

# Parks, Arts & Recreation Commission Agenda



May 11, 2016

6:00 p.m.

City of Turlock, Yosemite Room  
156 S. Broadway, Turlock, California



Commission Chair  
**Brent Bohlender**

Commissioners

**Michelle Morse**      **Lakneshia Diaz**  
**Larry Yeakel**      **Nicole Larson**  
**Michael Foster**

Department Director  
**Allison Van Guilder**

**SPEAKER CARDS:** To accommodate those wishing to address the Commission and allow for staff follow-up, speaker cards are available for any agendized topic or any other topic delivered under Public Comment. Please fill out and provide the Comment Card to the Secretary or Staff.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** The Parks, Arts & Recreation Commission meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**EQUAL ACCESS POLICY:** If you have a disability which affects your access to public facilities or services, please contact the City Clerk's Office at (209) 668-5540. The City is committed to taking all reasonable measures to provide access to its facilities and services. Please allow sufficient time for the City to process and respond to your request.

**NOTICE:** Pursuant to California Government Code Section 54954.3, any member of the public may directly address the Parks, Arts & Recreation Commission on any item appearing on the agenda, including Consent Calendar and Public Hearing items, before or during the Parks, Arts & Recreation Commission consideration of the item.

**AGENDA PACKETS:** Prior to the Parks, Arts & Recreation Commission meeting, a complete Agenda Packet is available for review on the City's website at [www.cityofturlock.org](http://www.cityofturlock.org) and in the Parks, Recreation and Public Facilities Office at 144 S. Broadway, Turlock, during normal business hours. Materials related to an item on this Agenda submitted to the Commission after distribution of the Agenda Packet are also available for public inspection in the Parks, Recreation & Public Facilities Office. Such documents may be available on the City's website subject to staff's ability to post the documents before the meeting.

## 1. CALL TO ORDER

## 2. APPOINTMENTS, ANNOUNCEMENTS & CORRESPONDENCE

## 3. CONSENT CALENDAR:

Information concerning the consent items listed herein below has been forwarded to each Commissioner prior to this meeting for study. Unless the Chair, a Commissioner or member of the audience has questions concerning the Consent Calendar, the items are approved at one time by the Commission. The action taken by the Commission in approving the consent items is set forth in the explanation of the individual items.

- A. **Motion: Accepting Minutes of Regular Meeting of April 13, 2016 and Special Meeting April 18, 2016**
- B. **Motion: Accepting May update on Parks, Recreation & Public Facilities Report (Staff)**

**4. DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS:**

**5. STAFF UPDATES:**

**A. Montana Park – Erik Schulze**

**6. PUBLIC PARTICIPATION:**

This is the time set aside for members of the public to directly address the Parks, Arts & Recreation & Commission on any item of interest to the public, before or during the Commission's consideration of the item, that is within the subject matter jurisdiction of the Parks, Arts & Recreation Commission. You will be allowed five (5) minutes for your comments. If you wish to speak regarding an item on the agenda, you may be asked to defer your remarks until the Commission addresses the matter.

No action or discussion may be undertaken on any item not appearing on the posted agenda, except that Commission may refer the matter to staff or request it be placed on a future agenda.

**7. PUBLIC HEARING: None**

**8. SCHEDULED MATTERS:**

**A. Discussion: "Sports and Recreation Facilities Prioritization and Feasibility Study" Update – Erik Schulze**

**B. Discussion: Commission will review and discuss the draft "Public Art Policy and Guidelines" – Erik Schulze**

**9. COMMISSION COMMENTS**

Commissioners may provide a brief report on notable topics of interest. The Brown Act does not allow discussion or action by the legislative body.

**10. ADJOURNMENT**



Minutes  
 Park, Arts & Recreation Commission Meeting  
 Wednesday, April 13, 2016  
 6:00 P.M. City Hall, Yosemite Room

**COMMISSIONERS PRESENT:** Brent Bohlender, Larry Yeakel, Lakneshi Diaz, Hannah Noonan, Nicole Larson, and Michael Foster.

**COMMISSIONERS ABSENT:** Michele Morse

**STAFF PRESENT:** Erik Schulze, Carla McLaughlin and Amber Traini

**1. CALL TO ORDER**

Meeting called to order by Commission Chair Bohlender at 6:00 p.m.

**2. ANNOUNCEMENTS / INTRODUCTIONS / CORRESPONDENCE:**

**3. CONSENT CALENDAR:**

Motion was made to accept the minutes of the February 10, 2016 Regular Meeting by Michael Foster and a 2<sup>nd</sup> by Hannah Noonan. Motion passed unanimously. Motion was made to accept April update on Parks, Recreation and Public Facilities made by Hannah Noonan and 2<sup>nd</sup> by Nicole Larson. Motion passed unanimously.

**4. DECLARATION OF CONFLICT OF INTEREST AND DISQUALIFICATION: None**

**5. STAFF COMMENTS: None**

**6. PUBLIC PARTICIPATION: None**

**7. PUBLIC HEARING: None**

**8. SCHEDULED MATTERS:**

**Discussion / Action Items**

**A. Action: Evaluate and score the 2016/2017 Community Events and Activities Grant funding requests for the following organizations: 2017 Central Valley Brewfest, 2016 Central Valley Vinofest, Bring on the Ruckus Car and Concert 2017, 4<sup>th</sup> of July Parade, Turlock 4<sup>th</sup> of July Fireworks, Children's Book Fair, 2017 Monster Truck Spring Nationals, 2017 Monster Truck Fall Nationals, 50<sup>th</sup> Assyrian State Convention, Central Valley Senior Showcase, Assyrian Festival, Tournament of Champions, Stanislaus County Fair and transmit the scoring sheet information to the City Council for action – Erik Schulze**

- 2017 Central Valley Brewfest – Veronica Camp

Veronica reported that they had very successful events the last few years. This event focuses on sampling of several different brews, music and art. Funds will be used for radio & social media, rate increase for facility and additional security and restrooms.

Commission Comments: Larry inquired on the art and charity. The art is from Art Expressions and the charity will receive the amount requested by the charity, 10% - 15%. The artists even did live drawings at the event.

- 2016 Central Valley Vinofest - Veronica Camp  
This event focuses on wine. Funds will be used for marketing, advertising and increase to move event to the fairgrounds. Art will be included in this event too.

Commission Comments: Can other local artists come in to the event too? The charity that they work with will allow for other artists to come and display along with Art Expressions of San Joaquin.

- Bring on the Ruckus Car and Concert 2017 – Yeshi Wisneiowski  
Funds will be used for location and entertainment. Due to rain they did not have as good of a turnout last year and live entertainment had to be canceled. They picked are planning to move their date to May to avoid bad weather.

Commission Comments: Lakneshia asked if they would allow for local entertainment. They had all local entertainment last year, but had to cancel due to rain and the hazards with the use of outside electricity.

- 4<sup>th</sup> of July Parade – Gina Loretelli  
Funding will be used for Kid Zone Activities, entertainment and live music. They will be working together with the Turlock 4<sup>th</sup> of July Fireworks for dual promotion.

Commission Comments: Budgeting – Brent questioned how she came up with the budget for the out of town numbers. They went off of last year's budget and not everyone stays the night. Would you have to cancel the event if you did not get the funding? The event would not be canceled this year.

- Turlock 4<sup>th</sup> of July Fireworks – Karen Moss  
New CEO to Chamber. The \$5,000 in funding will be for marketing and promotion. They will be marketing to all communities in this area that do not offer fireworks. They need the entire \$5,000 for marketing. This is an annual, local event that is free of charge.
- Children's Book Fair – Lisa McDermott  
Director of the Carnegie. This event relates to the Centennial celebration in the Fall for advertising for the "100 years of original illustrations from the Art Kandy Collection" which all folds into a children's book fair. Hopefully they will have 30 authors from different areas around the state. Two day event so artists will be staying the night. Event will be free of charge. Hoping to have 500- 800 people per day.

Commission comments: If you don't get the funding will you still have the event? We will still do the event, we just will not be able to offer as much at the event. Nicole asked if you use student volunteers from CSUS what would they be doing. The volunteers would be assisting with

moving authors around to appointed locations, help with gift shop and marketing. We would also be advertising to elementary schools. Would there be any transportation opportunities available for school children that don't have transportation to the event? There has not been any requests yet, but we would certainly be willing to look into this if there are request. There will be tours for the schools too.

- 2017 Monster Truck Spring Nationals – Sharlene Borba & John  
Just recently they lost their president to a very tragic accident. It has been hard to pull everything together, but they will get through this tragic loss. The funding would be used for advertising for the event. The events are really cool. Everyone can walk right up to a monster truck and touch it.

Commission comments: Nicole asked if the estimated impact of the number of nights people come is usually 3 days even though it is a 2 day event. They come in the night before the event starts.

- 2017 Monster Truck Fall Nationals – Sharlene Borba & John  
This event will be in October. The funding will be used to advertise for the event. They will also be here for the fair. Turlock City logo goes on crew shirts and banners and will be with them everywhere they go, on their website and social media. They also have television recognition and have had famous visitors including Jay Leno.
- 50<sup>th</sup> Assyrian State Convention – Sam David  
Thank you for last year's contribution. Funding will be used to reserve parks, pay for transportation and rent gymnasiums for athletic tournaments. They have up to 30 teams throughout the state that will participate in the events. Expecting 7,000 to 10,000 people.
- Central Valley Senior Showcase – Frankie Tovar  
All-star exhibition basketball games to showcase the best senior boys and girls. Funding will be used for organizing of the event. This event brings together to showcase the best senior basketball players from around the area and reward them for their hard work and dedication. They also provide scholarships.

Commission Comments: Lakneshia appreciates explanation of the event. Larry asked how are the scholarships determined. MVP is chosen from each team and they receive the scholarship and it is also given for ticket sales. Grant money for marketing and organize and sponsorship is used for scholarships. Brent: How does it work with all the other all-star events going on that time of the year? They try to work around other events to avoid conflicts with other all-star games. This events is only open to seniors.

- Assyrian Festival – Adrenna Alkhas  
Their first event was last year. Last year's funding helped to promote the festival and they had 15,000 people in attendance. The funding will go to radio, print, online, social media and promote their culture. This year they will focus on the history of Assyrians in Turlock.

Commission comments: Brent said advertising was very well done. This year they will raffle off a car. Nicole asked if they were able to determine how many attendees were not local residents. They had approximately 5,000 that came from out of town. The rooms booked were

only 20. That is a small amount for the amount of people, but lot of people stay with family when visiting. They had people that came from and a few from Arizona.

- Tournament of Champions – Mike Matoso  
Largest tournament on the West coast. Lots of family travel from outside of area and lots of people come for 3 days. Huge tournament and brings in over 1,000 visitors to the area. Funds will be used for equipment, programs, advertising.

Commission comments: Brent thought there could have done better advertising. This is such a taxing tournament for our staff, but we do as best as we can. They have 26 teams that participate with a minimum of 24 players and 3 coaches for each team.

- Stanislaus County Fair – Adrenna Alkhas  
Marketing director for the fair. This year will be the 105th year for the fair. Lots of volunteers and sponsors to help support this fair. This funding helps to support the fair with marketing/promotions, attractions/exhibitions, and entertainment. The State has cut the funding to Fairs so we rely on this funding to support the fair.

**9. COMMENTS BY COMMISSIONERS:**

- Hannah – I wanted to thank everyone for everything. I will be moving to Tuolumne so this will be her last commission.
- Brent – 4a is reversed on scoring sheet. Non-profit and profit on scoring sheet?
- Lakneshia – Love the Acts of kindness logo. My car broke down in the middle of road and someone came out and helped me.
- Larry – Single entity presenter vs. two of the same entity. Should there be some kind of scoring because of this? Something to think about.

**10. ADJOURNMENT:** Motion to adjourn the meeting at 7:30 p.m.



Minutes  
Park, Arts & Recreation Commission Special Meeting  
Monday, April 18, 2016  
6:00 P.M. City of Turlock, Parks, Rec. & PF Dept.

**COMMISSIONERS PRESENT:** Brent Bohlender, Michelle Morse, Hannah Noonan, Lakneshia Diaz, Nicole Larson, and Michael Foster.

**COMMISSIONERS ABSENT:** Larry Yeakel

**STAFF PRESENT:** Erik Schulze and Carla McLaughlin

**1. CALL TO ORDER**

Meeting called to order by Commission Chair Bohlender at 6:00 p.m.

**2. ANNOUNCEMENTS / INTRODUCTIONS / CORRESPONDENCE:** None

**3. CONSENT CALENDAR:** None

**4. DECLARATION OF CONFLICT OF INTEREST AND DISQUALIFICATION:** None

**5. STAFF COMMENTS:** None

**6. PUBLIC PARTICIPATION:** None

**7. PUBLIC HEARING:** None

**8. SCHEDULED MATTERS:**

**Discussion / Action Items**

- A. Motion: To transmit the scoring sheet information for the 2016/2017 Community Events and Activities Grant funding requests for the following organizations: 2017 Central Valley Brewfest, 2016 Central Valley Vinofest, Bring on the Ruckus Car and Concert 2017, 4<sup>th</sup> of July Parade, Turlock 4<sup>th</sup> of July Fireworks, Children's Book Fair, 2017 Monster Truck Spring Nationals, 2017 Monster Truck Fall Nationals, 50<sup>th</sup> Assyrian State Convention, Central Valley Senior Showcase, Assyrian Festival, Tournament of Champions, and Stanislaus County Fair to the City Council for action – Erik Schulze**

Motion to transmit the scoring sheet information for the 2016/2017 Community Events and Activities Grant funding requests for the following organizations: 2017 Central Valley Brewfest, 2016 Central Valley Vinofest, Bring on the Ruckus Car and Concert 2017, 4<sup>th</sup> of July Parade, Turlock 4<sup>th</sup> of July Fireworks, Children's Book Fair, 2017 Monster Truck Spring Nationals, 2017 Monster Truck Fall Nationals, 50<sup>th</sup> Assyrian State Convention, Central Valley Senior Showcase, Assyrian Festival, Tournament of

Champions, and Stanislaus County Fair to the City Council for action made by Hannah Noonan and a 2<sup>nd</sup> by Lakneshia Diaz. Motion passed unanimously.

9. **COMMENTS BY COMMISSIONERS:** None
10. **ADJOURNMENT:** Motion to adjourn the meeting at 6:05 p.m.

DRAFT



**ERIK SCHULZE**  
MANAGER

3B



**PARKS, RECREATION & PUBLIC FACILITIES**

ESCHULZE@TURLOCK.CA.US

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144 S. BROADWAY | TURLOCK, CALIFORNIA 95380 | PHONE 209-668-5594 | FAX 209-668-5619  
TTY 1-800-735-2929

May 11, 2016

TO: Allison Van Guilder, Parks, Recreation and Public Facilities Director  
FROM: Erik Schulze, Parks, Recreation and Public Facilities Manager  
RE: Parks, Recreation & Public Facilities Report

### **Summer Camp / Prevention / Aquatics**

#### **ASES**

We continue to offer ASES programs at six sites, five elementary schools and one junior high. All ASES sites had their 4<sup>th</sup> quarter observations during the month of April. One of our ASES sites, Osborn Elementary, was nominated for site of the year through Stanislaus County Office of Education. ASES registration for the 2016-2017 school year has begun for elementary sites and we already have lists of expected participants. On April 27<sup>th</sup> we had our Arbor Day Celebration at Cunningham Elementary School. This event was hosted by the Parks, Recreation and Public Facilities Department staff who worked with the students to plant 13 trees. Our staff continue to provide a safe and fun place for kids to learn, explore their creative side and get active!

#### **PLAY**

We continue to offer PLAY programs at six elementary sites. For the 2016-2017 school year Dutcher is going to become a middle school housing 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students. With those changes coming, there has been interest in establishing a PLAY program at Dutcher. Staff have been in contact with the school administrator and are planning to set up a booth at their roundup for next school year to inform parents of the PLAY program. Our staff continue to provide a safe and fun place for kids to learn, explore their creative side and get active!

#### **Marty Yerby**

The Marty Yerby Center provides recreation, arts/crafts and homework assistance Monday, Tuesday, Thursday, and Friday from 3 – 6pm and Wednesdays from 1 – 4pm. The students who attend this center live in the neighborhood and feel a sense of trust and a bond with the two part-time staff at the Center.

These staff help provide tools to guide these students in the right direction. One of the part-time staff members has worked at this center for over 12 years. The Nu Alpha Kappa fraternity from CSU Stanislaus held their annual "NAKLAND" on April 16<sup>th</sup>. This event was a family fun day with bounce houses, free haircuts, food and fun for the kids.

### **Million Acts of Kindness**

The Mayor's Million Acts of Kindness initiative still continues in the after school programs. The kids are taking part in different activities each week that show acts of kindness. The site managers and their staff have really taken this challenge on of showing the kids the importance of being kind to one another. One of the main ongoing activities is filling their kindness tree with leaves. As acts of kindness take place the kids get to write the act of kindness they did, or someone else did, on a leaf and put it on their kindness tree. As time passes the trees are filled with more and more kindness leaves. We have a lot of great activities that the kids have taken part in to show their commitment to kindness. This will continue through the rest of this school year and go into the next.

### **Youth and Adult Sports Programs / Enrichment Classes**

#### Adult Softball League

Summer league is under way. Games started the last week of April. Summer league is fourteen -weeks long followed by playoffs for the top for teams in each league. There are thirteen different leagues playing this summer. Fall league sign-ups will start in July.

#### Youth Soccer

Spring class have started and the numbers were really good again for this session. This program is a skill development program using fun activities to teach the game and skills of soccer for children age 2 up to 10. Registrations are being accepted for the next session that will start in July. This is a contract class with Kidz Love Soccer.

#### Youth Self Defense

The March session, which runs through the middle of May, has started on the typical Monday night at the Senior Center. Participants have multiple levels for advancement. Beginners will start with the white belt and can test to advance up to higher colored belts with the instructor. This program is offered year round and is run through a contract with Dragon Sports. The next class will begin in June.

#### Dance, Etc.

The Summer session has started and the classes are all full. Class is offered every Wednesday and Thursday. Classes are offered for participants from 2 years to 18 years. Participants can choose from Ballet, Tap, and Pointe for the experienced dancers. The next session will start registration in August at the Carnegie Arts Center.

### Kid Time Fitness

The spring session with Kid Time Fitness has started and classes are doing well. Registrations have been very good for these programs. These classes include Hip/Hop Dance, cheernastics, super-hero in training and gym-fit gymnastics. This is a great opportunity to open new programs within the community. The next session will begin in early June.

### Line Dance

This on-going class meets every Tuesday at the Senior Center to dance, exercise or just to have fun. There are three levels of dance, introductory, beginning and intermediate.

### T'ai-Chi Ch'uan

Come out and learn the art of T'ai Chi, from our instructor Anne Robinson. T'ai Chi meets every Wednesday in the Rube Boesch Center. This exercise class focuses on the mind, joints, muscles and bones. The class is set up in four week sessions.

### Sports Facilities

Pedretti Park hosted four tournaments in April. The Sports Complex hosted two soccer tournaments and two softball tournaments in April; Sundays are primarily rented hourly. The complex is currently renting just two fields weekly so maintenance can stay on top of the field issues.

### Parks / Facility Maintenance

Parks - Staff is busy prepping parks for weekend rentals.

Assessment - Staff have been working to replace the live turf on Christoffersen with rubber bark. The project will be completed in early June.

Buildings - Staff are maintaining the areas and grounds around buildings, removing graffiti, pruning trees/shrubs and prepping the building for rentals.

Pedretti Park - Staff have been doing general maintenance and field preps for City league games and tournaments.

TRSC - Staff have been doing general maintenance making sure the facility is ready for weekend tournaments.

### Facilities Report

|               | # of Rental |          | # Hours   |           | Attendance |            | Income           |                  |
|---------------|-------------|----------|-----------|-----------|------------|------------|------------------|------------------|
|               | Apr-15      | Apr-16   | Apr-15    | Apr-16    | Apr-15     | Apr-16     | Apr-15           | Apr-16           |
| Senior Center | 1           | 1        | 10        | 11        | 50         | 100        | \$ 400.00        | \$ 880.00        |
| Rube Boesch   | 2           | 2        | 8         | 6         | 40         | 20         | \$ 120.00        | \$ 90.00         |
| <b>Totals</b> | <b>3</b>    | <b>3</b> | <b>18</b> | <b>17</b> | <b>90</b>  | <b>120</b> | <b>\$ 520.00</b> | <b>\$ 970.00</b> |

|                  | Apr-15     | Apr-16    | Apr-15 | Apr-16 | Apr-15      | Apr-16      | Apr-15             | Apr-16             |
|------------------|------------|-----------|--------|--------|-------------|-------------|--------------------|--------------------|
| Donnelly Park    | 35         | 22        |        |        | 1336        | 1235        | \$ 1,955.00        | \$ 1,866.00        |
| Crane Park       | 54         | 47        |        |        | 2372        | 1888        | \$ 2,503.00        | \$ 2,184.00        |
| Broadway Park    | 2          | 1         |        |        | 65          | 30          | \$ 94.00           | \$ 62.00           |
| Pedretti Park    | 7          | 8         |        |        | 325         | 395         | \$ 539.00          | \$ 616.00          |
| Bounce Houses    | 5          | 7         |        |        |             |             | \$ 175.00          | \$ 245.00          |
| Pedretti Fields  | NA         | 25        |        |        |             | 24960       |                    | \$ 1,574.00        |
| TR Sports Fields | NA         | 39        |        |        |             | 37820       |                    | \$ 13,043.00       |
| <b>Totals</b>    | <b>103</b> | <b>85</b> |        |        | <b>4098</b> | <b>3548</b> | <b>\$ 5,266.00</b> | <b>\$ 4,973.00</b> |

| Activity Registrations | # Registered |        | Total Income  |               |
|------------------------|--------------|--------|---------------|---------------|
|                        | Apr-15       | Apr-16 | Apr-15        | Apr-16        |
|                        | 2283         | 3483   | \$ 123,551.20 | \$ 171,702.35 |

| Scholarships | Total Served |        | Total Funds Used |           |
|--------------|--------------|--------|------------------|-----------|
|              | Apr-15       | Apr-16 | Apr-15           | Apr-16    |
|              | 40           | 11     | \$ 2,071.40      | \$ 699.80 |

| Garage Sales: | Total Permits |        | Total income |             |
|---------------|---------------|--------|--------------|-------------|
|               | Apr-15        | Apr-16 | Apr-15       | Apr-16      |
|               | 162           | 118    | \$ 2,465.00  | \$ 1,770.00 |

## City of Turlock

### Public Art Policy and Guidelines

The City of Turlock recognizes the aesthetic and cultural value of placing Art in public and private areas throughout the city.

Artists, property owners, community residents and organizations are encouraged to work together to create new art and when necessary to save existing art for the enjoyment of citizens. It is known and accepted that Public Art does much to beautify the urban environment and promote community pride.

Any group or individual that wishes to display public art must obtain permission from the property owner whether it is a private individual or public agency. Placing art on public or private property without permission from the property owner is illegal and punishable by law. The City of Turlock does not condone any type of illegal graffiti, murals or art, irrespective of artistic content.

All art on or adjacent to City property must follow the process of review by city staff and the Parks, Arts and Recreation Commission to ensure conformance with all criteria, applicable land use regulations and/or entitlements and approval by the Turlock City Council.

All art must meet the following Criteria, which are also outlined on the application:

1. Art must be completed or supervised by an artist with prior experience.
2. Review of proposed art design and location must be approved by both city staff and the Parks, Arts and Recreation Commission before final approval from the Turlock City Council.
3. Prior to final approval by the Turlock City Council the Parks, Arts and Recreation Commission will host a public hearing where all addresses within 1000ft. will be notified and given the opportunity to provide feedback.
4. Artist will be expected to design work that will be complimentary with the surrounding area.
5. Materials used for all public art must be durable, graffiti and weather resistant.
6. Workmanship: Any support/attachments must be approved by a professional structural engineer; work on site must be supervised and approved by artist.
7. Artwork shall not serve as an advertisement sign in violation of City Code.
8. Public art permit or approval does not warrant or guarantee that, after installation, the art work will be preserved or remain intact for the expected life span. If the artist wishes to preserve the artwork, it is his or her responsibility to reach an agreement regarding maintenance, and preservation. Approval by the Turlock City Council does not constitute an indication or promise of any conservation or restoration funds from the City of Turlock.
9. **PROPERTY OWNERS:** All artwork is protected under the California Art Preservation Act of 1980 (Civil Code Section 980 et.seq.), and/or federal copyright laws. **THE PROPERTY OWNERS ARE RESPONSIBLE FOR OBTAINING THEIR OWN LEGAL ADVICE FOR COMPLIANCE WITH ALL APPLICABLE LAWS.**
10. If vandalism/graffiti to the artwork occurs, it is the responsibility of the artist to remove graffiti within 5 days after written notification from the city, (consistent with TMC 4-14-405). If the graffiti is not removed and the mural is not repaired by the artist, City of Turlock can remove the graffiti vandalism using their standard removal techniques/materials.
11. It is the responsibility of the artist to create and maintain their artwork. The City of Turlock requires that the artwork will be kept in good repair with periodic maintenance to be performed by the artist

as needed. By submitting the application both the artist and property owner (if private) agree that should the artwork be defaced and/or not repaired, maintained, preserved and/or conserved to the satisfaction of the City of Turlock, the City of Turlock has, in its sole discretion, the authority to repair, maintain, preserve, and/or conserve the artwork, or alternatively, the authority to remove, alter, or destroy the artwork.

12. If for any reason the artwork placed on private property is removed, altered, or destroyed by the property owner and/or artist, the property owner and/or artist are responsible for restoring the property to the original condition.

### **Application Process**

1. Complete the Application
2. Contact all adjacent property owners within 1,000 feet and explain your project. Include a written description of the project and a picture of the artwork as part of your application.
3. Provide the names and addresses of the parties notified in writing. Request and attach their letters of support (permission from the property owner is required).
4. Submit your application, letters of support, and proposed art design/description to the Parks, Arts and Recreation office (144 S. Broadway).
5. The Director of Parks, Recreation and Public Facilities will route the application to appropriate City staff for review before forwarding it to the Parks, Arts and Recreation Commission for consideration. If recommended for approval, the application will be forwarded to the Turlock City Council for final approval. If the Parks, Arts and Recreation Commission denies the application, it will be directed back to the applicant for revisions. Once revised, the application can reapply. Prior to final recommendations neighboring property owners, as described within item 3 of the policy goals and guidelines above, will be notified by the Parks, Recreation and Public Facilities Department, when this matter is scheduled for consideration by the Commission and Turlock City Council.
6. Prior approval of Artwork and location must be obtained by the Turlock City Council before work commences.
7. The artist will sign an agreement with the City of Turlock that outlines the terms and conditions of the work to be performed.
8. The artwork shall not be considered completed until "final approval" has been given by the Parks, Arts and Recreation Commission. Upon completion of the artwork, pictures or slides of the project shall be presented by the artist to the Parks, Arts and Recreation Commission for inspection, at a regularly scheduled monthly meeting. Additionally, the applicant must submit a letter stating the type of anti-graffiti coating which has been applied to the artwork and the date of application, along with the name of the person who applied the coating. If the artwork is consistent with the project approved by the Turlock City Council, the project will receive "Final Approval" which will be reflected in the Parks, Arts and Recreation Commission meeting minutes. If further work is required, the artist shall complete the work as directed by the Parks, Arts and Recreation Commission before final approval is given.

9. To contest/appeal a Parks, Arts and Recreation Commission recommendation – After the 2<sup>nd</sup> denial the Applicant may attach a letter stating their case facts to the application and submit it to the City of Turlock City Council office at 156 S. Broadway, Suite 230 Turlock CA 95380.