

# Parks, Arts & Recreation Commission Agenda



December 14, 2016

6:00 p.m.

City of Turlock, Yosemite Room

156 S. Broadway, Turlock, California



Commission Chair  
Brent Bohlender

Commissioners

Michelle Morse      Lakneshia Diaz  
Larry Yeakel        Nicole Larson  
Michael Foster      Robert Holly

Department Director  
Allison Van Guilder

**SPEAKER CARDS:** To accommodate those wishing to address the Commission and allow for staff follow-up, speaker cards are available for any agenda item or any other topic delivered under Public Comment. Please fill out and provide the Comment Card to the Secretary or Staff.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** The Parks, Arts & Recreation Commission meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**EQUAL ACCESS POLICY:** If you have a disability which affects your access to public facilities or services, please contact the City Clerk's Office at (209) 668-5540. The City is committed to taking all reasonable measures to provide access to its facilities and services. Please allow sufficient time for the City to process and respond to your request.

**NOTICE:** Pursuant to California Government Code Section 54954.3, any member of the public may directly address the Parks, Arts & Recreation Commission on any item appearing on the agenda, including Consent Calendar and Public Hearing items, before or during the Parks, Arts & Recreation Commission consideration of the item.

**AGENDA PACKETS:** Prior to the Parks, Arts & Recreation Commission meeting, a complete Agenda Packet is available for review on the City's website at [www.cityofturlock.org](http://www.cityofturlock.org) and in the Parks, Recreation and Public Facilities Office at 144 S. Broadway, Turlock, during normal business hours. Materials related to an item on this Agenda submitted to the Commission after distribution of the Agenda Packet are also available for public inspection in the Parks, Recreation & Public Facilities Office. Such documents may be available on the City's website subject to staff's ability to post the documents before the meeting.

1. **CALL TO ORDER**

2. **APPOINTMENTS, ANNOUNCEMENTS & CORRESPONDENCE**

3. **CONSENT CALENDAR:**

Information concerning the consent items listed herein below has been forwarded to each Commissioner prior to this meeting for study. Unless the Chair, a Commissioner or member of the audience has questions concerning the Consent Calendar, the items are approved at one time by the Commission. The action taken by the Commission in approving the consent items is set forth in the explanation of the individual items.

- A. **Motion: Accepting Minutes of Regular Meeting of November 9, 2016**
- B. **Motion: Accepting December update on Parks, Recreation & Public Facilities Report (Staff)**

**4. DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS:**

**5. STAFF UPDATES:**

**6. PUBLIC PARTICIPATION:**

This is the time set aside for members of the public to directly address the Parks, Arts & Recreation & Commission on any item of interest to the public, before or during the Commission's consideration of the item, that is within the subject matter jurisdiction of the Parks, Arts & Recreation Commission. You will be allowed five (5) minutes for your comments. If you wish to speak regarding an item on the agenda, you may be asked to defer your remarks until the Commission addresses the matter.

No action or discussion may be undertaken on any item not appearing on the posted agenda, except that Commission may refer the matter to staff or request it be placed on a future agenda.

**7. PUBLIC HEARING: None**

**8. SCHEDULED MATTERS:**

**A. Action: Commission will vote to appoint Brent Bohlender to fill the Chairperson and Nicole Larson to fill the Vice Chairperson for the 2017/2018 term – Erik Schulze**

Motion: to appoint Brent Bohlender to fill the Chairperson and Nicole Larson to fill the Vice Chairperson for the 2017/2018 term.

**B. Discussion: Update from the Urban Garden Ad Hoc Committee – Erik Schulze**

**9. COMMISSION COMMENTS**

Commissioners may provide a brief report on notable topics of interest. The Brown Act does not allow discussion or action by the legislative body.

**10. ADJOURNMENT**



Minutes  
 Park, Arts & Recreation Commission Meeting  
 Wednesday, November 9, 2016  
 6:00 P.M. City Hall, Yosemite Room

**COMMISSIONERS PRESENT:** Brent Bohlender, Larry Yeakel, Lakneshia Diaz, Michelle Morse, Michael Foster, Nicole Larson and Robert Holley

**COMMISSIONERS ABSENT:** None

**STAFF PRESENT:** Erik Schulze and Carla McLaughlin

**1. CALL TO ORDER**

Meeting called to order by Commission Chair Bohlender at 6:00 pm.

**2. ANNOUNCEMENTS / INTRODUCTIONS / CORRESPONDENCE:** None

**3. CONSENT CALENDAR:**

Motion was made to accept the minutes of the October 12, 2016 Regular Meeting Lakneshia Diaz and made by a 2<sup>nd</sup> by Michael Foster. Motion passed unanimously.

Motion was made to accept November update on Parks, Recreation and Public Facilities Report made by Lakneshia Diaz and 2<sup>nd</sup> by Michael Foster. Motion passed unanimously.

**4. DECLARATION OF CONFLICT OF INTEREST AND DISQUALIFICATION:** None

**5. STAFF COMMENTS:**

**A. Turkey Trot and Christmas Parade – Erik Schulze**

The “42<sup>nd</sup> Annual Turkey Trot” will be held on November 19, 2016 at Donnelly Park. The “38<sup>th</sup> Annual Christmas Parade” will be held on December 2, 2016 beginning at 6:30 pm. This year’s theme will be “Super Hero Style”

**6. PUBLIC PARTICIPATION:** None

**7. PUBLIC HEARING:** None

**8. SCHEDULED MATTERS:**

**Discussion / Action Items**

**A. Action: Evaluate and score the 2016/2017 Community Events and Activity Grant Program funding requests for the following organizations: 2017 Central Valley Brewfest and Turlock Junior Rodeo (Exhibit A) – Erik Schulze**

**1. 2017 Central Valley Brewfest – Veronica Camp**

This event takes place at the Stanislaus County Fairgrounds and features a craft beer festival, art show, and live music. They partner with Art Expression of San Joaquin and as a result of this partnership, the foundation was able to open a brick and mortar location on the Miracle Mile. The event tries to stay with local vendors and breweries.

In 2016 they had 2,250 attendees at the event. The event will be held on May 13, 2017 and they are expecting between 2,000 – 2,500 attendees. This funding will be used for advertising, facility rental, purchasing supplies, print materials, additional security, and additional restrooms (if needed).

**2. Turlock Junior Rodeo – Tony & Barbara Silva**

This junior rodeo has been in existence for over 60 years. It started out as a small local rodeo and has become one of the largest in the state. Participants are from ages 1 – 18. Funds will help to defer the costs of running the rodeo. The event will be in June 2017 and all of the children that participate are required to keep their grades up in order to compete in the rodeo.

Motion to transmit the scoring sheet information for the 2016/2017 Community Events and Activities Grant Program funding request for the following organizations: 2017 Central Valley Brewfest and Turlock Junior Rodeo to the City Council for action by Nicole Larson and a 2<sup>nd</sup> by Lakneshia Diaz. Motion passed unanimously.

**B. Discussion: Nominate a chairperson and Vice Chairperson to fill the 2017/2018 term – Erik Schulze**

Election of officers is held in December of even numbered years and the officers will take office in January.

Lakneshia Diaz and Larry Yeakel nominated Brent for Chair and vice chair Nicole Larson. The Commission will vote at the December 14<sup>th</sup> meeting.

**C. Action: Create an Ad Hoc committee to research the possibility of creating an urban garden in the City – Erik Schulze**

Brent Bohlender, Nicole Larson and Bob Holly volunteered to be on the committee.

**Motion to create an Ad Hoc committee consisting of three Commissioners, Brent Bohlender, Nicole Larson and Bob Holly, to research the possibility of creating an urban garden in the City. Brent Bohlender made the motion and 2<sup>nd</sup> by Lakneshia Diaz. Motion passed unanimously.**

9. **COMMENTS BY COMMISSIONERS:** None

10. **ADJOURNMENT:** Motion to adjourn the meeting at 6:30 pm.

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**ERIK SCHULZE**  
MANAGER

**PARKS, RECREATION & PUBLIC FACILITIES**  
ESCHULZE@TURLOCK.CA.US

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144 S. BROADWAY | TURLOCK, CALIFORNIA 95380 | PHONE 209-668-5594 | FAX 209-668-5619  
TTY 1-800-735-2929

December 14, 2016

TO: Allison Van Guilder, Parks, Recreation and Public Facilities Director  
FROM: Erik Schulze, Parks, Recreation and Public Facilities Manager  
RE: Parks, Recreation & Public Facilities Report

**Youth and Adult Sports Programs / Enrichment Classes**

Adult Softball League

Softball leagues are completed for the year. We had more than 280 teams sign up for our three different leagues in 2016. League play will resume in February with games starting the week of Presidents Holiday.

Youth Soccer

The fall class has started and the numbers are really good again for this session. This program is a skill development program using fun activities to teach the game and skills of soccer for children age 2 up to 10. Registrations are being accepted for the next session that will start in January. This is a contract class with Kidz Love Soccer.

Youth Self Defense

The winter session has started and going very well, the numbers are always high for this program. Participants have multiple levels for advancement. Beginners will start with the white belt and can test to advance up to higher colored belts with the instructor. This program is offered year round and is run through a contract with Dragon Sports. The next class will begin in January.

Dance, Etc.

The fall session is now completed. These classes were all full. Classes were offered for participants from 2 years to 18 years. Participants can choose from Ballet, Tap, and Pointe for the experienced dancers. The next session will start registration in January.

Teen Advisory Council (T.A.C.)

The school year has started and TAC has been meeting the fourth Monday of every month. Activities are being planned and prepped for this school year. TAC will again participate in the Christmas Parade as well as assist at the Turkey Trot and Paramount on designated dates.

Kid Time Fitness

The fall session with Kid Time Fitness has ended and classes were very busy. Registrations have been very good for these programs. These classes include Hip/Hop Dance, cheernastics, super-hero in training and gym-fit gymnastics. This is a great opportunity to contract new programs within the community.

Line Dance

This on-going class meets every Tuesday at the Senior Center to dance, exercise or just to have fun. There are three levels of dance, introductory, beginning and intermediate.

### T'ai-Chi Ch'uan

Come out and learn the art of T'ai Chi, from our instructor Anne Robinson. T'ai Chi meets every Wednesday in the Rube Boesch Center. This exercise class focuses on the mind, joints, muscles and bones. The class is set up in four week sessions.

### Sports Facilities

Pedretti Park hosted three tournaments in November. The Sports Complex hosted two soccer tournaments in November one for the local youth soccer end of the year and the other for State Cup. There were numerous hourly rentals took place at TRSC; Sundays are primarily rented hourly. The complex is currently renting just two fields weekly so maintenance can stay on top of the field issues.

### Youth and Adult Sports Program Partnerships

ASA softball meets quarterly, next meeting February 18<sup>th</sup>.

### **After School Programs / Special Events**

#### Turlock Downtown Christmas Parade

The 38<sup>th</sup> Annual Turlock Downtown Christmas Parade was held on Friday, December 2<sup>nd</sup>. For the 9<sup>th</sup> year in a row, the Turlock Firefighters Local 2434 were the official sponsor of this year's parade. At 6:30am, community members started reserving their spots on the parade route to watch the parade. At 1pm Main Street was closed to traffic, and by 4pm vendors were set up and holiday music was playing. This gave people the opportunity to enjoy our downtown and visit the local shops. There were 73 entries in this year's parade, with 14 on the waiting list. There are many other area agencies that contribute to the success of this event year after year.

#### After School Programs

The after school programs continue to be busy with attendance increasing. There are approximately 1700 youth, TK – 8<sup>th</sup> grade who are participating in our after school programs at our thirteen sites. Of the thirteen sites, six of them are the grant-based ASES program. All six sites successfully completed their first quarter evaluations.

#### Recreation Software Program

Staff are in the process of scheduling Recreation Software Demonstrations to allow staff the opportunity to view the programs and determine which one would be a good fit for the department.

### **Parks / Facility Maintenance**

Parks staff continue to do routine maintenance daily that includes mowing, edging, blowing, graffiti removal, playground inspections and irrigation repair at all parks.

Our park rental season has ended and the off season hours for the park restrooms are 8:00am – 3:00pm during all scheduled work days

Staff working on the streets team continues to assist with sidewalk repairs, clean islands and perform general maintenance.



**Carla McLaughlin**  
 Staff Services Technician  
 cmclaughlin@turlock.ca.us

**PARKS, RECREATION AND PUBLIC FACILITIES DEPARTMENT**

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**DATE:**  
**TO:** Parks, Recreation and PFM Director, Allison Van Guilder  
 CC: Parks, Recreation and PFM Manager, Erik Schulz  
**FROM:** Carla McLaughlin  
**RE:** Monthly: Nov-16

	# of Rental		# Hours		Attendance		Income	
	Nov-15	Nov-16	Nov-15	Nov-16	Nov-15	Nov-16	Nov-15	Nov-16
Senior Center	2	4	14	36	250	455	\$ 1,120.00	\$ 2,960.00
Rube Boesch	2	1	9	3	60	10	\$ 285.00	\$ 45.00
<b>Totals</b>	<b>4</b>	<b>5</b>	<b>23</b>	<b>39</b>	<b>310</b>	<b>465</b>	<b>\$ 1,405.00</b>	<b>\$ 3,005.00</b>

	Nov-15	Nov-16	Nov-15	Nov-16	Nov-15	Nov-16
Donnelly Park	0	0	0		\$ -	
Crane Park	0	0	0		\$ -	
Broadway Park	0	0	0		\$ -	
Pedretti Park	0	0	0		\$ -	
Pedretti Fields		9		13600		\$ 3,542.00
TR Sports Fields		15		30000		\$ 7,456.50
Bounce Houses	0	0			\$ -	
<b>Totals</b>	<b>0</b>	<b>24</b>	<b>0</b>	<b>43600</b>	<b>\$ -</b>	<b>\$ 10,998.50</b>

Activity Registrations	# Registered		Total Income	
	Nov-15	Nov-16	Nov-15	Nov-16
	2304	2494	\$ 86,039.30	\$ 96,019.00

Scholarships	Total Served		Total Funds Used	
	Nov-15	Nov-16	Nov-15	Nov-16
	1	4	\$ 33.60	\$ 217.60

Garage Sales:	Total Permits		Total income	
	Nov-15	Nov-16	Nov-15	Nov-16
	64	49	\$ 965.00	\$ 735.00

**Comments:** Parks are not rented in the month of Nov. 2015 - did not track sports complexes.



*"Through leadership and creativity the City of Turlock's Recreation Division enriches the quality of life and strengthens community, by providing excellent recreational, educational and cultural opportunities".*