

# City Council Special Meeting Agenda



**MARCH 28, 2017**

**5:00 p.m.**

**City of Turlock Yosemite Room**

**156 S. Broadway, Turlock, California**



Mayor  
**Gary Soiseth**

Council Members

**Matthew Jacob**

**Amy Bublak**

**William DeHart, Jr.**

**Gil Esquer**

Vice Mayor

City Manager  
**Gary R. Hampton**  
City Clerk  
**Jennifer Land**  
City Attorney  
**Phaedra A. Norton**

**SPEAKER CARDS:** To accommodate those wishing to address the Council and allow for staff follow-up, speaker cards are available for any agenda item or any other topic delivered under Public Comment. Please fill out and provide the Comment Card to the City Clerk or Police Officer.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** The Turlock City Council meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**EQUAL ACCESS POLICY:** If you have a disability which affects your access to public facilities or services, please contact the City Clerk's Office at (209) 668-5540. The City is committed to taking all reasonable measures to provide access to its facilities and services. Please allow sufficient time for the City to process and respond to your request.

**NOTICE:** Pursuant to California Government Code Section 54954.3, any member of the public may directly address the City Council on any item appearing on the agenda, including Consent Calendar and Public Hearing items, before or during the City Council's consideration of the item.

**AGENDA PACKETS:** Prior to the City Council meeting, a complete Agenda Packet is available for review on the City's website at [www.cityofturlock.org](http://www.cityofturlock.org) and in the City Clerk's Office at 156 S. Broadway, Suite 230, Turlock, during normal business hours. Materials related to an item on this Agenda submitted to the Council after distribution of the Agenda Packet are also available for public inspection in the City Clerk's Office. Such documents may be available on the City's website subject to staff's ability to post the documents before the meeting.

**1. A. CALL TO ORDER**

**B. SALUTE TO THE FLAG**

**2. PUBLIC PARTICIPATION – LIMITED TO ITEMS DESCRIBED IN THE NOTICE FOR THIS MEETING**

This is the time set aside for citizens to address the City Council concerning any item that has been described in the notice for the meeting, including Consent Calendar items, before or during consideration of that item. You will be allowed five (5) minutes for your comments. If you wish to speak regarding an item on the agenda, you may be asked to defer your remarks until the Council addresses the matter.

**3. DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS**

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4. **MAYOR AND CITY COUNCIL POLICY GOALS AND IMPLEMENTATION PLAN WORKSHOP:**  
Council will review, discuss, and make updates/modifications to the 2015-2019 City of Turlock Mayor and City Council Policy Goals and Implementation Plan.

***Recommended Action:***

Formal action will not be taken during the Special City Council meeting. Updates to the City of Turlock Mayor and City Council Policy Goals and Implementation Plan will be agendaized as a Consent Calendar Item at a Regular City Council meeting on a later date.

5. **ADJOURNMENT**

The foregoing meeting is hereby called by Mayor Gary Soiseth at the above mentioned date and time pursuant to California Government Code §54956.



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GARY SOISETH, Mayor

# MASTER PROGRESS REPORT

Mayor and City Council Policy Goals & Implementation Plan 2015-19

Adopted September 22, 2015

Tracking & Status Update for March 28, 2017 City Council Meeting

	Completed
	Stopped or No
	On schedule
	Behind schedule



## Policy Goal #1 - Effective Leadership

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
1.1.1	Notable Event Notices	Daily	Ongoing	n/a		All Depts.	In progress
1.1.2	Emerging Issues Notices	Weekly	Ongoing	n/a		All Depts.	In progress
1.1.3	HIPLINK Notifications	As needed	Ongoing	n/a		All Depts.	In progress
1.1.4	Communicate Relevant info	As needed	Ongoing	n/a		All Depts.	In progress
1.2.1	Provide Resources for Employee Advancement	Quarterly	Ongoing			Admin Serv	Customer Service Academy Feb-Nov 2016
1.2.2	Track Internal Recruitments	Quarterly	Ongoing	1-Apr-2016		Admin Serv	Qtr. End 12/2015 provided at 1/26/16 CC mtg. Compiling Jan-June 2016.
1.2.3	Prepare for Key Vacancies and Retirements during Budget Process	Annually		Ongoing		All Depts	First succession planning mtg was July 2016 with monthly mtgs following.
1.2.4	Fill Fire Chief Vacancy	1-Dec-2015	1-Dec-2015	n/a		Admin Serv	COMPLETED
1.2.5	Complete Recruitment Process within 60-days	1-Apr-2016	In progress	1-Oct-2016		Admin Serv	2015 Recruitment progress reported at 1/26/16 CC mtg. Jan-June 2016 update schedule for Sept/Oct CC Mtg.
1.3.1	Adopt Policy Goals and Implementation Plan	1-Sep-2015	22-Sep-2015	n/a		Council	COMPLETED
1.3.2	Reference Plan in all Agenda Items	Ongoing	Ongoing			All Depts	Reference to Plan is on synopsis staff reports.
1.3.3	Review and update Plan after each Election	After Election		30-Nov-2016		Council	Scheduled for 1/24/17 CC Spc Mtg.
1.3.4	Staff Meetings to review Plan Progress	Weekly	Ongoing			All Depts	
1.4.1	Foster Community Connections - launch Institute for Local Government (ILG)	ON HOLD			ON HOLD	Econ Dev	ON HOLD- ILG just recently received a grant from the Irvine Foundation to engage in this new public engagement effort.
1.4.2	Coordinate and Support Community Events	Ongoing	Ongoing			All Depts	
1.4.3	REMOVED FROM PLAN - Leadership Turlock	REMOVED				Council	REMOVED: Cancelled by Chamber of Turlock 7/2015.
1.4.4	Mayor's Youth Conference	1-Oct-2016				Council	Scheduled for 10/27/16.

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**Policy Goal #1 - Effective Leadership *(continued)***

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
1.4.5	Update Council on new Initiatives that bring Community & Education together	Quarterly	Ongoing		On schedule	All Depts	OnTrac begins 9/2016, CSU Internship program established w/an annual agreement.

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**Policy Goal #2 - Fiscal Responsibility**

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
2.1.1	Mid-Year Budget Review - Consider More Accurate Revenue & Expenditures	1-Jan-2016		1-Jan-2017	On schedule	Admin Serv	Planned Feb. 2016
2.1.2	Adopt Balanced Budget FY2017/18 & FY2018/19	1-Jul-2017		1-Jul-2017	On schedule	Admin Serv	
2.2.1	Contracts - Master Index created & monitored	1-Mar-2016	Ongoing		On schedule	Admin Serv	Purchased contract module for New World. User training scheduled August 23-25, 2016. Anticipate implementing Sept./Oct. 2016.
2.3.1	Budget Updates - Projections to Actuals Qrtly	1-Dec-2015	1-Jun-2016		Completed	Admin Serv	COMPLETED. Adopted 2 year budget FY 15/16 & 16/17
2.3.2	Budget Amendments done timely	Ongoing	Ongoing		On schedule	Admin Serv	
2.3.3	Report on Amended Budget to final	FYE	1-Jun-2016		Completed	Admin Serv	COMPLETED. Adopted 2 year budget FY 15/16 & 16/17.
2.4.1	Grant Status Update -Grants Pursued	Quarterly		1-Dec-2015	On schedule	All Depts	
2.5.1	Adequately Fund CIP During Budget	1-Jul-2017	1-Mar-2016	1-Jul-2018	Completed	Dev Serv	Update process started Jan 2016.
2.6.1	Sewer & Water Rate Adequacy Report	25-Oct-2016		25-Oct-2016	On schedule	Muni Serv	Consultant Hired 8/16. Report to Council on 10/25/16
2.6.2	Water Rate Discussion	1-Nov-2015		n/a	On schedule	Muni Serv	see 2.6.1 & 4.1.1
2.7.1	User Friendly Financial Data -Identify Users & Users Needs	1-Jan-2016	Ongoing	n/a	On schedule	Admin Serv	Identifying low cost approach.
2.7.2	Identify Methods Making Financial Data More Accessible w/o Financial Burden	Ongoing	Ongoing		On schedule	Admin Serv	Identifying low cost approach.
2.7.3	New Website - Showcase Financial Data from 2-year Budget	1-Jan-2016	Ongoing		On schedule	Admin Serv	New Website went live 2/2016. Still adding financial data.

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## Policy Goal #3 - Public Safety

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
3.1.1	Implement Three-Phase Staffing Plan	1-Jul-2018		FY 17/18		Police	A) Complete comprehensive staffing analysis to include: Part-1 Crime Levels, Response Times, Ofc. Discretionary Time, & Community Policing
3.1.2	Achieve 1.5 officers per thousand ratio	1-Jul-2019		1-Jul-2017		Police	B) Develop phased Growth Plan (5-Year?) to be reviewed and adopted by City Council
3.1.3	Discuss Permanent Ladder Truck Staffing	1-Jan-2016		1-Jan-2017		Fire	Apply for 2017 Safer Grant. Consider other funding alternatives to general Fund: A) Discuss w/ CSUS about annual mitigation contribution, B) immediately convert existing Engine Company to Truck company, seeking....
3.1.4	Station 5 feasibility Study & Staffing Plan	see notes				Fire	Complete when Morgan Ranch Master Plan is at 50% build out.
3.1.5	Fill 3 vacancies at Station 3	1-Jan-2016	1-Apr-2016			Fire	COMPLETED. 3 new FF hired April 2016.
3.1.6	Review the Operations Chief Position	1-Mar-2016	1-Apr-2016			Fire	COMPLETED. Position filled June 1, 2016.
3.1.7	Develop Partnerships w/Medical Service Providers	1-Jan-2017		Ongoing		Fire	Working with AMR/EMC.
3.1.8	Implement Community Facilities Dist No. 3	1-Jul-2016				Dev Serv	CFD #2 review is nearing completion and it appears the mitigation fee has been determined to be adequate.

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## Policy Goal #3 - Public Safety *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
3.2.1	Part One Crimes - Reduce by 5% over life of Plan	1-Jan-2019		1-Jan-2017		Police	2014 - 41.59; 2015- 44.10; 2016 - 39.99
3.2.2	Response Time - 5 minute Priority One Calls	1-Jan-2019				Police	2014 - 7.36; 2015 - 7.23; 2016 - 07.11
3.2.3	Provide operational report to Council each 24-hr	1-Jul-2016	Ongoing	Daily		Police	Providing 24-hr report to Council.
3.2.4	Hire Analyst - provide monthly crime stat report	1-Jul-2016	1-Dec-2015			Police	COMPLETED
3.2.5	Fire Prevention Efforts in Dept's Annual Report	Annually		1-Feb-2017		Fire	On schedule
3.2.6	Neighborhood Services Activity Report every 24 hr	Ongoing		Daily		Fire	Included in BC daily report.
3.2.7	Neighborhood Services Stats in Dept Annual Report	Annually		1-Feb-2017		Fire	On schedule
3.2.8	Emergency Medical Activities Report every 24-hr	Ongoing	Ongoing	Daily		Fire	Included in BC daily report.
3.2.9	Emergency Medical Stats in Dept Annual Report	Annually		1-Feb-2017		Fire	On schedule
3.3.1	Public Safety Training Grounds - Funding Strategies	1-Jul-2016		1-Jul-2017		Fire	Develop draft CIP detailing traing grounds vision, timeline, cost, funding strategy
3.3.2	Training Burn Bldg - Replace	1-Apr-2016		1-Jan-2017		Fire	Provide Monthly Update
3.3.3	CAD & RMS - identify replacement or upgrade	1-Aug-2017		1-May-2017		Police	Committee continues to work toward recommendation. Site visit scheduled for February 2016
3.3.4	Body-worn camera system - identify system	1-Apr-2017		1-Apr-2017		Police	Preparing for field testing.

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**Policy Goal #3 - Public Safety (continued)**

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
3.3.5	Replacement radio system - identify system	1-Jan-2018		1-Feb-2017	On schedule	Police	Progress Update in 2/2017 to Council. Looking at options inclusive of ALL city Services due to P25 compliance and digital systems vs analog.
3.4.1	Identify partnerships w/medical service providers	1-Jul-2016			On schedule	Fire	Partnerships in place with AMR and EMC to cover reimbursement of various costs.
3.4.2	Healthcare Delivery Plan - develop	1-Jan-2017				Fire	



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## Policy Goal #4 - Municipal Infrastructure

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
4.1.1	Regional Drinking Water Project - develop cost estimates and rate analysis	1-Nov-2015	1-Apr-2016	1-Oct-2016		Muni Serv	SRWA hired West Yost Assoc. as Program Mgr to advance. Cost estimates and preliminary rate impacts expected early 2017.
4.1.2	Exceed Water Conservation Standards (State/Federal)	1-Nov-2015	15-Nov-2016	16-Dec-2016		Muni Serv	Turlock adopted a 20% conservation standard with the revised new regulations adopted by State on May 18, 2016. Turlock had a conservation rate of 19% for October 2016.
4.1.3	Report - outline of the short-term capacity and water quality improvements needed to meet or exceed State Standards prior to the development of surface water supply	1-Jul-2016	9-Aug-2016	Ongoing		Muni Serv	1) Wood Rodgers Report; 2) RFP for Hydrogeological Services
4.2.1	Report - develop surface water supply, increase use of non-potable , reclaimed and recycled water and maximize conservation to allow for recovery of the aquifer	1-Dec-2016	1-Apr-2016			Muni Serv	Programs in place and progressing towards completion.
4.2.2	Form Groundwater Sustainability Agency with regional partners; 1) GSA Participation Recommendation to City Council 10/11/16	1-Dec-2016	Ongoing	Ongoing		Muni Serv	1) GSA Participation Recommendation to City Council 10/11/16. JPA ratification January 2017.
4.2.3	Complete a Groundwater Mgmt Plan with regional partners	1-Jan-2020				Muni Serv	Follows GSA. See 4.2.2
4.3.1	Explore options to use recycled water on medians, public spaces, etc.	1-Jan-2016	1-Jul-2017			Muni Serv & Parks Rec	COMPLETED - Public recycled water fill station
4.3.2	Develop a plan to increase water reclamation and develop additional water resources to expand volume of recycled water available for beneficial reuse	1-Dec-2017				Muni Serv	Scheduled for 2017

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## Policy Goal #4 - Municipal Infrastructure *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
4.3.3	Complete construction of the North Valley Regional Recycled Water Project (NVRWP)	1-Jul-2019				Muni Serv	Final institutional agreement approved 8/9/16. Award design 1/24/17. Water rates approved. Financing pending.
4.3.4	Remove all wastewater discharges from San Joaquin River	1-Dec-2019				Muni Serv	See 4.3.3
4.3.5	Provide recycled water to TID consistent with the City's commitment to the Regional Surface Water Supply Project	1-Dec-2020				Muni Serv	TID and its consultant working with City and Regional Water Quality Control Board on regulatory approval.
4.4.1	Complete design of Clarifier No. 5 -Wastewater Treatment	1-Sep-2016				Muni Serv & DSD	Project under design. 95% design complete. 100% design projected 12/2016.
4.4.2	Adopt Master Plan for WWTF including EIR	1-Jan-2017				Muni Serv	COMPLETED- Master Plan completed, no EIR necessary.
4.5.1	Adopt Master Plan for Storm Drain and Sewer Master Plans including EIR	1-Jan-2017	22-Mar-2016			Dev Serv	COMPLETED - Master Plan adopted 3/22/16 with fees adopted 4/12/16
4.5.2	Implement all of Phase II MS4 Storm Water Regulations City-wide	1-Dec-2018				Muni Serv	On track
4.6.1	Provide a roadway conditions report with local funding strategies to City Council	1-Jan-2016	26-Jan-2016			Dev Serv	COMPLETED
4.7.1	Fulkerth Interchange shovel ready w/funding	1-Jan-2016	Jan 2016			Dev Serv	Initial strategy shows a \$3m funding gap. Continue to identify additional funding. Plan is 90% complete. 3 right of way acquisition remain.
4.8.1	Traffic Calming Program present for adoption	1-Nov-2015	8-Dec-2015			Dev Serv	COMPLETED

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## Policy Goal #4 - Municipal Infrastructure *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
4.9.1	Multi Dept software RFP for maintenance records	1-Jan-2016				Multi	Contract awarded 5/24/16. Pilot implementation underway.
4.9.2	ADA Transition Plan - enter needs into planned maintenance component to track progress	1-May-2016	1-Mar-2016	Annually		Dev Serv	Same as 4.23.1 below
4.9.3	Add in regular & scheduled maintenance into software program to ensure all maintenance is included in the annual work plan	1-May-2016		1-Dec-2016		Multi	Contract awarded. Project underway. Development meetings held on August 10th & 17th, 2016
4.10.1	Issue RFP to identify consultant to prepare Recreation Feasibility Study	1-Sep-2015	9-Feb-2016			Recreation	COMPLETED
4.10.2	Hold public meetings to identify recreation needs in coordination with Recreation Feasibility Study	1-Nov-2015	16-Mar-2016			Recreation	COMPLETED - 4 Public meetings have been held to date
4.10.3	After completion of Recreation Feasibility Study - work w/public & private partnerships to develop opportunities and needs identified in study	1-Jul-2016		27-Sep-2016		Recreation	Final report to City Council 3/28/17
4.11.1	Sidewalk & Street Tree Ordinance - Ad Hoc Committee meet and review. Consideration will be given to require sidewalk & tree inspection prior to property transfer	1-Nov-2015	1-Jul-2016			Ad Hoc Comm	COMPLETED - Staff continue to do community education
4.11.2	City Council will take action to either reaffirm both Ordinances or update existing Ordinance language	1-Jan-2016	12-Jan-2016			Ad Hoc Comm	COMPLETED- Staff continue to do community education
4.12.1	Crack sealing pilot project- design, bid, award and construct and report back to Council	1-Jun-2016		27-Sep-2016		Dev Serv	Project converted to slurry seal. Project was awarded by City Council on 9/27/16. Construction to follow in Spring

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## Policy Goal #4 - Municipal Infrastructure *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
4.13.1	W. Main Street Downtown Entrance Corridor Project - Beautify and improve through RSTP or other identified funding	Spring 2016				Dev Serv	Initial public mtg held Jan 2016. Second mtg held March 2016. Received very differing opinions from the two mtgs. Third mtg is scheduled for February 1, 2017.
4.13.1.1	Phase I Entrance Corridor Project - plan improvement and apply for funding thru StanCOG	1-Apr-2016	1-Apr-2016			Dev Serv	Funding has been identified for FY2018/19 and FY2019/20
4.13.1.2	Phase II Entrance Corridor Project- construct over 2 or more StanCOG funding cycles	FY 2018/19 FY 2019/20				Dev Serv	Funding has been identified for FY2018/19 and FY2019/20
4.14.1	Airport Layout Plan (ALP) - complete & update	1-Dec-2015	In progress	28-Mar-2017		Parks/Rec	To be completed March 28
4.14.2	Airport Obstruction Survey - complete	1-Feb-2016		16-Dec-2016		Parks/Rec	Completed
	Runway Widening Design Only Project	16-Dec-2016				Parks/Rec	Grant Submitted
	Runway Widening Design Only Project - Grant Award					Parks/Rec	Completed - Grant awarded 8/16
4.15.1	Runway Widening Project - Phase 1	see below		Spring 2018		Parks/Rec	Delayed until Spring of 2018 - FAA determined environmental information was necessary, therefore missing grant deadline for construction project. City is applying for a design only grant in order to provide FAA with an updated design plan for project.
4.15.1.1	Runway Widening Proj. - proj bid schedule	1-Mar-2016		March 2017		Parks/Rec	Delayed until Spring of 2017
4.15.1.2	Runway Widening Proj. - FAA funds recvd	1-Apr-2016		June 2017		Parks/Rec	Delayed until Spring of 2017
4.15.1.3	Runway Widening Proj. - contract awarded	1-May-2015		July 2017		Parks/Rec	Delayed until Spring of 2017
4.15.1.4	Runway Widening Proj. - construct complete	1-Dec-2016		October 2017		Parks/Rec	Delayed until Spring of 2017
4.16.1	TRAA inc revenue by leasing land for grazing	1-Sep-2015	15-Sep-2016			Parks/Rec	COMPLETED -Mullinex Sheep
4.16.2	TRAA - develop new hangar construction policy	1-Nov-2015		1-Dec-2016		Parks/Rec	In process
4.16.3	TRAA - inc rev by leasing land for trailer storage	1-Jan-2016	Ongoing			Parks/Rec	

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## Policy Goal #4 - Municipal Infrastructure *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
4.17.1	TRSC - issue RFP lighting for softball fields	1-Feb-2016		16-Sep-2016		Parks/Rec	COMPLETED
4.17.2	TRSC - study for lighting softball fields completed	1-Jun-2016		17-Jan-2016		Parks/Rec	Mar-17
4.18.1	Pedretti Park lighting Proj - accumulate reserves	1-Sep-2017				Parks/Rec	Ongoing
4.19.1	Montana Park - Complete Phase 1 construction	1-Jun-2016				Parks	Notice of Completion to Council March 28, 2017
4.20.1	Brandon Koch Memorial Skate Park - relocate to Donnelly Park	see below				Parks/Rec	COMPLETED
4.20.1.1	Brandon Koch Memorial Skate Park - relocate to Donnelly Park - accept construction bid	1-Sep-2015	8-Sep-2015			Parks/Rec	COMPLETED
4.20.1.2	Brandon Koch Memorial Skate Park - relocate to Donnelly Park - relocation completed	1-Mar-2016	16-Aug-2016	24-Sep-2016		Parks/Rec	Completed - Soft Opening 8/16/16. Grand Opening 9/24/16 from 10am-noon
4.21.1	Christofersen - Median Turf Replacement Project	see below				Parks/Rec	COMPLETED
4.21.1.1	Secure \$150K grant funding - Christoffersen Parkway Median	1-Jun-2015				Parks/Rec	COMPLETED
4.21.1.2	Gap funding identified - Christoffersen Parkway Median	1-Nov-2015				Parks/Rec	COMPLETED
4.21.1.3	RFP / bid completed - Christoffersen Parkway Median	1-Feb-2016				Parks/Rec	COMPLETED
4.21.1.4	project completed - Christoffersen Parkway Median	1-Jun-2016				Parks/Rec	COMPLETED
4.22.1	GIS Base Map - update utilizing record documents	see below				Dev Serv	In progress
4.22.1.1	Provide scope of work, potential costs, funding options, to Council	1-Oct-2015	27-Oct-2015			Dev Serv	COMPLETED
4.22.1.2	Improve the GIS Base Map	1-Jan-2018				Dev Serv	On schedule
4.22.1.3	Overlay GPS data points for City infrastructure onto GIS Base Map	1-Jan-2019				Dev Serv	On schedule
4.23.1	ADA Transitional Plan - update plan, provide Council with annual report listing all improvements completed over past year	1-Jan-2016				Dev Serv	On schedule

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## Policy Goal #5 - Economic Development

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
5.1.1	Visit large sales tax generators annually - provide data and trends report to Council	1-Feb-2016				Econ Dev	6 Visits Completed; Additional site visits scheduled for February 2017
5.1.2	Commercial District outreach & education - Public Safety will include outreach data in Annual Report	Annually		1-Feb-2017		Fire	On schedule
5.1.3	Conduct 10 annual retention visits to base sector employers, report outcomes to Council	1-Feb-2016				Econ Dev	6 Visits Completed
5.1.4	Monitor commercial vacancy rates, report to Council	1-Feb-2016	1-Mar-2016			Econ Dev	COMPLETED
5.2.1	Issue RFP to create Community Marketing Plan	1-Feb-2016		13-Sep-2016		Econ Dev	to Council on 9/13
5.2.2	Launch new City website	1-Jan-2016	2-Feb-2016			IT	COMPLETED
5.3.1	Participate w/TDPOA, Farmer's Market, & TCC	Monthly	Ongoing			Ec Dev & Parks/Rec	Ongoing
5.3.2	Create growth of Transit Occupancy Tax(TOT)	Ongoing	Ongoing			Econ Dev	Hampton Inn opening will create a 20% increase in TOT
5.3.3	Report on growth & revenue to City Council	1-Feb-2016	March 2016	March 2017		Econ Dev/Finance	COMPLETED
5.3.4	Meet w/CSUS & TUSD(educational partners)	Quarterly				Econ Dev	8/31 Scheduled Mtg.
5.3.5	Maintain relationship w/CSUS - Town & Gown, Warrior Wednesday & other special events	Ongoing	Ongoing	Monthly		Ec Dev & Parks/Rec	4th of July Event, Town & Gown Mo. Mtgs., Warrior Wednesday Mo. Mtgs, Festival of Lights
5.3.6	Identify City sponsored events & assign budget	1-Oct-2015				Parks, Rec	4th of July Fireworks
5.3.7	Create a public/private working group to explore and support new business initiatives	1-Jan-2016				Econ Dev	Pending until completion of Econ Dev. Update. RFP to be issued 9/15/16.
5.4.1	Establish a special event permit committee	1-Sep-2015				Parks, Rec	COMPLETED
5.4.2	Complete review of other agencies documents and processes	1-Dec-2015				Dev Serv	COMPLETED
5.4.3	Implement and updated process	1-Feb-2016	10-May-2016			Dev Serv	COMPLETED

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	Completed
	Stopped or No
	On schedule
	Behind schedule



## Policy Goal #6 - Intelligent, Planned, Managed Growth

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
6.1.1	Prepare and adopt an update to the Housing Element of the General Plan	see below	see below			Dev Serv	COMPLETED
6.1.1.1	Complete draft Housing Element	1-Oct-2015	19-Aug-2015			Dev Serv	COMPLETED
6.1.1.2	Submit draft Housing Element to City Council for adoption, and submit the adopted Housing Element to the State Housing and Community Development Dept. for review	1-Jan-2016	27-Oct-2015			Dev Serv	COMPLETED
6.1.1.3	Respond to comments from State Housing and Community Dev Dept. and submit any revisions to Planning Commission and City Council	1-Jun-2016	12-Apr-2016			Dev Serv	COMPLETED
6.2.1	Prepare and update the Northwest Triangle Specific Plan (NWTSP)	see below	see below			Dev Serv	Delayed, see below.
6.2.1.1	Convene property owners to identify funding strategy to pay for plan update	1-Dec-2015	23-Oct-2015			Dev Serv	COMPLETED
6.2.1.2	Present funding strategy to City Council	1-Mar-2016	8-Dec-2015			Dev Serv	COMPLETED
6.2.1.3	Prepare specific plan update and environmental documentation	1-Sep-2016				Dev Serv	Delayed due to staff assignment to Downtown Parking Study. Currently scheduled to be completed Spring 2017.
6.2.1.4	Complete specific plan process present to Planning Commission & City Council	1-Mar-2017				Dev Serv	Delayed due to staff assignment to Downtown Parking Study. Currently scheduled to be completed Spring 2017.
6.3.1	Prepare infill master plan for Montana-West area	see below	see below			Dev Serv	On hold, per City Council direction
6.3.1.1	Work with Housing Program Services Div to identify funding sources to prepare the Montana-West Master Plan	1-Mar-2016	26-Jan-2016	1-Mar-2017		Dev Serv	On hold per City Council direction. No funding identified. Review again in 12 months
6.3.1.2	Prepare RFP for consideration by City Council, dependent upon funding	1-Jul-2016		1-Jan-2017		Dev Serv	No funding identified. Review in 12 months

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## Policy Goal #6 - Intelligent, Planned, Managed Growth *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
6.3.1.3	Prepare Montana-West Master Plan including public outreach and environmental doc.	1-Jul-2017		1-Jul-2018		Dev Serv	No funding identified. Review in 12 months
6.3.1.4	Present draft plan for adoption to Planning Com & City Council	Fall 2017		Fall 2018		Dev Serv	No funding identified. Review in 12 months
6.4.1	Update Downtown Plan - apply for avail grants to update plan, discuss funding options to update plan	1-Dec-2015	27-Oct-2015	1-Dec-2017		Dev Serv	On hold per City Council direction. Return no later than 2 years
6.5.1	Prepare South County Corridor Feasibility Study in conjunction w/StanCOG, Stanislaus County, Cities of Patterson & Newman	See below	See below			Dev Serv	COMPLETED
6.5.1.1	Conduct public meeting re: preferred routes	1-Sep-2015	1-Sep-2015			Dev Serv	COMPLETED
6.5.1.2	Technical Committee to select preferred route for environmental review	1-Oct-2015	29-Sep-2015			Dev Serv	COMPLETED
6.5.1.3	Prepare South County Corridor Feasibility Study	1-Mar-2016	18-May-2016			Dev Serv	COMPLETED - Plan was presented by StanCOG consultant Ty Lin on 3/22/16. Adopted by StanCOG Policy Board on 5/18/16
6.5.1.4	Submit recommendations on preferred corridor to City Council for adoption	1-Jul-2016	Not required			Dev Serv	COMPLETED - StanCOG stated individual Agency approval not required. Adopted by StanCOG on May 18, 2016
6.6.1	Prepare Active Transportation Plan for adoption	1-Sep-2015	22-Sep-2015			Dev Serv	COMPLETED
6.7.1	Conduct annual review of the Capital Facility Fee Program and update	Annually in November	1-Nov-2017	1-Nov-2017		Dev Serv	On Schedule
6.7.2	Conduct five (5) year review of the Capital Facility Fee Program and update	1-Nov-2018				Dev Serv	On Schedule
6.8.1	Review and update Zoning Ordinance (as necessary)	see below	see below			Dev Serv	Status is mixed depending on subject matter
6.8.1.1	Develop traditional neighborhood/graduated density ordinance for the West Turlock area to facilitate growth & development	1-Mar-2017		1-Sep-2017		Dev Serv	Project delayed due to lack of staff resources. Est. completion 9/2017



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## Policy Goal #6 - Intelligent, Planned, Managed Growth *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
6.8.1.2	Hold joint mtg with City Council & Planning Com to review outline of potential changes to Sign Ordinance	1-Jan-2016				Dev Serv	COMPLETED
6.8.1.3	Complete an update to Sign Ordinance for Council	1-Oct-2016		1-Jan-2017		Dev Serv	Working on draft ordinance, currently scheduled for Council approval August 2017.
6.8.1.4	Complete an update to Noise Ordinance for Council	1-Oct-2016		1-Oct-2017		Dev Serv	Currently schedule for Council approval February 2017.
6.9.1	Prepare an update to the Parks Master Plan and Fee Program	See below	See below			Dev Serv	PFPR is working on a Sports & Recreation Prioritization and Feasibility Study. Staff recommends delay of Parks Master plan for 12 months to incorporate findings. Revised deadline is July 2017.
6.9.1.1	Secure the assistance of a consultant to prepare a fee nexus study	1-Dec-2015	14-Oct-2015	1-Jul-2017		Dev Serv	Completed but delay (above) will require extension of existing contract.
6.9.1.2	Update the Parks Master Plan (in-house)	1-Jul-2016		1-Jul-2017		Dev Serv	See above
6.9.1.3	Complete the public and the environmental review processes and makes revisions	1-Nov-2016		1-Nov-2017		Dev Serv	See above
6.9.1.4	Present the Parks Master Plan and Fee Program to the Planning Com and City Council for adoption	Fall 2016- Winter 2017		1-Nov-2018		Dev Serv	See above
6.9.10.1	Work w/ TUSD identify strategy for new elementary school for Morgan Ranch Master Plan area	dependent on submittal date of maps				Dev Serv	No activity in Morgan Ranch at this time

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### Policy Goal #6 - Intelligent, Planned, Managed Growth *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
6.11.1	Prepare Downtown Parking Plan	see below	9-Aug-2016			Dev Serv	COMPLETED
6.11.1.1	Prepare RFP for preparation of parking plan	1-Sep-2015	22-Sep-2015			Dev Serv	COMPLETED
6.11.1.2	Select consultant to prepare parking plan	1-Dec-2015	8-Dec-2015			Dev Serv	COMPLETED
6.11.1.3	Complete the study - Downtown Parking Plan	Summer 2016	9-Aug-2016			Dev Serv	Completed, presented to City Council 8/9/16
6.11.1.4	Submit study/plan to City Council	Summer 2016	9-Aug-2016			Dev Serv	COMPLETED
6.11.1.5	Construct a surface parking lot at 129 S. Broadway	Summer 2016		27-Sep-2016		Dev Serv	In construction. Completion expected in March, pending weather cooperation.
6.12.1	Acquire plan checking software	See below				Dev Serv	See below
6.12.1.1	Prepare RFP for plan checking software	1-Oct-2015	15-Oct-2015			Dev Serv	COMPLETED
6.12.1.2	Consultant selection to City Council	1-Feb-2016				Dev Serv	Due to sale of New World, had to slow process to research new company and its plan checking software package. Now moving to a two phase approach, buying a plan review software and equipment in phase 1 and portal software in phase 2. Phase 1 purchase in progress. Implementation is scheduled for March 1, 2017.
6.12.1.3	Implement new plan checking software inc training	1-Jul-2016				Dev Serv	Implementation scheduled for March 1, 2017.

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**Policy Goal #6 - Intelligent, Planned, Managed Growth *(continued)***

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
6.13.1	Develop standard plans and guidance docs	see below	see below			Dev Serv	
6.13.1.1	Develop standard plans for MS4 Erosion & Sediment Control	Jan. 2016	22-Dec-2015			Dev Serv	COMPLETED
6.13.1.2	Prepare info guides on the new Model Water Efficient Landscaping Ordinance requirements	Jan. 2016	22-Dec-2015			Dev Serv	COMPLETED
6.13.1.3	Prepare revision to Zoning Ordinance to comply with	Oct. 2016		1-Oct-2016		Dev Serv	Currently scheduled for Council

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## Policy Goal #7 - Quality Community Programs

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
7.1.1	Implement Recreation software program update	see below				Recreation	
7.1.1.1	Complete survey of possible software solutions	Sept. 2015				Recreation	COMPLETED
7.1.1.2	Issue RFP to identify recreation software programs	1-Dec-2015		13-Sep-2016		Recreation	COMPLETED
7.1.1.3	Implement new recreation software program	1-Apr-2016		15-Nov-2016		Recreation	Award contract at 2/28/16 Council mtg.
7.2.1	Provide down pymt assistance to 10-15 families	Annually				Housing	11 families to date
7.2.2	Provide housing rehab loans or grants to 10 seniors and low-income families	Annually				Housing	4 families to date
7.3.1	Collaborate to develop 12 emergency, transitional, and permanent supported units	Annually	Ongoing			Housing	6 beds of transitional housing have been created w/ Haven project.
7.4.1	Develop Ph II of Avena Bella w/60 units	Subject to RPTTF funds	1-Jan-2017			Housing	Refunding of 1998, 2006 & 2011 RDA Bonds will create saving in RPTTF to assist in funding Avena Bella Phase 2
7.4.1.1	Complete Application for tax credit financing	1-Jul-2016	1-Jun-2016			Housing	Notification of funding will be Sept. 2016
7.4.1.2	Begin construction of Avena Bella Ph II	1-Feb-2017				Housing	EAA is currently updating construction drawings.
7.4.2	Development of transit oriented housing	1-Jun-2018				Housing	

	Completed
	Stopped - No Progress
	On schedule
	Behind schedule