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1. **A. CALL TO ORDER** –Mayor Soiseth called the meeting to order at 6:07 p.m.  
PRESENT: Councilmembers Amy Bublak, Bill DeHart, Matthew Jacob, Steven Nascimento,  
and Mayor Soiseth.  
ABSENT: None

**B. SALUTE TO THE FLAG**

**2. PROCLAMATIONS, PRESENTATIONS, RECOGNITIONS, ANNOUNCEMENTS & APPOINTMENTS:**

- A. Mayor Soiseth presented a proclamation to Jennifer Carlson, Executive Director of the Manufacturer’s Council of the Central Valley, in recognition of Manufacturing Awareness and Appreciation Month, October 2015.

*Councilmember Nascimento stepped down from the dais.*

Ms. Carlson thanked the Council for recognizing the manufacturing industry and provided information about manufacturing, including the importance of agriculture in our region, the economic benefits provided by world class manufacturers in Turlock, and appreciation to the City of Turlock for having the appropriate infrastructure in place and available to support the manufacturing industry.

*Councilmember Nascimento returned to the dais.*

- B. Parks, Recreation and Public Facilities Director Allison Van Guilder provided information on the upcoming Turlock Regional Airport’s Young Eagles Day designed to promote aviation to children from the ages of 8 to 17. Director Van Guilder noted the event will be held on Saturday, September 26, 2015, beginning at 8:30 a.m., at the Turlock Regional Airport located at 13604 Newport Road, in Ballico, California.
- C. Mayor Soiseth introduced the Director of Jessica’s House, Erin Nelson, who provided information about Jessica’s House as being a place that offers grief support programs for school-aged children which allows them to come together and express their grief with other children their age through talking and play.

Michael and Danielle Everett spoke in favor of Jessica’s House, named after their daughter Jessica who died at the age of 9 from leukemia, for reasons including the support it provides to grieving families.

Tarae McQueen spoke in favor of Jessica’s House for reasons including the support she has received from the organization and for the friends she has made. Ms. McQueen sang a portion of a song entitled, “Safe and Sound.”

Art Therapist and Program Director Sara Cree provided information about the therapeutic art activities offered at Jessica’s House as a way to encourage children to work together as a group to help them heal.

Nancy Daly, staff member at Jessica's House spoke in favor of Jessica's House, the support they offer, and a book entitled, "The Invisible String," about an invisible string that connects individuals to everyone they love.

Mayor Soiseth closed public participation.

- D. Kurtis Clark, Director of Alliance Small Business Development Center, presented information on the upcoming Stanislaus Innovation Challenge, a competition designed to give Stanislaus County residents with viable and innovative new ideas or products a chance to get their idea funded. Mr. Clark also provided information about the services offered by the Alliance Small Business Development Center and the benefits it has provided to Turlock and our region.

**3. A. SPECIAL BRIEFINGS: None**

**B. STAFF UPDATES**

1. Parks, Recreation and Public Facilities Manager Erik Schulze provided an update on median landscape, assessment districts, and water conservation and impacts including information and statistics regarding trees and plants that were affected in the northeast Turlock area when two pumps went down in early June 2015, the redeployment of staff to allow for watering trees from water trucks, replacement of trees in the northeast area, award of a Cal-Recycle grant to provide for the placement of rubber bark that will assist with water conservation, and the importance of protecting Turlock's urban forest.
2. Senior Recreation Supervisor Karen Packwood provided an update on the aquatics season including programs held at Turlock High School, Pitman High School and Columbia Park, participant statistics and information about various swim programs offered by the department, adjusted hours of operation at water parks, pool passes, sponsorships, and program partnerships. Ms. Packwood also noted the Christmas Parade will be held on Friday, December 4, 2015, at 6:30 p.m.

**C. PUBLIC PARTICIPATION**

Pieter Hoex spoke against slurry seals being placed on roadways not in need of repair and in favor of redirecting assessment funding to reduce speeding on certain roadways through the installation of speed bumps.

Carol Slane spoke against activities at the HAM Center, drug use, alcohol use, and theft. Ms. Slane spoke in favor of Officer White and the construction of a children's park with amenities such as a water feature, pony rides and public restrooms.

Kelvin Jasek-Rysdahl, Board Member of We Care Turlock, provided information about the services provides by We Care, including housing, an emergency cold weather shelter for men, and year round transitional housing. He spoke about the partnership with the City of Turlock to provide long-term low income housing on Lambert Way, noted the cold weather shelter will open on November 1, 2015, and encouraged volunteers to serve and provide meals.

**4. A. MOTION WAIVING READING OF ALL ORDINANCES ON THE AGENDA**

**Action:** Motion by Councilmember Nascimento, seconded by Councilmember DeHart, to waive reading of all ordinances on the agenda, except by title. Motion carried 5/0 by the following vote:

Councilmember DeHart	Councilmember Nascimento	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

**B. DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS: None**

**5. CONSENT CALENDAR:**

**Action:** Motion by Councilmember Bublak, seconded by Councilmember Nascimento, to adopt the consent calendar. Motion carried 5/0 by the following vote:

Councilmember DeHart	Councilmember Nascimento	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

- A. **Resolution No. 2015-199** Accepting Demands of 8/27/15 in the amount of \$501,972.32; Demands of 9/3/15 in the amount of \$10,831,844.24
- B. Motion: Accepting Minutes of Regular Meeting of September 8, 2015
- C.
  - 1. Motion: Approving Amendment No. 2 to the Agreement with Carollo Engineers for City Project No. 11-42, "Water Reservoir and Pump Station on Fulkerth Road"
  - 2. **Resolution No. 2015-200** Appropriating \$10,260 for Fiscal Year 2014-15 and \$3,240 for Fiscal Year 2015-16 to account number 420-52-551.51272 "Fulkerth Tank & Pump Station - Construction Management" from Fund 420 "Water" reserve balance for City Project No. 11-42, "Fulkerth Tank and Pump Station"
- D. Motion: Approving retainer agreements for the remainder of Fiscal Year 2015-16 and Fiscal Year 2016-17 with Interwest Consulting Group, in an amount not to exceed \$150,000 (Fund 405) and with 4Leaf, Inc., in an amount not to exceed \$140,000, for on call plan check services on an as needed basis associated with various building permit applications
- E. Motion: Accepting improvements for City Project No. 15-31, "Gemstone Way Electrolier," and authorizing the City Engineer to file a Notice of Completion
- F. Motion: Approving a four (4) year agreement with Transit Capital Support Services, LLC, of Atlanta, Georgia, for transit technical assistance and support services, in an amount not to exceed \$272,851.92, in support of Capital Project No. 15-60, "RFP for Transit Support Services"
- G. Motion: Accepting notification of Contract Change Order No. 10 (Final), in the amount of \$19,435.45 (Fund 305) for City Project No. 0804B, "Turlock Public Safety Facility," Category 13 – Building and Site Electrical, bringing the contract total to \$4,277,095
- H. **Resolution No. 2015-201** Accepting donations received from July through September Fiscal Year 2015-16 to be deposited for a variety of Parks, Recreation & Public Facilities Department programs, scholarships, and activities
- I. Motion: Approving a renewal agreement between the City of Turlock and Dragon Sports to offer youth self-defense classes
- J. Motion: Approving a renewal agreement between the City of Turlock and Kidz Love Soccer, Inc., to offer youth soccer classes.

- K. Motion: Approving a renewal agreement with Target Solutions, for a subscription of online training services for continuing education in Emergency Medical Service (EMS), and other various mandated training for Turlock Fire Department personnel, in an amount not to exceed \$3,995, from Fund 265-30-310.302\_47140 "Cal Firefighters Joint Apprenticeship Committee (JAC)"
- L. **Resolution No. 2015-202** Amending the salary range for the job classification of Purchasing Coordinator from 22.0 to 25.6, TCEA Bargaining Unit 4 Salary Schedule, effective September 22, 2015
- M.
  1. Motion: Making the determination that City Project No.15-68, "Emergency HVAC Replacement at Utilities Shop," is exempt from the provisions of CEQA in accordance with Section 15301
  2. Motion: Reaffirming the declaration of emergency made by the City Manager and declaring that there is a need to continue with the replacement of the HVAC facilities at the utilities shop
  3. Motion: Approving an agreement in the amount of \$8,295 (Fund 410 & 420) with Champion Industrial Contractors, Inc. of Modesto, California, for City Project No.15-68, "Emergency HVAC Replacement at Utilities Shop"

**6. FINAL READINGS:**

- A. **Ordinance No. 1214-CS**, Amending the Zoning Map of the City of Turlock, California, attached to Title 9 of the Turlock Municipal Code [Rezone 2015-01- Planned Development 272 (The Vista Student Housing)] as introduced on September 8, 2015, was passed and adopted 5/0 by the following vote:

Councilmember DeHart	Councilmember Nascimento	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

**Resolution No. 2015-203** Establishing Conditions of Approval for Planned Development No. 272 (PD-272) [Rezone 2015-01, The Vista Student Housing – Scheme 2] was introduced by Councilmember Nascimento, seconded by Councilmember Bublak, and carried 5/0 by the following vote:

Councilmember DeHart	Councilmember Nascimento	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

**7. PUBLIC HEARINGS**

- A. Deputy Director of Development Services/Planning Debbie Whitmore presented the staff report on the request to determine that the adoption of General Plan Amendment 2015-02 (Active Transportation Plan) is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15162 (Projects consistent with a previous EIR); Section 15183 (Projects consistent with the General Plan); and/or Section 15162 (Feasibility and planning studies) of the CEQA Guidelines and approving the Active Transportation Plan and adopting General Plan Amendment 2015-02 (Active Transportation Plan).

Ms. Whitmore introduced Associate John Lieswyn of Alta and Principal Martin Inouye of Omni Means who worked on the project. Mr. Lieswyn presented the report on the Active Transportation Plan including an overview of the project and processes involved in preparing the Plan.

Capital Project Coordinator Wayne York provided information about grant applications, tentative grant awards in excess of one million dollars to help implement the Active Transportation Plan, and the planned improvements.

Ms. Whitmore provided information that the Planning Commission recommended approval of the Active Transportation Plan and noted green sheets to the item.

Council discussion included appreciation for the Turlock community that actively engaged in the process.

Mayor Soiseth opened the public hearing.

Elizabeth Claes spoke in favor of the Active Transportation Plan for reasons including that active transportation has the power to transform people’s lives, the day to day experience of bicycling, the sense of community that biking and walking brings, added safety through sidewalk and bike lane improvements, and the value of her participation and knowledge gained throughout the process.

Jeffery Sparks spoke in favor of bicycling for reasons including it being his hobby and that it builds community.

Mayor Soiseth closed the public hearing.

**Action:** Motion by Councilmember Bublak, seconded by Councilmember Jacob, Determining that the adoption of General Plan Amendment 2015-02 (Active Transportation Plan) is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15162 (Projects consistent with a previous EIR); Section 15183 (Projects consistent with the General Plan); and/or Section 15162 (Feasibility and planning studies) of the CEQA Guidelines. Motion carried 5/0 by the following vote:

Councilmember DeHart	Councilmember Nascimento	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

**Resolution No. 2015-204** Approving the Active Transportation Plan and adopting General Plan Amendment 2015-02 (Active Transportation Plan) was introduced by Councilmember Bublak, seconded by Councilmember Jacob, and carried 5/0 by the following vote:

Councilmember DeHart	Councilmember Nascimento	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

- B. Executive Assistant to the City Manager for Economic Development/Housing Program Services Maryn Pitt presented the staff report on the request approve the Fiscal Year 2014-15 Draft Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant Program (CDBG), HOME Investment Partnership Program (HOME); Request to authorize submission of the CAPER to the United States Department of Housing and Urban Development (HUD); and Request to authorize the Mayor, City Manager or designee to execute related necessary documents.

Mayor Soiseth opened the public hearing. No one spoke. Mayor Soiseth closed the public hearing.

**Action:** Motion by Councilmember Bublak, seconded by Councilmember Jacob, Approving the Fiscal Year 2014-15 Draft Consolidated Annual Performance and Evaluation Report (CAPER) for the Community Development Block Grant Program (CDBG), HOME Investment Partnership Program (HOME), authorizing submission of the CAPER to the United States Department of Housing and Urban Development (HUD), and authorizing the Mayor, City Manager or designee to execute related necessary documents. Motion carried 5/0 by the following vote:

Councilmember DeHart	Councilmember Nascimento	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

**8. SCHEDULED MATTERS:**

- A. Senior Planner Katie Quintero presented the staff report on the request to direct staff to move forward with the issuance of the Downtown Parking Study RFP.

Council discussion included requiring the consultant to also maintain a Facebook community page to receive additional community input.

Mayor Soiseth asked for public comment.

Audience and staff discussion included the consistency of measurements of parking spaces.

Mayor Soiseth closed public comment.

Additional Council comments included the RFP having good parameters, while not hindering the flexibility and creativity of potential developers.

**Action:** Motion by Councilmember Nascimento, seconded by Councilmember DeHart, Directing staff to move forward with the issuance of the Downtown Parking Study RFP. Motion carried 5/0 by the following vote:

Councilmember DeHart	Councilmember Nascimento	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

- B. Capital Project Coordinator Wayne York presented the staff report on the request to adopt a Traffic Calming Program for the purpose of establishing guidelines and policy for reviewing and approving traffic calming requests.

Mr. York highlighted that the program reinforces the idea that speeding is an enforcement issue and provides the police an opportunity to address issues before calming measures are installed, the City Engineer retains discretion to ensure that selected options are safe and reasonable for the conditions, expenses associated with the process are the responsibility of the applicant, and staff remains open to innovative ideas that may be successful if safe and appropriate.

Council discussion included types of roadways to which the program applies, concerns over applicants being responsible for associated expenses, use of assessment funding to pay for calming measures, the importance of slurry seal applications to maintain streets and roadways, the appeal process, anticipated requests for traffic calming measures, cost estimates, and potential subsidies.

Mayor Soiseth requested the program be reassessed by Council after three months.

Mayor Soiseth asked for public comment.

Sherene Loree inquired about how this issue is handled in other cities and cost comparisons of having City staff versus private contractors complete approved calming measures.

Mayor Soiseth closed public comment.

Additional Council discussion included design standards and a request for projected costs of a typical installation.

**Action:**            **Resolution No. 2015-205** Adopting a Traffic Calming Program for the purpose of establishing guidelines and policy for reviewing and approving traffic calming requests was introduced by Councilmember Nascimento, seconded by Councilmember DeHart, and carried 5/0 by the following vote:

Councilmember DeHart	Councilmember Nascimento	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

**9. COUNCIL ITEMS FOR FUTURE CONSIDERATION**

Councilmember Bublak recognized California State University, Stanislaus Government Relations Coordinator Maggie White and requested consideration for her representation at future meetings.

**10. COUNCIL COMMENTS:** None

**11. CLOSED SESSION:**

City Attorney Phaedra Norton introduced Closed Session Item 11A.

Mayor Soiseth noted that the City Manager's evaluation would be postponed.

- A. Public Employee Performance Evaluation, Cal. Gov't Code §54957(b) (1)  
*"Subject to paragraph (2), this chapter shall not be construed to prevent the legislative body of a local agency from holding closed sessions during a regular or special meeting to consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session."*

Title: City Attorney

Title: City Manager

**Action:** No reportable action.

**12. ADJOURNMENT:**

Motion by Councilmember DeHart, seconded by Councilmember Bublak, to adjourn at 8:59 p.m.  
Motion carried unanimously.

RESPECTFULLY SUBMITTED

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Kellie E. Weaver  
City Clerk