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1. **A. CALL TO ORDER** –Mayor Soiseth called the meeting to order at 6:01 p.m.
PRESENT: Councilmembers Amy Bublak, Bill DeHart, Matthew Jacob, Steven Nascimento,
and Mayor Soiseth.
ABSENT: None
 - B. SALUTE TO THE FLAG**
 2. **PROCLAMATIONS, PRESENTATIONS, RECOGNITIONS, ANNOUNCEMENTS & APPOINTMENTS:**
 - A. Municipal Services Director Michael Cooke introduced Environmental Compliance Inspector Dan Frisch who recognized Steve Syvertson and Harry Bohl of Campus Laundry East for receiving the 2014 California Water Environment Association P3S-Northern California Large Facility of the Year Award.
 - B. Fire Chief Tim Lohman introduced Mountain Valley EMS Medical Director Dr. Kevin Mackey and Executive Director Richard Murdock. Dr. Mackey provided information about the benefits of Pit Crew CPR and recognized Turlock Firefighters Captain Jason Bernard, Captain Frank Saldivar, Captain Casey Cockrell, Engineer Mike Mungaray and Firefighter Tony Nascimento for rendering lifesaving actions to Jeremy Varner on September 1, 2014. Each firefighter received a commemorative coin from the Stanislaus Heart Outcome Consortium in recognition of their efforts.
 3. **A. SPECIAL BRIEFINGS:** None
 - B. STAFF UPDATES:**
 1. City Clerk Kellie Weaver provided information regarding upcoming Board, Commission, and Committee vacancies, identifying one (1) vacancy on the Parks, Arts & Recreation Commission due to a resignation. Ms. Weaver noted that applications to fill that vacancy will be taken until April 10, 2015, with the intention that Mayor Soiseth will make an appointment to fill the vacancy at the April 28, 2015 City Council meeting.
 - C. PUBLIC PARTICIPATION**

Vernon Price spoke regarding a Homeless Voters Registration Day to be held on April 2, 2015. Mr. Price advised that registration material will be provided by a representative from a local Congressional office to people wishing to register to vote and noted California's efforts to assist the disadvantaged in becoming qualified to vote. He also spoke regarding a recent meeting he had with the Director of Parks, Recreation & Public Facilities to identify a way the homeless may contribute to the community in an effort to change the way they are viewed.

Turlock Librarian Diane Bartlett spoke regarding library activities and programs, including activities planned for National Poetry Month, Money Smart Month, and Earth Day. She also noted upcoming Spring break activities planned for children including Three Ways to Save, recycled piggy bank making, and a bilingual puppet show.

Dawn Styles spoke regarding a recent event at Enclave Community Church and the kind actions exhibited by Turlock Police Department officers in response to a subject at that location.

Gaylord Phillips, business representative for Teamsters 386, and First Transit employees Tom Martinez, Terry Means, Deborah Sneed and Rosa Alves spoke regarding Turlock's Bus Services that are contracted by First Transit and their concerns about poor wages, employee retention issues, and stressful job conditions. Mayor Soiseth asked staff to look into the matter, but noted the City Council is limited on what they can do in regard to the situation.

James Cordero, a resident of Festival Community overseen by Tuolumne Homeowners Association, requested information about the requirement of his homeowners association that residents may only park on the sidewalk side of the street due to narrow roadways and the necessity of providing access for emergency vehicles. He also spoke in favor of the City Council assisting the First Transit employees.

4. A. DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS: None

5. CONSENT CALENDAR:

Action: Motion by Councilmember DeHart, seconded by Councilmember Nascimento, to adopt the consent calendar. Motion carried 5/0 by the following vote:

| Councilmember DeHart | Councilmember Nascimento | Councilmember Bublak | Councilmember Jacob | Mayor Soiseth |
|-------------------------|-----------------------------|-------------------------|------------------------|------------------|
| Yes | Yes | Yes | Yes | Yes |

- A. **Resolution No. 2015-049** Accepting Demands of 2/26/15 in the amount of \$763,640.43
- B. Motion: Accepting Minutes of Special Meeting of March 3, 2015; Minutes of Regular Meeting of March 10, 2015
- C.
 - 1. Motion: Making the determination that City Project No. 13-61, "Drew Ave. Improvements - Pedras Rd. to W. Tuolumne Rd.," is exempt from the provisions of CEQA in Section 15301 of the California Environmental Quality Act (CEQA)
 - 2. Motion: Awarding bid and approving an agreement in the amount of \$299,680 (Fund 410) with Rolfe Construction, Atwater, California for City Project No. 13-61, "Drew Ave. Improvements - Pedras Rd. to W. Tuolumne Rd."
 - 3. **Resolution No. 2015-050** Appropriating \$368,000 to account number 410-51-534.51270 "Construction Project" to be funded via a transfer of \$109,000 from account number 410-51-534.51300 "Construction Repairs/ Improvements" and an appropriation of \$259,000 from Fund 410/534 "Capital Repair/Replacement" reserve balance for City Project No. 13-61, "Drew Ave. Improvements - Pedras Rd. to W. Tuolumne Rd."
- D. Motion: Accepting improvements for City Project No. 15-30, "Emergency Repair on Golf Road," and authorizing the City Engineer to file a Notice of Completion
- E. **Resolution No. 2015-051** Appointing the Disadvantaged Business Enterprise (DBE) Liaison Officer and setting the Disadvantaged Business Enterprise Goal for Fiscal Years 2014/15 through 2016/17
- F. Motion: Authorizing the City Manager or his designee to execute a Sub-Recipient Public Transit Agreement with the Stanislaus Council of Governments (StanCOG) as a prerequisite to receiving Federal Transit Administration funds

- G. **Resolution No. 2015-052** Authorizing the City Manager to sign all documents, assurances and statements in regard to the purchase of five (5) transit buses from A-Z Bus Sales utilizing the California Association for Coordinated Transportation (CalACT) competitive bid award without compliance to the formal bid procedure, having found that the criteria listed in Turlock Municipal Code, Title 2, Chapter 7, Section 08(b)(5) have been satisfied
- H. Motion: Approving a four (4) year retainer agreement with Stantec Consulting Services, Inc., of Phoenix, Arizona, for City Project No., 14-72, "RFQ for Airport Planning/Environmental and Engineering/Architectural Services Retainer Agreement," for Fiscal Years 2014/15 through 18/19, in an amount not to exceed \$200,000
- I. Motion: Approving the purchase of filter media and associated hardware from Aqua-Aerobics Systems, Inc., for the tertiary filters at the Turlock Regional Water Quality Control Facility, in an amount not to exceed \$49,732 from Fund 410-51-534.44030_038 "Tertiary Filter Media" without compliance to the formal bid procedure, having found that the criteria listed in Turlock Municipal Code, Title 2, Chapter 7, Section 08(b)(2) and (b)(6) have been satisfied
- J. Motion: Approving the service agreement with Presort Center of Stockton, Inc., for laser printing of utility billing, mailing services, and business licenses, for a period of twelve (12) months, in an amount not to exceed \$127,000
- K. **Resolution No. 2015-053** Accepting monetary donations of \$566.46 received from January through March, Fiscal Year 2014-15, to be deposited for a variety of Parks, Recreation & Public Facilities Department programs, scholarships, and activities
- L. **Resolution No. 2015-054** Re-appropriating \$9,525 in unspent funds from Fiscal Year 2013-14 to account number 269-60-614-373.51270 "Dog Park Construction Project" from Fund 269 "Parks & Public Facilities Grants-Dog Park" reserve balance for completion of City Project No., 14-20 "Swanson-Centennial Dog Park"
- M. Motion: Rejecting Claim for Damages filed by Ronald West
- N. Motion: Rejecting Claim for Damages filed by James Woo
- O. Motion: Rejecting Claim for Damages filed by Ninef A. Karam
- P. Motion: Rejecting Claim for Damages filed by Katie Borrelli
- Q. Motion: Rejecting Claim for Damages filed by Kevin McGrath

6. **FINAL READINGS:** None

7. **PUBLIC HEARINGS:** None

8. **SCHEDULED MATTERS:**

- A. Development Services Director Mike Pitcock presented the staff report on the request to authorize the closure of Center Street, between East Main Street and Crane Avenue, for the Found in Turlock Bridal Showcase on April 19, 2015; the closure of East Main Street, between Thor Street and Palm Street, for the Main StrEAT Food Rally on May 1, 2015, June 5, 2015, July 3, 2015, August 7, 2015, and September 4, 2015; the closure of East Main Street, between Center Street and Palm Street, for the Turlock Certified Farmers' Market every Saturday beginning May 2, 2015, through October 31, 2015; and authorize the City Manager to apply appropriate conditions and restrictions.

Mayor Soiseth invited Elizabeth Claes, Chair of the Turlock Certified Farmers’ Market, to the podium. Ms. Claes spoke in favor of the Farmers Market street closure, the positive impact interesting events have on bringing communities together, and thanked those who assisted and supported the date and location changes.

Council and staff discussion included existing signage that was put into place to deal with vehicles being left overnight at the market’s current location, potential impacts of vehicles being left overnight at the new location, and a future desire to modify the Ordinance to reflect the new location.

Mayor Soiseth invited Turlock Kiwanis Club President Trina Walley to the podium. Ms. Walley spoke in favor of the Kiwanis Main StrEAT event for reasons including it will be a fresh and new event for the community and will raise money for the non-profit Kiwanis organization.

Action: **Resolution No. 2015-055** Authorizing the closure of Center Street, between East Main Street and Crane Avenue, for the Found in Turlock Bridal Showcase on April 19, 2015, from 8:00 a.m. to 6:00 p.m., and authorizing the City Manager to apply appropriate conditions and restrictions was introduced by Councilmember Bublak, seconded by Councilmember DeHart, and carried 5/0 by the following vote:

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|----------------------|--------------------------|----------------------|---------------------|---------------|
| Councilmember DeHart | Councilmember Nascimento | Councilmember Bublak | Councilmember Jacob | Mayor Soiseth |
| Yes | Yes | Yes | Yes | Yes |

Resolution No. 2015-056 Authorizing the closure of East Main Street, between Thor Street and Palm Street, for the Main StrEAT Food Rally on May 1, 2015, June 5, 2015, July 3, 2015, August 7, 2015, and September 4, 2015, from 4:30 p.m. to 11:00 p.m., and authorizing the City Manager to apply appropriate conditions and restrictions was introduced by Councilmember Bublak, seconded by Councilmember DeHart, and carried 5/0 by the following vote:

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|----------------------|--------------------------|----------------------|---------------------|---------------|
| Councilmember DeHart | Councilmember Nascimento | Councilmember Bublak | Councilmember Jacob | Mayor Soiseth |
| Yes | Yes | Yes | Yes | Yes |

Resolution No. 2015-057 Authorizing the closure of East Main Street, between Center Street and Palm Street, for the Turlock Certified Farmers’ Market every Saturday beginning May 2, 2015, through October 31, 2015, from 6:00 a.m. to 2:00 p.m., and authorizing the City Manager to apply appropriate conditions and restrictions was introduced by Councilmember Bublak, seconded by Councilmember DeHart, and carried 5/0 by the following vote:

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|----------------------|--------------------------|----------------------|---------------------|---------------|
| Councilmember DeHart | Councilmember Nascimento | Councilmember Bublak | Councilmember Jacob | Mayor Soiseth |
| Yes | Yes | Yes | Yes | Yes |

- B. City Manager Roy Wasden presented the staff report on the request to authorize the reclassification of the current Payroll Coordinator to Administrative Analyst/Admin Services, the reclassification of the existing 30/70 split Account Tech to Payroll Coordinator, the reclassification of the existing 30/70 split Account Tech position to an 80/20 split Executive Assistant to the City Manager/City Clerk Trainee position, and the hiring of an Executive Assistant to the City Manager/City Clerk Trainee position through an in-house recruitment of full-time, part-time and volunteer/intern staff, and outside recruitment if needed, effective May 1, 2015.

Mayor Soiseth asked for public comment. No one spoke. Mayor Soiseth closed public comment.

Council comments included cost savings associated with the reorganization.

Action: **Resolution No. 2015-058** Authorizing the creation of an Administrative Analyst/Admin Services job description was introduced by Councilmember Nascimento, seconded by Councilmember Jacob, and carried 5/0 by the following vote:

| Councilmember DeHart | Councilmember Nascimento | Councilmember Bublak | Councilmember Jacob | Mayor Soiseth |
|----------------------|--------------------------|----------------------|---------------------|---------------|
| Yes | Yes | Yes | Yes | Yes |

Resolution No. 2015-059 Authorizing the reclassification of Audrey Cray from Payroll Coordinator to Administrative Analyst/Admin Services, effective May 1, 2015, and the reclassification of Esmeralda Villalobos from Account Tech to Payroll Coordinator, effective May 1, 2015, was introduced by Councilmember Nascimento, seconded by Councilmember Jacob, and carried 5/0 by the following vote:

| Councilmember DeHart | Councilmember Nascimento | Councilmember Bublak | Councilmember Jacob | Mayor Soiseth |
|----------------------|--------------------------|----------------------|---------------------|---------------|
| Yes | Yes | Yes | Yes | Yes |

Resolution No. 2015-060 Authorizing the reclassification of the existing 30/70 split Account Tech position to an 80/20 split Executive Assistant to the City Manager/City Clerk Trainee position funded by General Fund 110 was introduced by Councilmember Nascimento, seconded by Councilmember Jacob, and carried 5/0 by the following vote:

| Councilmember DeHart | Councilmember Nascimento | Councilmember Bublak | Councilmember Jacob | Mayor Soiseth |
|----------------------|--------------------------|----------------------|---------------------|---------------|
| Yes | Yes | Yes | Yes | Yes |

Resolution No. 2015-061 Authorizing the hiring of one (1) “reclassified” 80/20 split Executive Assistant to the City Manager/City Clerk Trainee through an in-house recruitment of full-time, part-time and volunteer/intern staff, and outside recruitment if needed, effective May 1, 2015, was introduced by Councilmember Nascimento, seconded by Councilmember Jacob, and carried 5/0 by the following vote:

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|-------------------------|-----------------------------|-------------------------|------------------------|------------------|
| Councilmember DeHart | Councilmember Nascimento | Councilmember Bublak | Councilmember Jacob | Mayor Soiseth |
| Yes | Yes | Yes | Yes | Yes |

- C. Administrative Services Director Kellie Jacobs-Hunter presented the staff report on the request to approve the service agreement with Homeland Security & Management Solutions, Inc., Dba Dantli Corp for Temporary Personnel Services, for various City departments as needed, in an annual amount not to exceed \$25,000, for a period of twelve (12) months.

Council and staff discussion included assurances that temporary employees would be compensated fairly.

Mayor Soiseth asked for public comment. No one spoke. Mayor Soiseth closed public comment.

Action: Motion by Councilmember Bublak, seconded by Councilmember Jacob, Approving the service agreement with Homeland Security & Management Solutions, Inc., Dba Dantli Corp for Temporary Personnel Services, for various City departments as needed, in an annual amount not to exceed \$25,000, for a period of twelve (12) months. Motion carried 5/0 by the following vote:

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|-------------------------|-----------------------------|-------------------------|------------------------|------------------|
| Councilmember DeHart | Councilmember Nascimento | Councilmember Bublak | Councilmember Jacob | Mayor Soiseth |
| Yes | Yes | Yes | Yes | Yes |

Mayor Soiseth reopened public participation for Scheduled Matters Item 8A. No one spoke. Mayor Soiseth closed public participation.

9. COUNCIL ITEMS FOR FUTURE CONSIDERATION: None

10. COUNCIL COMMENTS:

Councilmember Bublak commented on the Softball Tournament occurring this weekend at Pedretti Park, urged the community to support CSU Stanislaus at the event, and thanked City staff for their efforts in ensuring the fields and facilities are in great condition.

Councilmember Nascimento commended his brother, Firefighter Tony Nascimento, who was recognized earlier in the meeting for his actions on the night of September 1, 2014 which helped save the life of a Turlock citizen. He also commented that the Turlock Fire Department provides excellent service to our community and thanked Dr. Kevin Mackey and Rich Murdock for their recognition.

Mayor Soiseth commented on an event he attended on March 21, 2015, where he presented a Proclamation honoring Herbert Miller, a WWII Pearl Harbor survivor, on the occasion of his 100th birthday.

11. **CLOSED SESSION:**

City Attorney Phaedra Norton advised there was no need for the Closed Session item to be heard.

- A. **Conference with Labor Negotiators, Cal. Gov't Code §54957.6(a)**
“Notwithstanding any other provision of law, a legislative body of a local agency may hold closed sessions with the local agency's designated representatives regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation.”

Agency Negotiators: Roy W. Wasden/Dave Young
Employee Organization: Turlock Associated Police Officers

Action: None. Item was not heard.

12. **ADJOURNMENT:**

Motion by Councilmember Bublak, seconded by Councilmember Nascimento, to adjourn at 7:06 p.m. Motion carried unanimously.

RESPECTFULLY SUBMITTED

Kellie E. Weaver
City Clerk