



Municipal Services Department  
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## 2023

### CERTIFIED BACKFLOW TESTER APPLICATION

ONE (1) TESTER PER APPLICATION

**\*Only Tester Name, Contact #, and email address will be listed on 2023 Tester List\***

|                       |                             |
|-----------------------|-----------------------------|
| Business Name: _____  | Business License #: _____   |
| Tester Name: _____    | Tester Certificate #: _____ |
| Tester Email #: _____ | Tester Phone #: _____       |

**REQUIRED DOCUMENTATION (MUST be submitted with application):**

- Completed application (signed and dated)
- Current City of Turlock Business License
- Copy of a current AWWA or NCBPA certificate and wallet card that shows expiration date and certificate number
- Calibration report for backflow testing equipment

**RULES AND REGULATIONS:**

- **Device replacements/installations MUST be coordinated with the Municipal Services Department. Should the replacement/installation of a device not be coordinated with Municipal Services, the new device will be out of compliance and the corresponding test will not be recognized. The water service will be disconnected until a bac-t test is completed and Municipal Services receives results of a negative bac-t sample. The tester will be required to pay all fees associated with the bac-t sampling; in addition, the tester may be subject to permanent removal from the City of Turlock's Certified Tester List.**
- Documentation (to include business license, AWWA/NCBPA certificate, wallet card, calibration and report for backflow testing equipment) must be updated with Municipal Services as it expires during the year
- Test reports will not be accepted from testers with expired documentation
- Testers **will not** be reminded to send this information to Municipal Services
- Test reports will not be accepted from testers that have not completed the application process

**DEVICE REPAIR OR REPLACEMENT:**

- Contact the Municipal Services Department at least **48 hours** (if possible) in advance before any repairs or replacement of a device
- California State Law requires a device to be tested any time it is repaired or replaced
  - If a device requires servicing outside of a 30-day period prior to the scheduled annual test date, the device must be tested again prior to the scheduled annual compliance date
- The installation of a new or replacement device must meet the current City of Turlock Standard Specifications
- After the repair or replacement of a backflow device (where a city valve is operated), a certified backflow tester must test the backflow device with passing results, and the paperwork must be submitted to Municipal Services as soon as possible.
- For new construction, a newly installed backflow assembly shall be tested by the City of Turlock Utility Division and pass testing prior to being placed in to service.
- Curb stops are **not** to be operated by testers

- Contact the Municipal Services Department to schedule an appointment if a curb stop needs to be turned on or off; there is a standby fee associated with this request. The tester will be required to authorize the work ahead of time, and submit billing information prior to the shut-down. An invoice will be sent at a later date.
- If it is found that a tester tampered with a City of Turlock curb stop, the tester will be charged a tampering fee, and may be subject to removal from the Certified Tester List.

**SUBMIT COMPREHENSIVE PAPERWORK:**

- A notice for testing is sent to City of Turlock customers 30 days in advance of their annual due date. Compliance dates for testing are March 1<sup>st</sup>, June 1<sup>st</sup>, and September 1<sup>st</sup>. The customer should contact a certified tester and forward the paperwork and/or device information to the tester. The information on the device(s) will be contained in the paperwork forwarded to the customer. The accuracy of our records depends upon the information forwarded to the City by the tester. Please make note of new or incorrect serial numbers and provide the information to the Municipal Services Department.
- If a device fails, the customer has 10 days to have the device repaired or replaced. It is the responsibility of the customer to make arrangements for the device to be repaired or replaced. Once a passing test result is obtained and the paperwork is thoroughly and legibly completed, **please forward a signed copy by fax, email, mail, or hand delivery to the Municipal Services Department.**
- If the test report form is not completely filled out, and if entries are illegible, testers will be required to complete and resubmit the test report form(s).

**FRAUDULENT AND UNETHICAL ACTIONS:**

- Testers must adhere to these requirements along with those listed in the Turlock Municipal Code, Title 6, Chapter 6-6 Cross-Connection Control and Backflow Prevention Device. Both the Municipal Code and Standard Specifications can be found on the City’s website: [www.cityofturlock.org](http://www.cityofturlock.org).
- Testers must notify the City of Turlock of any devices they suspect have not been tested within the last twelve months.
- Municipal Services may revoke the approval of a tester and remove them from the Certified Backflow Tester List if the approved tester fails or refuses to comply with the requirements, submits incorrect test reports, engages in dishonest business practices within the City of Turlock, fails to maintain a valid certificate, or installs, repairs, and/or test devices in a negligent manner.
- The City appreciates your cooperation in compliance with the above requests. Please keep in mind that the City offers a list of certified testers to our customers to assure them a selection of competent testers. If we become aware of a tester who is not complying with any of the above listed items, fails to test a device according to standard testing procedures, or falsifies test reports, an investigation into the matter will take place. Consequently, this will be considered grounds for automatic removal from our list in order to protect the interest of our customers and our water system.

**APPLICATION REQUIRED ANNUALLY:**

- Testers will be required to apply, and submit all corresponding documentation, on an annual basis in order to remain on the City of Turlock’s Certified Backflow Tester List.

**INDEPENDENT CONTRACTOR:**

- City and Applicant intend that Applicant, in performing services herein specified, shall act as an independent contractor and shall have control of its work and the manner in which it is performed. The Applicant is not to be considered an agent or employee of the City of Turlock.

*I, the undersigned, (1) have read and acknowledged these requirements; (2) agree to comply with all such requirements; and (3) agree that failure to comply with such requirements may result in removal of the undersigned (applicant) as a Certified Backflow Tester within the City of Turlock for up to one year and could be extended depending on the severity of the violation.*

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_