  - C. Presentation: Pet of the Month, presented by Animal Services Supervisor Glenna Jackson  
  
Animal Services Supervisor Glenna Jackson presented information about the Pet of the Month Program for October 2018 including adoption fees sponsored by Turlock Management Association – Public Safety (TMAPS), recent pet adoptions, monthly promotion, and contact information for the Turlock Animal Shelter.
  
3. **A. SPECIAL BRIEFINGS:**
  1. Stanislaus Regional Water Authority (SRWA) Regional Surface Water Supply Project, presented by SRWA General Manager Bob Granberg  
  
SRWA General Manager Bob Granberg provided an update regarding the Regional Surface Water Supply Project including project overview, goals, timelines, capacity, and other potential project partners.  
  
Council, General Manager Granberg, and staff discussed this item.  
  
City of Ceres City Manager Toby Wells provided an update on groundwater status in Ceres.  
  
Municipal Services Director Michael Cooke provided an update on groundwater status in Turlock.

**B. PUBLIC PARTICIPATION**

The following members of the public spoke:

Stanislaus County Turlock Public Library Supervising Librarian Diane Bartlett  
 Robert Allen representing the Fired Up group  
 Brad Bates

**4. A. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA**

**Action:** Motion by Councilmember DeHart, seconded by Councilmember Esquer, waiving reading of all ordinances on the agenda, except by title. Motion carried 5/0 by the following vote:

Councilmember Esquer	Councilmember DeHart	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

**B. DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS:** None

**C. DISCLOSURE OF TOP TEN/MAXIMUM CONTRIBUTORS**

*Mayor Soiseth noted a Green Sheet for the Top Ten/Maximum Contributors.*

**5. CONSENT CALENDAR:**

*Mayor Soiseth announced that at the request of Councilmember Esquer and community member Milt Trieweiler Consent Calendar Item 5D would be removed for separate consideration and at the request of Councilmember DeHart Consent Calendar 5F would be removed for separate consideration.*

**Action:** Motion by Councilmember Jacob, seconded by Councilmember DeHart, adopting the amended consent calendar. Motion carried 5/0 by the following vote:

Councilmember Esquer	Councilmember DeHart	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

- A. **Resolution No. 2018-278:** Accepting Weekly Demands of 8/23/18 in the amount of \$1,671,561.56; Weekly Demands of 8/30/18 in the amount of \$1,335,769.76; Weekly Demands of 9/6/18 in the amount of \$435,660.13; Monthly Demands of 6/30/18 in the amount of \$2,107,844.62
- B. **Motion:** Accepting Minutes of the Special Meeting of June 6, 2018; Minutes of the Regular Meeting of June 12, 2018; Minutes of the Regular Meeting of June 26, 2018; Minutes of the Special Meeting of July 3, 2018
- C. **Motion:** Approving an Agreement between the City of Turlock and the 38<sup>th</sup> District Agricultural Association for the purpose of parking and turn around for the participants in the annual Christmas Parade to be held on Friday, December 7, 2018
- D. *Removed for separate consideration.*

- E. **Resolution No. 2018-279**: Appropriating \$51,000 to account number 416-51-540.43361 "North Valley Regional Recycling Water Project Implementation Support" funded by a transfer from Fund 410 "Water Quality Control" unallocated reserves for the North Valley Regional Recycled Water Project (NVRWP) with Del Puerto Water District
  - F. *Removed for separate consideration.*
  - G. **Resolution No. 2018-280**: Authorizing the transfer of \$16,000 from account number 110-20-200.43060\_002 "Contract Services Drug Enforcement Task Force" to account number 110-20-200-41001 "Full Time Salaries" and \$9,000 from account number 110-20-210.41002\_006 "Part Time Help Communications" to account number 110-20-200-41001 "Full Time Salaries", establishing the Police Business Unit Supervisor as an allocated position, and removing the Public Safety Business Unit Analyst from the list of allocated positions for the remainder of Fiscal Year 2018-2019
  - H.
    1. **Resolution No. 2018-281**: Approving a new job description for the position of Public Safety Business Analyst-Fire and reclassifying one (1) employee from the position of Staff Services Assistant, effective November 1, 2018
    2. **Resolution No. 2018-282**: Authorizing the transfer of \$8,559 from account number 110-30-300.41001 "Full Time Salaries" to account number 110-30-220.41001 "Full Time Salaries" for the increased salary and benefit costs associated with reclassifying one (1) Staff Services Assistant to the position of Public Safety Business Analyst-Fire, and authorizing the transfer of \$14,000 from account number 110-30-300.41001 "Full Time Salaries" to account number 110-30-220.41002\_000 "Part-time Help General" and approving the hiring of one (1) part-time Office Assistant Position for Neighborhood Services
  - I. **Motion**: Approving a Memorandum of Understanding (MOU) between the City of Turlock and Modesto Junior College Regional Fire Training Center for use of Turlock Facilities to host various Public Safety and Emergency Services courses for a period of five years
  - J. **Resolution No. 2018-283**: Authorizing release of unclaimed checks to the City of Turlock pursuant to California Government Code Sections 50050 and 50053
  - K. **Motion**: Rejecting Claim for Damages filed by Jack Bywater
- Item 5D. **Motion**: Approving Amendment No.1 to an Agreement with Geoanalytical Laboratories, Inc. for analysis services for testing and analysis of water, wastewater, recycled water, soil, and sludge, increasing the annual compensation from a maximum of \$310,000 to a maximum of \$410,000

Mayor Soiseth opened public participation.

The following members of the public spoke:

Milt Trieweler

Staff discussed this item.

Mayor Soiseth closed public participation.

**Action:** Motion by Councilmember Esquer, seconded by Councilmember DeHart, Approving Amendment No.1 to an Agreement with Geoanalytical Laboratories, Inc. for analysis services for testing and analysis of water, wastewater, recycled water, soil, and sludge, increasing the annual compensation from a maximum of \$310,000 to a maximum of \$410,000. Motion carried 5/0 by the following vote:

Councilmember Esquer	Councilmember DeHart	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

Item 5F. **Resolution:** Appropriating \$272,163 from fiscal year 2017-18 to account number 110-20-210.48001\_220 “Transfers Out COPS Grant” funded by salary and benefit transfers in Fund 110 “General Fund” Department 210 “Police Services” and appropriating \$272,163 to account number 266-20-255-361.38001\_220 “Transfers In COPS Grant” to provide matching funds for the 2015 COPS Grant

Council and staff discussed this item.

Mayor Soiseth opened public participation. No one spoke. Mayor Soiseth closed public participation.

**Action:** **Resolution No. 2018-284:** Appropriating \$272,163 from fiscal year 2017-18 to account number 110-20-210.48001\_220 “Transfers Out COPS Grant” funded by salary and benefit transfers in Fund 110 “General Fund” Department 210 “Police Services” and appropriating \$272,163 to account number 266-20-255-361.38001\_220 “Transfers In COPS Grant” to provide matching funds for the 2015 COPS Grant as introduced by Councilmember DeHart, seconded Councilmember Esquer, and carried 5/0 by the following vote:

Councilmember Esquer	Councilmember DeHart	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

6. **FINAL READINGS:** None

7. **PUBLIC HEARINGS**

A. Administrative Services Director Kellie Jacobs-Hunter presented the request to amend Turlock Municipal Code Title 2, Chapter 7, Section 08 regarding Bidding Requirements.

Mayor Soiseth opened the public hearing. No one spoke. Mayor Soiseth closed the public hearing.

**Action:** Motion by Councilmember DeHart, seconded by Councilmember Jacob, introducing an Ordinance Amending Turlock Municipal Code Title 2, Chapter 7, Section 08 regarding Bidding Requirements and setting the final reading date for October 23, 2018. Motion carried 5/0 by the following vote:

Councilmember Esquer	Councilmember DeHart	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

**8. SCHEDULED MATTERS:**

*Mayor Soiseth noted a green sheet for Scheduled Matters Item 8A and Director Jacobs-Hunter provided information regarding the green sheet.*

- A. Administrative Services Director Kellie Jacobs-Hunter presented the staff report on the request to rescind Resolution No. 2017-301 and adopting a new Resolution approving the Schedule of Benefits (SOB) between the City of Turlock and Turlock Management Group, covering the period of July 1, 2018 through June 30, 2019 AND appropriate \$257,512 to fiscal year 2018/2019 salary and benefit accounts from each respective fund's unallocated reserves due to the adoption of the Schedule of Benefits with the Turlock Management Group, covering the period of 7/1/18-6/30/19.

Director Jacobs-Hunter also provided information regarding the green sheet for this item.

Council and staff discussed this item.

Mayor Soiseth opened public participation.

The following members of the public spoke:

Milt Trieweler

Mayor Soiseth closed public participation.

City Manager Robert C. Lawton clarified that this item does not impact the City Manager's salary or benefits as those are set forth in the Employment Agreement.

**Action:** **Resolution No. 2018-285:** Rescinding Resolution No. 2017-301 and adopting a new Resolution approving the Schedule of Benefits (SOB) between the City of Turlock and Turlock Management Group, covering the period of July 1, 2018 through June 30, 2019 as introduced by Councilmember Jacob, seconded by Councilmember DeHart, and carried 5/0 by the following vote:

Councilmember Esquer	Councilmember DeHart	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

**Resolution No. 2018-286:** Appropriating \$257,512 to fiscal year 2018/2019 salary and benefit accounts from each respective fund’s unallocated reserves due to the adoption of the Schedule of Benefits with the Turlock Management Group, covering the period of 7/1/18-6/30/19 as introduced by Councilmember Jacob, seconded by Councilmember DeHart, and carried 5/0 by the following vote:

Councilmember Esquer	Councilmember DeHart	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

**9. STAFF UPDATES**

1. Policy Goals and Implementation Plan (*Executive Staff*) – No update provided.

2. Administrative Services

a. Economic Development  
 A written staff update was included in the agenda packet.

Assistant to the City Manager for Economic Development and Housing Maryn Pitt provided an update regarding economic development in Turlock.

The following members of the public spoke:

Milt Trieweller

Council and staff discussed this item.

3. Development Services Department

a. Capital Projects, Building Activity, Transit, and Measure L

Interim Development Services Director Nathan Bray provided updates regarding building activity, capital projects, and Measure L projects.

4. Fire Department – No update provided.

5. Municipal Services Department

Municipal Services Director Michael Cooke congratulated the Council on the City receiving an award from the Water Reuse Association for the North Valley Regional Recycled Water Program (NVRWP) and provided an update regarding the groundbreaking scheduled for this project on October 19, 2018.

6. Parks, Recreation and Public Facilities – No update provided.

7. Police Department – No update provided.

**10. CITY MANAGER COMMENTS:**

City Manager Robert C. Lawton spoke regarding letters recently sent to City employees regarding healthcare billing, expressed thanks to the department directors for their efforts with the Candidate Briefing, spoke about meetings with department directors regarding the current budget and budget processes, and his recent attendance at various City events and activities.

**11. NON-AGENDA ITEMS:** None

**12. COUNCIL ITEMS FOR FUTURE CONSIDERATION:** None

**13. COUNCIL COMMENTS:**

Councilmember Bublak spoke regarding her continued desire to have discussions about succession planning and an Economic Development Strategic Plan workshop. Mayor Soiseth requested the Councilmember meet with the City Manager to bring these items forward.

Councilmember DeHart spoke regarding the Police Department Traffic Unit helping reduce accidents, traffic safety, and collisions with pedestrians and expressed thanks for their efforts.

**14. CLOSED SESSION:**

*Interim City Attorney Jose M. Sanchez announced that the agenda item is not ready to come forward to the Council and there would not be Closed Session at tonight's meeting.*

- A. Conference with Legal Counsel – Anticipated Litigation, Cal. Gov't Code §54956.9(d)(2)  
*“For the purposes of this section, litigation shall be considered pending when any of the following circumstances exist... A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency.”*  
Potential Cases: (1 case)

**15. REPORTS FROM CLOSED SESSION:** None

**16. ADJOURNMENT**

Motion by Councilmember Jacob, seconded by Councilmember Bublak, to adjourn the regular meeting at 7:27 p.m. Motion carried unanimously.

RESPECTFULLY SUBMITTED

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Jennifer Land, City Clerk