



**Application to Stop Service**

**Move-Out Date:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_

**Backdating the move-out date is not permitted.** All requests received after 3:00pm will be processed the next business day. For same day service, contact us at (209) 668-5570 during business hours. Offices are closed Weekends and Holidays.

**Service Address:** \_\_\_\_\_

**Mailing Address, for Final Billing/Refund:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Primary Phone Number:** \_\_\_\_\_ **Secondary Phone Number:** \_\_\_\_\_

**Please check and complete one:**

**Owner**  
 Property Sold  Property Transferred  
 Escrow Close Date \_\_\_\_\_

**Property Manager**  
 Rented/Leased Date \_\_\_\_\_  
 No Longer Contracted

**Renter**  
 Move Out Date \_\_\_\_\_

**Personal Information:** (State Identification, Driver License or Valid I.D and the last four digits of the Social Security number are required.)  
**If submitting by mail, e-mail or fax you must include a copy of your State ID or Driver License.**

Primary Account Holder's Name	Social Security #	State ID/DL	Signature

**Cancel Business License at this Location?**  No  Yes (If yes, please fill out additional information below)

Business Name	License Number	Signature	OFFICE USE

**Deposit Refunds and Final Billing**

Deposits that have not previously been refunded to the account will be applied during final billing and credit can be transferred to a new account in your name. Final bills will be generated and mailed within a week after the final meter reading is taken. If you are transferring service to a new location, the final bill may be transferred to that account. **Final bills that remain unpaid after 45 days will be sent to a collection agency.**

Signature: \_\_\_\_\_ Printed Name \_\_\_\_\_ Date \_\_\_\_\_