

1. **A. CALL TO ORDER** –Mayor Soiseth called the meeting to order at 6:03 p.m.  
PRESENT: Councilmembers Amy Bublak, Bill DeHart, Matthew Jacob, Steven Nascimento, and Mayor Soiseth.  
ABSENT: None

**B. SALUTE TO THE FLAG**

2. **PROCLAMATIONS, PRESENTATIONS, RECOGNITIONS, ANNOUNCEMENTS & APPOINTMENTS:**

- A. Mayor Soiseth presented a Proclamation to Municipal Services Director Michael Cooke in recognition of Water Awareness Month, May 2015. Mr. Reynolds encouraged everyone to conserve water and do their part to reach the goals set by the Governor's Office.
- B. Mayor Soiseth presented a Proclamation to Municipal Services Director Michael Cooke in recognition of Public Works Week, May 17-23, 2015. Mr. Cooke recognized fellow Directors Mike Pitcock and Allison Van Guilder for their partnership, praised City employees as dedicated professionals, and noted an employee appreciation barbecue luncheon to be held on Wednesday, May 20, 2015.
- C. Mayor Soiseth recommended that Elvis Dias be appointed as a member of the Planning Commission to a term set to expire on December 31, 2018.

**Action:** Motion by Councilmember Bublak, seconded by Councilmember Jacob, appointing Elvis Dias as a member of the Planning Commission to a term set to expire on December 31, 2018. Motion carried 5/0 by the following vote:

Councilmember DeHart	Councilmember Nascimento	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

3. **A. SPECIAL BRIEFINGS:** None

**B. STAFF UPDATES**

1. City Clerk Kellie Weaver provided an update on Board, Commission, and Committee vacancies.
2. Development Services Director Mike Pitcock provided an update on Capital Projects and Building Activity including the Fosberg Road and Christoffersen Parkway Traffic Signal project, Drew Avenue Storm & Sewer Improvement project, Crowell Road Rehabilitation project, Hawkeye Avenue Rehabilitation project, Geer Road Rehabilitation project, East Main Street Water Line Replacement project, grant opportunities, upcoming traffic control plans, and the receipt of an additional \$200,000 in CMAQ funding.

**C. PUBLIC PARTICIPATION**

Diane Bartlett, Supervising Librarian of the Turlock Library, provided information on the Summer Reading Challenge that will begin on May 19, 2015, local hero nominations, and an upcoming event at the library highlighting mental illness.

Vernon Price spoke regarding his vision for Turlock, unity, and improving the quality of life for those who have nowhere to go.

**4. A. DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS: None**

**B. DISCLOSURE OF EX PARTE COMMUNICATIONS**

Mayor Soiseth noted that disclosure of ex parte communication was unnecessary as Public Hearing Item 7A would be removed from the agenda and re-noticed for a future meeting.

**5. CONSENT CALENDAR:**

**Action:** Motion by Councilmember Nascimento, seconded by Councilmember DeHart, to adopt the consent calendar. Motion carried 5/0 by the following vote:

Councilmember DeHart	Councilmember Nascimento	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

- A. **Resolution No. 2015-091** Accepting Demands of 4/9/15 in the amount of \$1,216,979.66; Demands of 4/16/15 in the amount of \$643,445.35
- B. Motion: Accepting Minutes of Special Meeting of March 18, 2015; Minutes of Special Meeting of April 21, 2015; Minutes of Regular Meeting of April 28, 2015
- C. Motion: Approving utility agreements with TID Electrical, TID Irrigation, AT&T, Charter Communications and the City of Turlock associated with the Fulkerth Interchange Improvement project and authorizing the City Manager or Director of Development Services to execute the agreements
- D. Motion: Approving Amendment No. 2 to the agreement with Pires, Lipomi + Navarro Architects and increasing the total compensation in the amount of \$49,280 (Fund 426-40-415.51260) for City Project No. 12-60B, "Turlock Regional Transit Center Phase 2 Design and Master Plan"
- E. Motion: Approving Amendment No. 2 to City Contract No. 13-120 with Alta Planning + Design of Sacramento, California, to provide an additional three (3) months for the completion of project specifications with City Project No. 13-64, "Develop an Active Transportation Plan"
- F.
  - 1. Motion: Making the determination that City Project No. 14-26B, "Council Chambers Improvements," is exempt from the provisions of CEQA in accordance with Section 15301, "Existing Facilities"
  - 2. Motion: Awarding bid and approving an agreement in the amount of \$497,807 (Fund 240) with Simile Construction Service, Inc., Modesto, California, for City Project No. 14-26B, "Council Chambers Improvements"

- G. **Resolution No. 2015-092** Initiating proceedings for the Hilmar Cheese Landscaping, Lighting, and Street Maintenance Benefit Assessment District, Development Project No. 15-33
- H. **Resolution No. 2015-093** Initiating proceedings for the Taco Bell Landscaping, Lighting, and Street Maintenance Benefit Assessment District, Development Project No. 15-34
- I. **Resolution No. 2015-094** Initiating proceedings for the Dust Bowl Brewery Landscaping, Lighting, and Street Maintenance Benefit Assessment District, Development Project No. 15-35
- J. 1. Motion: Making the determination that City Project No.15-42, "Public Safety Training Center Dry Utilities," is exempt from the provisions of CEQA in accordance with Section 15301  
2. Motion: Awarding bid and approving an agreement in the amount of \$4,524 (Fund 305) with ZAMComm, Turlock, California, for City Project No.15-42, "Public Safety Training Center Dry Utilities"
- K. **Resolution No. 2015-095** Authorizing the closure of Crowell Road, between Bittern Way and the southern edge of 3791 Crowell Road, for the "Keep the Spirit of '45 Alive" event on Saturday, August 15, 2015, from 8:00 a.m. to 4:00 p.m., and authorizing the City Manager to apply appropriate conditions and restrictions
- L. **Resolution No. 2015-096** Approving the Transportation Development Act (TDA) Claim for Funding of Transit Activities for Fiscal Year 2015-16
- M. Motion: Approving the agreements between the City of Turlock and each of the nine (9) funded nonprofit public service agencies funded with Community Development Block Grant funds (CDBG) in the amount of \$90,000
- N. **Resolution No. 2015-097** Appropriating \$10,531 to account number 227-40-135.51179 "Evidence Drying Cabinet" from Fund 227 "Public Safety Tax" reserve balance for an evidence drying cabinet
- O. Motion: Approving a Professional Services Agreement for preparation of a Cost Allocation Plan for Fiscal Year 2015-16 with MGT of America, Inc. in an amount not to exceed \$17,000
- P. **Resolution No. 2015-098** Appropriating \$4,200 to account number 110-10-112.43166\_001 "Actuarial Report – GASB 68" from unappropriated reserves for operating funds delineated below to fund GASB 68 compliant Actuarial Reports from CalPERS
- Q. Motion: Approving the lease agreement for the property located at 247 E. Canal Drive, Turlock, California (War Memorial) by and between the City of Turlock and Turlock Irrigation District and authorizing the City Manager to execute all necessary documents

6. **FINAL READINGS:** None

7. **PUBLIC HEARINGS**

Mayor Soiseth noted that Public Hearing Item 7A, "request for approval establishing a lien for payment for the abatement of certain weeds, obnoxious growth and other debris on property and abandoned vehicles that are a nuisance to the public," would be removed from the agenda and re-noticed for a future meeting.

- B. Regulatory Affairs Manager Garner Reynolds presented the staff report on the request to amend Turlock Municipal Code Title 6, Chapter 7, regarding water conservation, education, and penalty fees; Title 6, Chapter 5, Sections 105(f), 114, 117(e), 701, and 702(a) regarding water conservation measures, construction water, and related fees; and Title 6, Chapter 6, Section 02(r) regarding cross-connection control and backflow prevention devices.

Mayor Soiseth opened the public hearing. No one spoke. Mayor Soiseth closed the public hearing.

**Action:** Motion by Councilmember Bublak, seconded by Councilmember DeHart, introducing an Ordinance Amending Turlock Municipal Code Title 6, Chapter 7, regarding Water Conservation and Education; Title 6, Chapter 5, Sections 105(f), 114, 117(e), 701, and 702(a) regarding Water Conservation Measures and Construction Water; and Title 6, Chapter 6, Section 02(r) regarding Cross-Connection Control and Backflow Prevention Devices and setting the final reading for May 26, 2015. Motion carried 5/0 by the following vote:

Councilmember DeHart	Councilmember Nascimento	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	Yes	Yes	Yes	Yes

**8. SCHEDULED MATTERS:**

- A. Administrative Services Director Kellie Jacobs-Hunter presented the staff report on the request to approve the final Convention and Business Bureau accounting for 2009 through 2014.

Council discussion included under/overspending of approved CVB budgets, the budget amendment process, if there had been any previous budget amendment requests, significance of time frame being considered, and allowable expenditures.

Mayor Soiseth asked for public comment. No one spoke. Mayor Soiseth closed public comment.

Additional Council and staff discussion included the importance of public trust and transparency, purpose of a formal audit, expectations of citizens and the business community, potential cost of a formal audit, benefits/detriments of establishing a City Council ad hoc committee to oversee a formal audit, and policy decisions to be made upon completion of a formal audit.

Councilmember Bublak introduced the motion identified as Option 3, "Accepting the preliminary informal accounting of the Convention and Visitors Bureau 'Tourism Fund' for calendar years 2009-2014; Accepting the City Manager's recommendation to enter into a Professional Services Agreement with an outside accounting/auditing firm to conduct a formal accounting/audit of the Convention and Visitors Bureau "Tourism Fund" for the period January 1, 2009 through May 3, 2015; and Establishing a City Council ad hoc subcommittee consisting of Councilmember Bublak and Councilmember Jacob to oversee the formal audit/accounting with technical assistance from the City Attorney and the Administrative Services Director." Councilmember Jacob seconded the motion.

Mayor Soiseth allowed for additional Council discussion after which Councilmember DeHart called the question indicating his support for Option 3. Councilmember Nascimento, as a point of clarification, noted his support for the formal audit, but his lack of support for the establishment of the City Council ad hoc subcommittee identified in the motion as introduced.

**Action:** Motion by Councilmember Bublak, seconded by Councilmember Jacob, Accepting the preliminary informal accounting of the Convention and Visitors Bureau “Tourism Fund” for calendar years 2009-2014; Accepting the City Manager’s recommendation to enter into a Professional Services Agreement with an outside accounting/auditing firm to conduct a formal accounting/audit of the Convention and Visitors Bureau “Tourism Fund” for the period January 1, 2009 through May 3, 2015; and Establishing a City Council ad hoc subcommittee consisting of Councilmember Bublak and Councilmember Jacob to oversee the formal audit/accounting with technical assistance from the City Attorney and the Administrative Services Director. Motion carried 4/1 by the following vote:

Councilmember DeHart	Councilmember Nascimento	Councilmember Bublak	Councilmember Jacob	Mayor Soiseth
Yes	No	Yes	Yes	Yes

*Mayor Soiseth recessed the meeting at 7:25 p.m. and reconvened the meeting at 7:31 p.m.*

- B. Administrative Services Director Kellie Jacobs-Hunter presented the staff report on the request to review the City of Turlock Fiscal Year 2015-16 and 2016-17 proposed General Fund Budgets and Municipal Services Budgets and provide direction in preparation for budget adoption.

Municipal Services Director Michael Cooke presented information on Water Enterprise Fund, Water Quality Control Fund – Sewer, and Fleet Services.

Administrative Services Director Kellie Jacobs-Hunter provided an overview of the General Fund Budget.

Council and staff discussion included revenue impacts related to reduced water consumption, revenue projections, increases in revenue related to economic development and solid job growth, a request for data related to per capita revenue and expenses for the past six years, and reserve balance levels.

Mayor Soiseth opened public participation and advised it would remain open throughout the budget presentation process.

Police Chief Robert Jackson presented information on the Police budget including Department 200 Police Services – Special Operations, Department 210 Police Services – Patrol, Department 215 Animal Control, and Department 501 – Information Technology.

Council and staff discussion included purchase of and potential scenarios for the use of a victim rescue armored vehicle and budget strategies for the use of Proposition 172 and AB 109 monies.

Community member discussion included mental health personnel/liaison riding with police officers, revenue vs. expenditure concerns related to purchase of police victim rescue armored vehicle, limiting use of force by police officers, concerns over care of the homeless population, and community oriented policing.

Council and staff discussion included budgeting practices and the priority of implementing community oriented policing.

Administrative Services Director Kellie Jacobs-Hunter and City Manager Roy Wasden presented information on the Administration Budget including Department 100 – City Council, Department 102 – City Manager, Department 104 – City Clerk, Department 106 – Finance, Department 108 – City Attorney, Department 109 – Human Resources, Department 110 – Payroll, and Department 112 – General Government.

Council and staff discussion included funding for crack seal repair for roadways, the future of the Turlock Partnership Incentive Program, a revolving loan fund through the Stanislaus County Alliance, future budget meetings, adoption of a two year budget and four year Strategic Plan, and requests to begin looking at costs for technological upgrades related to website improvements and placement of budget information in a prominent place on the City's website.

Mayor Soiseth asked for additional public comment. No one spoke. Mayor Soiseth closed public comment.

**Action:** No action taken. Discussion item only.

## **9. COUNCIL ITEMS FOR FUTURE CONSIDERATION**

Councilmember Nascimento asked for consideration of a presentation by OpenGov, a software company that provides an online platform for making budgets available to the public.

Councilmember DeHart asked for consideration for a report related to noticing requirements/ processes surrounding historical buildings in Turlock and the possibility of creating a process for expediting requests for moving historical buildings to another location.

## **10. COUNCIL COMMENTS:**

Councilmember Nascimento provided information on an "Art Around Town" event to be held Thursday, May 14, 2015 from 6:00 p.m. to 9:00 p.m.

Councilmember Bublak provided information that CSU Stanislaus ASI member, Nicole Larson, was elected as the next CSUS ASI Student Body President.

Mayor Soiseth announced that the Mayor's Prayer Breakfast will be held on Friday, May 15, 2015, at 6:16 a.m., at the Assyrian American Civic Hall on N. Golden State Boulevard, and will feature Christian Music Artist Steven Curtis Chapman.

Mayor Soiseth thanked Administrative Services Director Kellie Jacobs-Hunter and City Attorney Phaedra Norton for their efforts and professionalism in performing the preliminary CVB audit.

**11. CLOSED SESSION:** None

**12. ADJOURNMENT:**

Motion by Councilmember Bublak, seconded by Councilmember DeHart, to adjourn at 9:02 p.m. Motion carried unanimously.

RESPECTFULLY SUBMITTED

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Kellie E. Weaver  
City Clerk