

City Council Special Meeting Agenda



JANUARY 24, 2017

5:00 p.m.

City of Turlock Yosemite Room

156 S. Broadway, Turlock, California



Mayor
Gary Soiseth

Council Members

Matthew Jacob

Amy Bublak

William DeHart, Jr.

Gil Esquer

Vice Mayor

City Manager
Gary R. Hampton
City Clerk
Jennifer Land
City Attorney
Phaedra A. Norton

SPEAKER CARDS: To accommodate those wishing to address the Council and allow for staff follow-up, speaker cards are available for any agenda item or any other topic delivered under Public Comment. Please fill out and provide the Comment Card to the City Clerk or Police Officer.

NOTICE REGARDING NON-ENGLISH SPEAKERS: The Turlock City Council meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

EQUAL ACCESS POLICY: If you have a disability which affects your access to public facilities or services, please contact the City Clerk's Office at (209) 668-5540. The City is committed to taking all reasonable measures to provide access to its facilities and services. Please allow sufficient time for the City to process and respond to your request.

NOTICE: Pursuant to California Government Code Section 54954.3, any member of the public may directly address the City Council on any item appearing on the agenda, including Consent Calendar and Public Hearing items, before or during the City Council's consideration of the item.

AGENDA PACKETS: Prior to the City Council meeting, a complete Agenda Packet is available for review on the City's website at www.cityofturlock.org and in the City Clerk's Office at 156 S. Broadway, Suite 230, Turlock, during normal business hours. Materials related to an item on this Agenda submitted to the Council after distribution of the Agenda Packet are also available for public inspection in the City Clerk's Office. Such documents may be available on the City's website subject to staff's ability to post the documents before the meeting.

1. **A. CALL TO ORDER**

B. SALUTE TO THE FLAG

2. **PUBLIC PARTICIPATION – LIMITED TO ITEMS DESCRIBED IN THE NOTICE FOR THIS MEETING**

This is the time set aside for citizens to address the City Council concerning any item that has been described in the notice for the meeting, including Consent Calendar items, before or during consideration of that item. You will be allowed five (5) minutes for your comments. If you wish to speak regarding an item on the agenda, you may be asked to defer your remarks until the Council addresses the matter.

3. **DECLARATION OF CONFLICTS OF INTEREST AND DISQUALIFICATIONS**

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4. **MAYOR AND CITY COUNCIL POLICY GOALS AND IMPLEMENTATION PLAN WORKSHOP:**
Council will review, discuss, and make updates/modifications to the 2015-2019 City of Turlock Mayor and City Council Policy Goals and Implementation Plan.

Recommended Action:

Formal action will not be taken during the Special City Council meeting. Updates to the City of Turlock Mayor and City Council Policy Goals and Implementation Plan will be agendaized as a Scheduled Matters item at a Regular City Council meeting on a later date.

5. **ADJOURNMENT**

The foregoing meeting is hereby called by Mayor Gary Soiseth at the above mentioned date and time pursuant to California Government Code §54956.



GARY SOISETH, Mayor



City of Turlock

Mayor and City Council Policy Goals and Implementation Plan



Adopted by the City Council:
September 22, 2015
Amendments:
Resolution No. 2016-060, 03/22/16

Turlock City Council

Mayor

Gary Soiseth

Council Members

Amy Bublak
Vice Mayor

Steven Nascimento

Matthew Jacob

William DeHart Jr.

Executive Staff

Roy W. Wasden
City Manager

Phaedra A. Norton
City Attorney

Kellie E. Weaver
City Clerk

Stacey Tonarelli
Deputy City Clerk

Robert Jackson
Chief of Police

Vacant
Fire Chief

Michael Cooke
Municipal Services Director

Mike Pitcock
Development Services Director

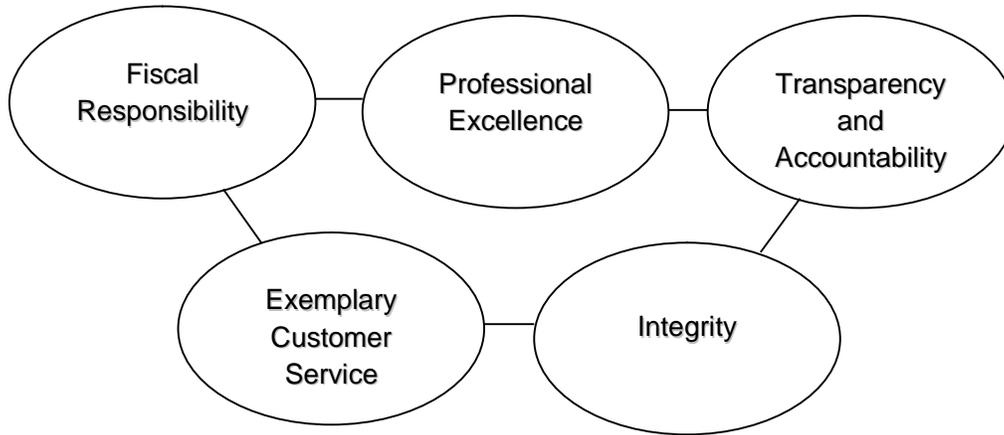
Allison Van Guilder
Parks, Recreation and Public Facilities Director

Kellie Jacobs-Hunter
Administrative Services Director

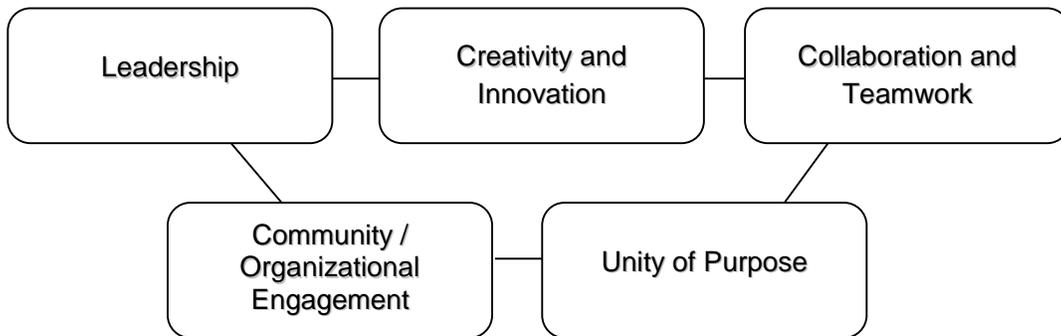
Maryn Pitt
Assistant to the City Manager for
Economic Development and Housing

This page is intentionally left blank for the Mayor's message to the community.

Core Values – How We Do Business



Strategic Values – How We Accomplish Our Core Values



The Mayor and City Council Policy Goals and Implementation Plan (hereinafter “Plan”) identifies seven (7) specific organizational policy goals, identifies action items to achieve each policy goal, provides implementation strategies to accomplish each action item, and provides a mechanism to measure our success.

The Mayor and the City Council’s adopted organizational policy goals are as follows:

1. Effective Leadership
 2. Fiscal Responsibility
 3. Public Safety
 4. Municipal Infrastructure
 5. Economic Development
 6. Intelligent, Planned, Managed Growth
 7. Quality Community Programs
-

Policy Goal #1 – Effective Leadership

General Principles:

1. Foster innovation and promote positive change.
2. Provide clear organizational purpose and vision.
3. Be accountable and provide recognition when appropriate.
4. Proactively respond to emerging issues.
5. Exhibit professional excellence and behavior.
6. Demonstrate personal commitment to the organization and the community.
7. Promote organizational and community engagement.
8. Provide responsive and timely communication, utilizing the chain of command.

Action Items:

1. Implement direct communication tools that provide the Mayor, the City Council and the community with relevant, timely information regarding the operational activities of the City.
2. Develop our employees so they are prepared for advancement and/or other career opportunities.
3. Develop and communicate clear organizational purpose and vision.
4. Promote organizational and community engagement.

Action Item #1 – Implement direct communication tools that provide the Mayor, the City Council and the community with relevant, timely information regarding the operational activities of the City: It is essential to keep the Mayor, the City Council and the community informed. Implementing communication channels that are effective, relevant, timely and direct is key to our success. Our communication strategy will include timely press releases informing the media of important issues facing Turlock. In addition, we will proactively respond to identified emerging issues. We will provide

weekly updates on the status of each issue to the Mayor and the City Council, from inception through completion. The Mayor, the City Council and other interested parties will be kept informed utilizing the communication tools set forth herein.

Implementation Measures:

- Deliver a daily summary of notable events covering the past 24 hours (Friday, Saturday and Sunday notable events will be reported on Mondays).
- Deliver a weekly updated summary of emerging issues to the Mayor and the City Council.
- Provide HIPLINK notification via the communications center on significant events to the Mayor, the City Council and the Executive Team.
- Communicate relevant information to the community utilizing press releases and other channels of communication including, but not limited to, social media, in-person engagement throughout the community, etc.

Action Item #2 – Develop our employees so they are prepared for advancement and/or other career opportunities.**Implementation Measures:**

- Identify employees who want to advance or achieve other employment goals. Of those employees who want to advance, identify which employees are prepared for advancement. If an employee wants to advance, but needs to take additional steps in order to be prepared for advancement, identify and provide the employee with opportunities that will assist in preparing the employee for advancement and/or other employment goals.

This action item will be accomplished by each supervisor, utilizing and completing, in consultation with the affected employee, the “career assessment” component of the employee’s evaluation. The implementation of this action item will be measured by Human Resources. Human Resources will prepare a quarterly report that will be posted under the Human Resources tab on the Intranet. The report will identify the following:

- Number of employees who want to advance and/or achieve other employment goals.
 - Number of employees who are prepared for advancement.
 - Number of employees who need to take additional steps in order to be prepared for advancement.
 - Number of opportunities that were identified to assist employees in meeting their employment goals.
- All things being equal, preparation for and preference in the selection and hiring process will be given to current full-time employees, part-time employees, interns and volunteers. The implementation of this action item will be measured by Human Resources. Human Resources will prepare a quarterly report that identifies, for each recruitment, how many internal employees applied and of those who applied how many were successful.

- Identify, plan and prepare for key retirements and vacancies. This action item will be implemented with the preparation of the budget. A report will be prepared for the City Council and will be presented annually as part of the budget process.
- Fill the Fire Chief vacancy (no later than December 1, 2015).
- The recruitment process, from initiation through selection, will be completed within sixty (60) days. This action item will be implemented and measured by Human Resources. The tracking mechanism utilized will identify the initiation date of the recruitment process, the date of selection and the total number of days necessary to complete the recruitment and selection process.

Action Item #3 – Develop and communicate clear organizational purpose and vision: Adopting clear policy goals and a plan to implement those identified policy goals that reflect the organizational priorities of the Mayor and the City Council - which are financially supported by the budget - is the road map for the organization to succeed.

Implementation of this Plan provides an opportunity for us as leaders to create organizational unity of purpose. This Plan provides clear direction related to the Mayor and the City Council's policy goals and implementation action plan. This Plan will be continually reviewed and referenced in staff reports. As work is accomplished and new policy goals emerge, this Plan will be updated. Staff will work together and with the Mayor and the City Council to accomplish the organizational goals set forth herein. Staff will meet weekly to measure our progress.

Implementation Measures:

- Staff will present to the City Council, for adoption, the Policy Goals and Implementation Plan set forth herein (no later than September 22, 2015). This Plan covers the next four (4) year period.
- Staff will reference the Plan in agenda items, budget preparation and as a part of the organization's routine decision making process. This will ensure the Plan is a relevant, living document that is implemented as part of the organization's daily activities.
- After each City Council election, this Plan will be reviewed and updated as directed by the Mayor and the City Council.
- Staff will hold weekly staff meetings to ensure the goals and action items identified herein are being implemented and progressing to timely completion. This will allow staff to measure our progress and bring items to the City Council for action in accordance with the timelines set forth herein. A standing invitation by the City Manager to the Mayor will allow for greater adherence to the City Council's priorities.

Action Item #4 – Promote organizational and community engagement: Create opportunities to make a difference in our community. Develop a combination of knowledge, skills, values and motivation to make a difference. Promote the quality of life in our community, through both political and non-political processes.

Implementation Measures:

- Foster stronger connections between the City and the community through special meetings and the launch of a new civic engagement initiative, Institute for Local Government (ILG) (no later than September 2015).
- Coordinate/support existing City-wide efforts that promote community events including, but not limited to:
 - Independence Day Celebrations.
 - Festival of Lights.
 - Christmas Parade.
- Develop opportunities in which community-based partnerships are central to achieving our goals. Work with community stakeholders to develop and promote leadership and community service.
 - Leadership Turlock (no later than September annually).
 - Mayor's Youth Conference (no later than October annually).
- Create new initiatives that bring community and education partners together to work on shared community-based projects (an update on the specific measures taken to meet Action Item #4 will be made to the City Council on a quarterly basis).

Policy Goal #2 – Fiscal Responsibility

General Principles:

1. Create a balanced, sustainable budget.
2. Create an effective strategy to address debt payments and unfunded liabilities.
3. Identify and pursue revenue opportunities, including grants and outside sources of funding.
4. Create an “efficient” and effective organization.
5. Actively manage all contracts for services:
 - a. Enforce clearly stated and agreed upon standards.
 - b. Ensure accountability and measure progress.
6. Ensure efficient use of resources and maximize value within department budgets.
7. Develop value-added partnerships with public and private agencies, industry and educational institutions, including, but not limited to:
 - a. Stanislaus County Fair
 - b. California State University Stanislaus
 - c. Turlock Irrigation District
 - d. Turlock Unified School District
8. Strive for interregional cooperation for the benefit of all.

Action Items:

1. Create a balanced and sustainable budget.
2. Identify all existing contracts and identify management responsibility/oversight.
3. Track, report on and propose appropriate budget amendments.
4. Identify, pursue and report on grants.
5. Plan, review and update the Capital Improvement Plan (CIP) and the Equipment Replacement Plan.
6. Implement sewer and water rates to sustain services to implement capital improvement programs.
7. Provide user-friendly financial information to stakeholders.

Action Item #1 – Create a balanced and sustainable budget.

Implementation Measures:

- Take into consideration more accurate revenue and expenditures at mid-year budget review for FY 2015/16.
- Prepare and adopt a balanced budget for FY 2017/18 and 2018/19.

Action Item #2 – Identify all existing contracts and identify management responsibility/oversight: All contracts with the City should be actively managed, ensuring that the terms and conditions of the contract are complied with.

Implementation Measures:

- A master index of all contracts will be prepared and maintained by Administrative Services (no later than March 2016).

- The master index of contracts will identify the department and person responsible for monitoring and reporting on the contract status.
- The status of each contract will be reported in the master index at least annually and more often if necessary to provide current and accurate information.

Action Item #3 – Track, report on and propose appropriate budget amendments:

The budget is a living document detailing the resources necessary for the delivery of services. In conjunction with this Plan, the budget should reflect the planning and direction of the Mayor and the City Council. To make wise budget decisions, current and accurate information is crucial, requiring that staff continually review and monitor the actual outcomes in the economy in contrast to the adopted budget forecasts. Additionally, fiscal information should be readily available for anyone who is interested in understanding the City's budget.

Implementation Measures:

- Staff will provide regular updates on budget projections compared to actual outcomes (an update will be made to the City Council on a quarterly basis).
- Staff will provide recommended budget amendments as information accrues and more accurate information becomes available.
- Staff will provide a detailed report, comparing the original budget, any updated budget information and final closing information (no later than the close of each fiscal year).

Action Item #4 – Identify, pursue and report on grants.

Implementation Measures:

- Provide monthly status updates as part of the City Council agenda identifying all grants pursued (an update will be made to the City Council on a quarterly basis).

Action Item #5 – Plan, review and update the Capital Improvement Plan (CIP) and the Equipment Replacement Plan.

Implementation Measures:

- As part of the budget process, ensure that there is adequate funding to replace equipment and make improvements per the Capital Improvement Plan (no later than March of each year).

Action Item #6 – Implement sewer and water rates to sustain services in order to implement capital improvement programs.

Implementation Measures:

- Provide a report to the City Council on the adequacy of sewer and water rates (no later than October of each year).
- Conduct a water rate discussion with the Mayor, the City Council and staff (no later than November 2015).

Action Item #7 – Provide user-friendly financial information to stakeholders.**Implementation Measures:**

- Identify users and user needs (no later than January 1, 2016).
- Identify methods that current staff can undertake to make financial data more accessible without additional financial burden.
- Leverage new website to showcase financial data, graphs, etc. from two (2) year adopted budget (no later than January 2016).

Policy Goal #3 – Public Safety

General Principles:

1. Public Safety is a core mission for every department and employee of the City.
2. Public Safety provides for the safety of our citizens and preserves our community and culture.
3. The Police and Fire Departments are traditional leaders in the Public Safety Mission. Their effectiveness is greatly enhanced when all departments work in unison to provide for the safety of our community.
4. Partnerships with the community are integral to the success of the Public Safety Mission.
5. Staffing levels in the Police and Fire Departments are critical to effectively accomplish the Public Safety Mission.
6. The appropriate use of technology is a proven force multiplier and must be constantly monitored and evaluated.
7. Effective communication is critical to the ability to respond to emergencies as well as routine public safety needs.
8. Accurate record keeping and analysis of information is critical to fact-based and effective deployment of resources.

Action Items:

1. Maintain and/or enhance staffing levels.
2. Provide Police and Fire statistics.
3. Ensure equipment and infrastructure readiness.
4. Develop a response to the Affordable Care Act (ACA) and identify partnerships in the medical service delivery community.

Action Item #1 – Maintain and/or enhance staffing levels: The Police and Fire Department depend on maintaining staffing levels to allow for effective and timely service delivery. The improving economy will allow increases in staffing levels.

Implementation Measures:

- Police Department.
 - Implement the Three-Phase Staffing Plan (no later than July 1, 2017).
 - Achieve a 1.5 officers per thousand population ratio, as identified in the City of Turlock's General Plan (no later than July 1, 2019).
- Fire Department.
 - Discuss permanent ladder truck staffing (no later than January 2016 under direction of new Fire Chief).
 - Complete the Station 5 Feasibility Study at 50% build-out of Morgan Ranch Master Plan.
 - Create a staffing plan for Station 5 concurrent with the feasibility study.
 - Fill the three (3) vacancies at Station 3 (no later than January 1, 2016).
 - Review the Operations Chief position (no later than March 1, 2016).

- Develop partnerships with medical service providers (no later than January 1, 2017).
- Others.
 - Implement Community Facilities District (CFD) No. 3 (no later than July 1, 2016).

Action Item #2 – Provide Police and Fire statistics: Accurately report Police and Fire activity. Current technology must be used to the fullest extent possible to accomplish this mission and new technology must be employed to increase effectiveness and success in this effort.

Implementation Measures:

- Reduce Police Part One Crimes.
 - Achieve a reduction of 5% over the life of this Plan (no later than January 1, 2019).
- Reduce Police response times.
 - Achieve a 5-minute response time to Priority One Calls (no later than January 1, 2019).
- Hire a Police Crime and Public Safety Analyst.
 - Provide the operational activities report to the City Council every twenty-four (24) hours.
 - Hire a Police Crime and Public Safety Analyst to provide monthly reports and analysis of crime statistics in Turlock (no later than July 1, 2016).
- Provide a report on Fire Prevention efforts.
 - Provide the Fire Prevention efforts report to the City Council in the Department's Annual Report (no later than May of each year).
- Provide a report on actual Fire and Neighborhood Services statistics.
 - Provide the operational activities report to the City Council every twenty-four (24) hours.
 - Present statistical data to the City Council in the Department's Annual Report (no later than May of each year).
- Provide a report on Emergency Medical Services Statistics.
 - Provide the operational activities report to the City Council every twenty-four (24) hours.
 - Present emergency services medical statistical data to the City Council in the Department's Annual Report (no later than May of each year).

Action Item #3 – Ensure equipment and infrastructure readiness: Public Safety depends heavily on technology to act as a force multiplier for service delivery to the public. Staff has identified opportunities to enhance current technology.

Implementation Measures:

- Identify funding strategies and develop a site plan for the Public Safety Training Grounds (no later than July 1, 2016).
- Repair or replace the training burn building (no later than April 1, 2016).

- Identify a replacement for/or an upgrade to the Computer Aided Dispatch (CAD) and Records Management System (RMS) (no later than July 1, 2016).
- Identify a body-worn camera system (no later than July 1, 2016).
- Identify a replacement radio system (no later than January 1, 2017).

Action Item #4 – Develop a response to the Affordable Care Act and identify partnerships in the medical service delivery community.

Implementation Measures:

- Identify partnerships with medical service providers (Emanuel Medical Center, American Medical Response (AMR) and Sutter Health) (no later than July 1, 2016).
- Develop a Health Care Delivery Plan that includes strategic partnerships (no later January 1, 2017).

Policy Goal #4 – Municipal Infrastructure

General Principles:

1. Municipal infrastructure is integral to public safety and effective service delivery.
2. Municipal infrastructure is critical to retain and attract businesses.
3. Residents, businesses and visitors rely on:
 - a. High quality and adequate drinking water.
 - b. Quality and well-functioning wastewater treatment systems with adequate treatment capacity.
 - c. Quality and well-functioning storm water systems that comply with state requirements.
4. Transportation infrastructure that serves the needs of the community:
 - a. Well maintained local streets and roads.
 - b. Adequate interchange access.
 - c. Access to transit and non-motorized options.
 - d. Traffic calming options are critical to the quality of life in neighborhoods.
5. Safe, well designed and attractively maintained parks and facilities.
6. Protect and manage Turlock's urban forest, including street trees.
7. Maintain a focus on water conservation and drought tolerant planting.
8. Ensure the safety and accessibility of the public sidewalk system.
9. Update the GIS base map and infrastructure records to reflect accurate asset information.

Action Items:

1. Expand drinking water supply and improve drinking water quality.
2. Implement projects that improve groundwater sustainability.
3. Maximize the beneficial reuse of recycled water.
4. Maintain adequate wastewater treatment capacity.
5. Maintain adequate storm drain and sewer capacity and comply with statewide permits for municipal sewer and storm drain systems.
6. Prepare a detailed report that will identify strategies to achieve a Pavement Index Plan (PCI) of 80.
7. Prepare the design documents and obtain CalTrans approval for expansion of the Fulkerth interchange.
8. Implement a Traffic Calming Program.
9. Implement a maintenance software program.
10. Complete the Recreation Feasibility Study.
11. Conduct a comprehensive review of the sidewalk and street tree ordinances and policies.
12. Implement the cracked sealing pilot project.
13. Address the entrance corridor of West Main Street from State Route 99 to the downtown (will complement the South County Corridor).
14. Update the Turlock Municipal Airport planning documents.
15. Initiate the construction improvements at the Turlock Municipal Airport.
16. Assist the Turlock Regional Aviation Association (TRAA) in maximizing revenue generated for airport operations.

17. Complete the Lighting Feasibility Study for softball fields at the Turlock Regional Sports Complex (TRSC).
18. Complete the Pedretti Park lighting upgrades.
19. Develop Montana Park.
20. Relocate Brandon Koch Memorial Skate Park to Donnelly Park.
21. Complete the Monte Vista Avenue median turf replacement project.
22. Update the GIS base map utilizing record documents, collect City infrastructure assets with GPS survey equipment and overlay the infrastructure onto the base map to reflect actual field conditions.
23. Update the ADA Transition Plan to reflect completed improvements.

Action Item #1 – Expand drinking water supply and improve drinking water quality: The City must maintain an adequate supply of drinking water that meets or exceeds all state and federal water quality standards for potable use and fire flow.

Implementation Measures:

- Expand Turlock’s drinking water supply portfolio by developing a drinking water supply with regional partners. Develop cost estimates and a rate analysis (no later than November 2015).
- Exceed state and federal standards for water conservation through education, enforcement and appropriate rate structure. Future water rate studies shall develop options for conservation rates. Report to the City Council (no later than November 2015).
- Provide a report to the City Council that outlines the short-term capacity and water quality improvements that need to be made to the City’s groundwater system so that water production and quality meets or exceeds state minimum standards prior to the development of a surface water supply (no later than July 1, 2016).

Action Item #2 – Implement projects that improve groundwater sustainability: The City will actively participate in regional groundwater sustainability efforts.

Implementation Measures:

- Develop a surface water supply, increase the use of non-potable, reclaimed and recycled water and maximize conservation to allow for recovery of the aquifer. Report to the City Council (no later than December 2016).
- Develop a Groundwater Sustainability Agency with our regional partners (no later than December 2016).
- Complete a Groundwater Management Plan with our regional partners (no later than January 2020).

Action Item #3 – Maximize the beneficial reuse of recycled water: The City will ensure that all of the Turlock's treated wastewater is available for beneficial reuse.

Implementation Measures:

- Explore options for the use of recycled water on medians, public spaces, etc. (no later than January 1, 2016).
- Develop a plan to increase water reclamation and develop additional water resources to expand the volume of recycled water available for beneficial reuse (no later than December 31, 2017).
- Complete construction of the North Valley Regional Recycled Water Project (NVRWP) (no later than July 1, 2019).
- Remove all wastewater discharge from the San Joaquin River (no later than December 31, 2019).
- Provide recycled water to TID consistent with the City's commitment to the Regional Surface Water Supply Project (no later than December 2020 or sooner subject to a separate agreement with TID).

Action Item #4 – Maintain adequate wastewater treatment capacity: As a key component of economic development, the City will ensure excess wastewater treatment capacity is continually available.

Implementation Measures:

- Complete the design of Clarifier No. 5 (no later than September 1, 2016).
- Adopt the Master Plan for the Wastewater Treatment Facility, including the adoption of an Environmental Impact Report (EIR) (no later than January 1, 2017).

Action Item #5 – Maintain adequate storm drain and sewer capacity: Accommodate future growth, minimize the impact of flooding, avoid sewer overflows and maintain adequate storm drain and sewer capacity.

Implementation Measures:

- Adopt the Master Plan for the Storm Drain and Sewer Master Plans, including the adoption of an EIR and a fee nexus study (no later than January 1, 2017).
- Implement all of the components of the Phase II MS4 Storm Water Regulations on a City-wide basis consistent with the timelines established by the State of California (July 2013 through December 2018).

Action Item #6 – Prepare a detailed report that will achieve Pavement Condition Index (PCI) of 80.

Implementation Measures:

- Provide a roadway conditions report with local funding strategies to the City Council (no later than January 1, 2016).

Action Item #7 – Prepare the design documents and obtain CalTrans approval for expansion of the Fulkerth interchange.

Implementation Measures:

- Fulkerth Interchange will be construction ready with funding strategies to the City Council (no later than January 1, 2016).

Action Item #8 – Implement the Traffic Calming Program: Identify available traffic calming tools, specify qualifying criteria and establish a systematic process for applying for, approving and installing traffic calming solutions.

Implementation Measures:

- Staff will present to the City Council, for adoption, the Traffic Calming Program (no later than November 2015).

Action Item #9 – Implement maintenance software program: Implement a common software program used by all maintenance areas to track work orders, activity and preplanned maintenance.

Implementation Measures:

- Conduct a multi-department Request for Proposal (RFP) to identify a software program that will meet a multitude of maintenance related record keeping needs (no later than January 2016).
 - Include a component which will allow citizens to generate work order requests.
 - Upon implementation, staff will generate regular statistics on the number of work orders completed in each service area (no later than April 2016).
- Enter the ADA Transition Plan needs into the planned maintenance component to track what has been completed and what issues are still outstanding (no later than May 2016).
- All regular or scheduled maintenance will be added to the system to ensure all maintenance is included in the annual work plan (no later than May 2016).

Action Item #10 – Complete the Recreation Feasibility Study: Per the General Plan, complete a Recreation Feasibility Study to determine the types of recreation opportunities and needs the community is interested in investing.

Implementation Measures:

- Conduct a Request for Proposal (RFP) to identify a consultant to perform a Recreation Feasibility Study (no later than September 2015).
- Once a consultant is identified, conduct a series of public meetings to discuss the types of recreation opportunities and needs the community is interested in (no later than November 2015).
- Once the study is complete, the City Council and staff will have a guide map as to the types of recreation opportunities and needs the community is interested in

maintaining and constructing through public/private partnerships (no later than July 2016).

Action Item #11 – Conduct a comprehensive review of the sidewalk and street tree ordinances and policies: A City Council Ad Hoc Committee was formed to conduct a review of the sidewalk and street tree ordinances to determine if any updates or changes are necessary.

Implementation Measures:

- The Ad Hoc Committee will conduct a review of the sidewalk and street tree ordinances (no later than November 2015).
 - Consideration will be given to adding a new ordinance which would require a sidewalk and street tree inspection prior to property transfer.
- The City Council will take action to either reaffirm both ordinances or adopt a resolution to update the existing ordinance language (no later than January 2016).

Action Item #12 – Implement the cracked sealing pilot project.

Implementation Measures:

- Design, bid, award and construct and report back to the City Council (no later than Summer 2016).

Action Item #13 – Address the entrance corridor of West Main Street from State Route 99 to the downtown (will complement the South County Corridor).

Implementation Measures:

- Beautify and improve the West Main Street entrance to the downtown through the Regional Surface Transportation Plan (RSTP) and other identified funding strategies.
- Initiate Phase I of the Entrance Corridor Project:
 - Plan the required improvements (no later than Spring 2016)
 - Apply for funding through StanCOG (no later than Spring 2016)
- Initiate Phase II of the Entrance Corridor Project:
 - Construction of improvements over two (2) or more StanCOG funding cycles (no later than FY 2018/19 and 2019/20).

Action Item #14 – Update the Turlock Municipal Airport planning documents: Airport planning documents will be completed to prepare for new construction improvements at the airport over the next five (5) years.

Implementation Measures:

- Complete the updated Airport Layout Plan (ALP) (no later than December 2015).
- Complete the Obstruction Survey (no later than February 2016).

Action Item #15 – Initiate the construction improvements at the Turlock Municipal Airport: FAA entitlement funds will be used to initiate construction at the Turlock Municipal Airport beginning in 2016/17.

Implementation Measures:

- Initiate Phase I of the Runway Widening Project:
 - Project bid scheduled (no later than March 2016).
 - FAA grant funds received (no later than April 2016).
 - Contract awarded (no later than May 2016).
 - Construction completed (no later than December 2016).

- Initiate Phase II of the Runway Widening Project:
 - Project bid scheduled (no later than March 2017).
 - FAA grant funds received (no later than April 2017).
 - Contract awarded (no later than May 2017).
 - Construction completed (no later than December 2017).

Action Item #16 – Assist the Turlock Regional Aviation Association (TRAA) in maximizing revenue generated for airport operations: The City will continue to work with TRAA to identify opportunities to generate revenue for airport maintenance and operations.

Implementation Measures:

- TRAA intends to increase revenue through a land lease for small animal grazing which also assists with weed control (no later than September 2015).
- With the City Council approval, develop a new hangar construction policy to allow further development and an opportunity for revenue generation (no later than November 2015).
- TRAA intends to increase revenue through a land lease of non-aviation airport property for truck trailer storage (no later than January 2016).

Action Item #17 – Complete the Lighting Feasibility Study for softball fields at the Turlock Regional Sports Complex (TRSC).

Implementation Measures:

- Issue a Request for Proposal (RFP) to retain a consultant (no later than February 2016).
- Study to be complete (no later than June 2016).

Action Item #18 – Complete the Pedretti lighting upgrades.

Implementation Measures:

- Capital funds will be accumulated over the next three (3) fiscal years (anticipated initiation of the project no later than September 2017).

Action Item #19 – Develop Montana Park.**Implementation Measures:**

- Phase I construction to be completed (no later than June 2016).

Action Item #20 – Relocate Brandon Koch Memorial Skate Park to Donnelly Park.**Implementation Measures:**

- Accept construction bid (no later than September 2015).
- Completion (no later than March 2016).

Action Item #21 – Complete the Christoffersen median turf replacement project:

Remove live turf and spray irrigation. Turf will be replaced with rubber bark and tree bubbler irrigation will be installed. **(Amended by Resolution No. 2016-060, 03/22/16)**

Implementation Measures:

- Grant funding of \$150,000 secured in June 2015.
- Gap funding identified (no later than November 2015).
- A Request for Proposal RFP/bid completed (no later than February 2016).
- Project completed (no later than June 2016).

Action Item #22 – Update the GIS base map utilizing record documents: Collect City infrastructure assets with GPS survey equipment and overlay the infrastructure onto the base map to reflect actual field conditions.

Implementation Measures:

- Provide the City Council with a scope of work, potential costs and funding concepts (no later than October 2015).
- Improve the GIS base map (no later than January 2018).
- Overlay GPS data points for City infrastructure onto GIS base map (no later than January 2019).

Action Item #23 – Update the ADA Transition Plan to reflect completed improvements: Identify and document all ADA improvements made to the City's infrastructure through capital projects, development projects, encroachment permits and staff maintenance work.

Implementation Measures:

- Provide the City Council with an annual report documenting all ADA improvements made over the last calendar year and the remaining ADA Transition Plan improvements (no later than January of each year).

Policy Goal #5 – Economic Development

General Principles:

1. Retain, attract and expand existing businesses.
2. Create and retain jobs.
3. Support the business community.
4. Collaborate with economic development stakeholders.
5. Promote and support tourism.

Action Items:

1. Maintain and build new relationships with the commercial business sector.
2. Develop a marketing and branding strategy for the City and the community.
3. Collaborate with community groups and stakeholders to ensure a successful and vibrant community.
4. Implement the updated special event permit process.

Action Item #1 – Maintain and build new relationships with the commercial business sector.

Implementation Measures:

- City staff will visit the significant sales tax generators annually and provide a data and trends report that includes sales tax projections to the City Council (no later than February of each year).
- Economic Development and Public Safety will collaborate on outreach and education to better serve the commercial districts.
 - Public Safety to report commercial district outreach data to the City Council in the Department's Annual Report (no later than May of each year).
- Participate in ten (10) annual retention visits to base sector employers, report to the City Council (no later than February of each year).
- Monitor commercial vacancy rates, report to the City Council (no later than February of each year).

Action Item #2 – Develop a marketing and branding strategy for the City and the community.

Implementation Measures:

- Issue a Request for Proposal (RFP) for creating a Community Marketing Plan (no later than February 2016).
- Launch new website (no later than January 2016).

Action Item #3 – Collaborate with community groups and stakeholders to ensure a successful and vibrant community.**Implementation Measures:**

- Actively participate with Turlock Downtown Property Owners Association, Farmer's Market and Turlock Chamber of Commerce at monthly meetings.
- Foster opportunities which create growth in Transit Occupancy Tax (TOT).
- Report on growth and revenue as part of the report to City Council (no later than February of each year).
- Quarterly meetings with Education Partners (CSUS and TUSD) to address issues and concerns.
- Maintain and participate in the Town and Gown relationship with CSU Stanislaus.
 - Special events in the community such as Warrior Wednesdays will be explored and developed (first Warrior Wednesday is scheduled for September 16, 2015).
- Identify City sponsored special events and assign a marketing budget (no later than October 2015).
- Create a public/private working group to explore and support new business initiatives (no later than January 2016).

Action Item #4 – Implement the updated special event permit process.**Implementation Measures:**

- Establish a special event permit committee (no later than September 2015).
- Complete a review of other municipalities' documents and processes (no later than December 2015).
- Implement the updated process (no later February 2016).

Policy Goal #6 – Intelligent, Planned, Managed Growth

General Principles:

1. A well-planned community requires detailed short and long-range planning that implements its General Plan to support growth and development by responding to the community's needs, protecting property values, promoting economic development, and conserving environmental resources.
2. Managed growth requires the development of detailed financial strategies to ensure that growth adds to the health and well-being of the community without placing an unfinanced service burden on the City and its residents and businesses.
3. Maintain and build professional working relationships with other agencies, with a focus on value-added growth, to create a seamless integration of infrastructure and services throughout the region.
4. To achieve high quality development, supportive regulations and strategies should be designed that make it easier for developers and property owners to understand and meet the City's vision and goals as articulated in the General Plan.
5. Meeting state and federal laws, regulations and mandates should be accomplished in a manner that makes it easier to understand by the community.

Action Items:

1. Prepare and adopt an update to the Housing Element of the General Plan.
2. Prepare and update the Northwest Triangle Specific Plan (NWTSP) to designate additional land for commercial development.
3. Prepare an infill Master Plan for the Montana-West area identified in the General Plan.
4. Update the Downtown Plan to provide opportunities for more residential and commercial development in the downtown.
5. In conjunction with StanCOG, Stanislaus County, and the Cities of Patterson and Newman, prepare the South County Corridor Feasibility Study to identify the route and potential funding sources for an east-west expressway from State Route 99 to Interstate 5 to facilitate truck traffic from the Turlock Regional Industrial Park.
6. Prepare an Active Transportation Plan to identify the necessary improvements to encourage walking and biking, and to make walking and biking a safer option for families.
7. Review and update the Capital Facility Fee (CFF) Program and Master Plan Fee Nexus Studies as needed.
8. Review and update, as necessary, the Zoning Ordinance to implement the goals, objectives and actions in the General Plan.
9. Prepare an update to the Parks Master Plan and Fee Program to ensure that park acquisition and improvements are paid by new development.
10. Work with Turlock Unified School District (TUSD) to identify an implementation strategy for the new elementary school required for the Morgan Ranch Master Plan area.

11. Prepare a Downtown Parking Plan to identify the strategies, infrastructure improvements and funding needed to increase the supply of parking in the downtown, including, but not limited to, the construction of a surface parking lot at 129 South Broadway and a parking garage.
12. Purchase new software to allow architects and engineers to electronically submit and receive comments on plans.
13. Develop standard plans and guidance documents to make it easier for contractors, homeowners and businesses to comply with new state laws and regulations.

Action Item #1 – Prepare and adopt an update to the Housing Element of the General Plan.

Implementation Measures:

- Complete the draft Housing Element (no later than October 2015).
- Submit the draft Housing Element to the City Council for adoption, and submit the adopted Housing Element to the State Housing and Community Development Department for review (no later than January 2016).
- Respond to comments from the State Housing and Community Development Department and submit any revisions to the Planning Commission and the City Council for action (no later than May-June 2016).

Action Item #2 – Prepare and update the Northwest Triangle Specific Plan (NWTSP): Designate additional land for commercial development.

Implementation Measures:

- Convene property owners to identify funding strategy to pay for the specific plan update (no later than December 2015).
- Present funding strategy to the City Council for approval and initial specific plan update (no later than March 2016).
- Prepare the specific plan update and environmental documentation (no later than September 2016).
- Complete the specific plan process and present to the Planning Commission and the City Council (no later than March 2017).

Action Item #3 – Prepare an infill master plan for the Montana-West area identified in the General Plan.

Implementation Measures:

- Work with the Housing Program Services Division to identify funding sources to prepare the Montana-West Master Plan (no later than March 2016).
- Prepare a Request for Proposal (RFP) for consideration by the City Council (dependent on funding) (no later than July 2016).
- Prepare Montana-West Master Plan including public outreach and environmental documentation (no later than July 2017).

- Present draft plan for adoption to the Planning Commission and the City Council (no later than Fall 2017).

Action Item #4 – Update the Downtown Plan: Provide opportunities for more residential and commercial development in the downtown.

Implementation Measures:

- Continue to apply for state grants to pay for an update to the Downtown Plan (annually). The City Council may wish to consider funding this activity from the General Fund. Discussion of potential funding options to prepare the Downtown Plan update at a City Council meeting (no later than December 2015).

Action Item #5 – In conjunction with StanCOG, Stanislaus County, and the Cities of Patterson and Newman, prepare the South County Corridor Feasibility Study: Identify the route and potential funding sources for an east-west expressway from State Route 99 to Interstate 5 to facilitate truck traffic from the Turlock Regional Industrial Park.

Implementation Measures:

- Conduct a public meeting on preferred routes (no later than September 2015).
- Technical committee to select the preferred option for the environmental review (no later than October 2015).
- Prepare the South County Corridor Feasibility Study (no later than March 2016).
- Submit the recommendations on the preferred corridor to the City Council for adoption (no later than July 2016).

Action Item #6 – Prepare an Active Transportation Plan: Identify the improvements necessary to encourage walking and biking, and make walking and biking a safer option for Turlock.

Implementation Measures:

- Present a draft Active Transportation Plan to the City Council for adoption (no later than September 2015).

Action Item #7 – Review and update the Capital Facility Fee Program and Master Plan Fee Nexus Studies as needed.

Implementation Measures:

- Conduct an annual review of the Capital Facility Fee Program and update (no later than November of each year).
 - Whenever outside funding is identified for major elements of projects identified in fee programs, prepare updates to the relevant plan.
- Conduct a five (5) year review of the Capital Facility Fee Program and update (no later than November 2018).

Action Item #8 – Review and update, as necessary, the Zoning Ordinance: Implement the goals, objectives and actions in the General Plan.

Implementation Measures:

- Develop a traditional neighborhood/graduated density ordinance for the West Turlock area to facilitate growth and development (no later than March 2017).
- Hold a joint meeting with the City Council and the Planning Commission to review an outline of the potential changes to the City's Sign Ordinance (no later than January 2016).
- Complete an update to the Sign Ordinance for the City Council's consideration (no later than October 2016).
- Complete an update to the Noise Ordinance for the City Council's consideration (no later than October 2016).

Action Item #9 – Prepare an update to the Parks Master Plan and Fee Program: Ensure that park acquisition and improvements are paid for by new development.

Implementation Measures:

- Secure the assistance of a consultant to prepare a fee nexus study (no later than December 2015).
- Update the Parks Master Plan (in-house) (no later than July 2016).
- Complete the public and the environmental review processes and make revisions (no later than November 2016).
- Present the Parks Master Plan and Fee Program to the Planning Commission and the City Council for adoption (no later than Fall 2016 - Winter 2017).

Action Item #10 – Work with the Turlock Unified School District (TUSD): Identify an implementation strategy for the new elementary school required for the Morgan Ranch Master Plan area.

Implementation Measures:

- Prior to the approval of a subdivision map, work with developers and the School District staff to identify an implementation strategy for the new elementary school (dependent on submittal date of maps).

Action Item #11 – Prepare a Downtown Parking Plan: Identify strategies, infrastructure improvements and funding needed to increase the supply of parking in the Downtown, including, but not limited to, the construction of a surface parking lot at 129 South Broadway and a parking garage.

Implementation Measures:

- Prepare a Request for Proposals (no later than September 2015).
- Select a consultant (no later than December 2015).
- Complete the study (no later than Summer 2016).
- Present the study to City Council (no later than Summer 2016).

- Construction of a surface parking lot at 129 South Broadway (no later than Summer 2016).

Action Item #12 – Purchase new software: Allow architects and engineers to electronically submit and receive comments on plans.

Implementation Measures:

- Prepare a Request for Proposals (RFP) (no later than October 2015).
- Submit the consultant selection to the City Council for approval (no later than February 2016).
- Implement the new software including staff training (no later than July 2016).

Action Item #13 – Develop standard plans and guidance documents: Make it easier for contractors, homeowners and businesses to comply with new state laws and regulations.

Implementation Measures:

- Develop standard plans for MS4 Erosion and Sediment Control (no later than January 2016).
- Prepare information guides on the new Model Water Efficient Landscape Ordinance requirements (no later than January 2016).
- Prepare a revision to the Zoning Ordinance to comply with the MS4 and the Model Water Efficient Landscape Ordinance requirements (no later than October 2016).

Policy Goal #7 – Quality Community Programs

General Principles:

1. Strive to provide affordable recreation opportunities for all.
2. Deliver positive recreation programming to deter crime and improve quality of life.
3. Focus on partnerships to expand services and the number of citizens served.
4. Maximize the use of our sports facilities through tournaments, league play and special events.
5. Offset operational and program costs through fees, grants, sponsorships, and partnerships.
6. Increase the supply of affordable housing for the lowest income households.

Action Items:

1. Implement a recreation software program update.
2. Preserve existing affordable housing stock.
3. Provide housing and services to qualifying populations.
4. Seek out new grant and funding opportunities.

Action Item #1 – Implement a recreation software program update: The current version of the software program used for registration and activity tracking is no longer supported by the provider and must be updated.

Implementation Measures:

- Staff will complete a survey of possible software solutions to evaluate the features most beneficial to operations (no later than September 2015).
- A Request for Proposal (RFP) will be completed to identify a recreation software program suitable for the Recreation Department (no later than December 2015).
- Implement the new recreation software program (no later than April 2016).

Action Item #2 – Preserve existing affordable housing stock.

Implementation Measures:

- Provide down payment assistance to ten to fifteen (10-15) families per year.
- Provide housing rehabilitation loans and/or grants to ten (10) seniors and low-income families annually.

Action Item #3 – Provide housing and services to qualified populations.

Implementation Measures:

- Collaborate to develop twelve (12) emergency, transitional and permanent supported units.

Action Item #4 – Seek new grant and funding opportunities.**Implementation Measures:**

- Develop Phase II of Avena Bella with sixty (60) units (subject to receiving RPTTF funds).
 - Application for tax credit financing (no later than July 2016).
 - Construction to begin (no later than February 2017).
 - Development of transit oriented housing (no later than June 2018).
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	Completed
	Stopped or No
	On schedule
	Behind schedule



Policy Goal #1 - Effective Leadership

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
1.1.1	Notable Event Notices	Daily	Ongoing	n/a		All Depts.	In progress
1.1.2	Emerging Issues Notices	Weekly	Ongoing	n/a		All Depts.	In progress
1.1.3	HIPLINK Notifications	As needed	Ongoing	n/a		All Depts.	In progress
1.1.4	Communicate Relevant info	As needed	Ongoing	n/a		All Depts.	In progress
1.2.1	Provide Resources for Employee Advancement	Quarterly	Ongoing			Admin Serv	Customer Service Academy Feb-Nov 2016
1.2.2	Track Internal Recruitments	Quarterly	Ongoing	1-Apr-2016		Admin Serv	Qtr. End 12/2015 provided at 1/26/16 CC mtg. Compiling Jan-June 2016.
1.2.3	Prepare for Key Vacancies and Retirements during Budget Process	Annually		Ongoing		All Depts	First succession planning mtg was July 2016 with monthly mtgs following.
1.2.4	Fill Fire Chief Vacancy	1-Dec-2015	1-Dec-2015	n/a		Admin Serv	COMPLETED
1.2.5	Complete Recruitment Process within 60-days	1-Apr-2016	In progress	1-Oct-2016		Admin Serv	2015 Recruitment progress reported at 1/26/16 CC mtg. Jan-June 2016 update schedule for Sept/Oct CC Mtg.
1.3.1	Adopt Policy Goals and Implementation Plan	1-Sep-2015	22-Sep-2015	n/a		Council	COMPLETED
1.3.2	Reference Plan in all Agenda Items	Ongoing	Ongoing			All Depts	Reference to Plan is on synopsis staff reports.
1.3.3	Review and update Plan after each Election	After Election		30-Nov-2016		Council	Scheduled for 1/24/17 CC Spc Mtg.
1.3.4	Staff Meetings to review Plan Progress	Weekly	Ongoing			All Depts	
1.4.1	Foster Community Connections - launch Institute for Local Government (ILG)	30-Sep-2015				Econ Dev	On hold- ILG just recently received a grant from the Irvine Foundation to engage in this new public engagement effort.
1.4.2	Coordinate and Support Community Events	Ongoing	Ongoing			All Depts	
1.4.3	Leadership Turlock	1-Sep-2015	n/a			Council	Cancelled by Chamber of Turlock 7/2015.
1.4.4	Mayor's Youth Conference	1-Oct-2016				Council	Scheduled for 10/27/16.

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Blue	Completed
Red	Stopped or No
Green	On schedule
Yellow	Behind schedule



Policy Goal #1 - Effective Leadership *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
1.4.5	Update Council on new Initiatives that bring Community & Education together	Quarterly	Ongoing		Green	All Depts	OnTrac begins 9/2016, CSU Internship program established w/an annual agreement.

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	Completed
	Stopped or No
	On schedule
	Behind schedule



Policy Goal #2 - Fiscal Responsibility

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
2.1.1	Mid-Year Budget Review - Consider More Accurate Revenue & Expenditures	1-Jan-2016		1-Jan-2017		Admin Serv	Planned Feb. 2016
2.1.2	Adopt Balanced Budget FY2017/18 & FY2018/19	1-Jul-2017		1-Jul-2017		Admin Serv	
2.2.1	Contracts - Master Index created & monitored	1-Mar-2016	Ongoing			Admin Serv	Purchased contract module for New World. User training scheduled August 23-25, 2016. Anticipate implementing Sept./Oct. 2016.
2.3.1	Budget Updates - Projections to Actuals Qrtly	1-Dec-2015	1-Jun-2016			Admin Serv	COMPLETED. Adopted 2 year budget FY 15/16 & 16/17
2.3.2	Budget Amendments done timely	Ongoing	Ongoing			Admin Serv	
2.3.3	Report on Amended Budget to final	FYE	1-Jun-2016			Admin Serv	COMPLETED. Adopted 2 year budget FY 15/16 & 16/17.
2.4.1	Grant Status Update -Grants Pursued	Quarterly		1-Dec-2015		All Depts	
2.5.1	Adequately Fund CIP During Budget	1-Jul-2017	1-Mar-2016	1-Jul-2018		Dev Serv	Update process started Jan 2016.
2.6.1	Sewer & Water Rate Adequacy Report	25-Oct-2016		25-Oct-2016		Muni Serv	Consultant Hired 8/16. Report to Council on 10/25/16
2.6.2	Water Rate Discussion	1-Nov-2015		n/a		Muni Serv	see 2.6.1 & 4.1.1
2.7.1	User Friendly Financial Data -Identify Users & Users Needs	1-Jan-2016	Ongoing	n/a		Admin Serv	Identifying low cost approach.
2.7.2	Identify Methods Making Financial Data More Accessible w/o Financial Burden	Ongoing	Ongoing			Admin Serv	Identifying low cost approach.
2.7.3	New Website - Showcase Financial Data from 2-year Budget	1-Jan-2016	Ongoing			Admin Serv	New Website went live 2/2016. Still adding financial data.

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Completed
Stopped or No
On schedule
Behind schedule



Policy Goal #3 - Public Safety

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
3.1.1	Implement Three-Phase Staffing Plan	1-Jul-2018		FY 17/18		Police	Funding not allocated in FY16/17. This plan requires updating as initial proposal was modified during council review and implementation on Phase 1.
3.1.2	Achieve 1.5 officers per thousand ratio	1-Jul-2019		1-Jul-2017		Police	Need 30 additional allocated positions. No additional positions funded in FY16/17. Funding and no. of positions needs further review.
3.1.3	Discuss Permanent Ladder Truck Staffing	1-Jan-2016		1-Jan-2017		Fire	Applying for a new SAFER Grant. This year's identified grant priorities better meet the department's proposal. See attachment for alternative funding plan.
3.1.4	Station 5 feasibility Study & Staffing Plan	see notes				Fire	Complete when Morgan Ranch Master Plan is at 50% build out.
3.1.5	Fill 3 vacancies at Station 3	1-Jan-2016	1-Apr-2016			Fire	COMPLETED. 3 new FF hired April 2016.
3.1.6	Review the Operations Chief Position	1-Mar-2016	1-Apr-2016			Fire	COMPLETED. Position filled June 1, 2016.
3.1.7	Develop Partnerships w/Medical Service Providers	1-Jan-2017		Ongoing		Fire	Working with AMR/EMC.
3.1.8	Implement Community Facilities Dist No. 3	1-Jul-2016				Dev Serv	CFD #2 review is nearing completion and it appears the mitigation fee has been determined to be adequate.

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	Completed
	Stopped or No
	On schedule
	Behind schedule



Policy Goal #3 - Public Safety *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
3.2.1	Part One Crimes - Reduce by 5% over life of Plan	1-Jan-2019		1-Jan-2017		Police	2014 - 41.59; 2015- 44.10; 2016 - 39.99
3.2.2	Response Time - 5 minute Priority One Calls	1-Jan-2019				Police	2014 - 7.36; 2015 - 7.23; 2016 - 07.11
3.2.3	Provide operational report to Council each 24-hr	1-Jul-2016	Ongoing	Daily		Police	Providing 24-hr report to Council.
3.2.4	Hire Analyst - provide monthly crime stat report	1-Jul-2016	1-Dec-2015			Police	COMPLETED
3.2.5	Fire Prevention Efforts in Dept's Annual Report	Annually		1-Feb-2017		Fire	On schedule
3.2.6	Neighborhood Services Activity Report every 24 hr	Ongoing		Daily		Fire	Included in BC daily report.
3.2.7	Neighborhood Services Stats in Dept Annual Report	Annually		1-Feb-2017		Fire	On schedule
3.2.8	Emergency Medical Activities Report every 24-hr	Ongoing	Ongoing	Daily		Fire	Included in BC daily report.
3.2.9	Emergency Medical Stats in Dept Annual Report	Annually		1-Feb-2017		Fire	On schedule
3.3.1	Public Safety Training Grounds - Funding Strategies	1-Jul-2016		1-Jul-2017		Fire	Identifying funding strategies through CFF/Ops Budget. Project 1, Burn Building in progress. Currently identifying next project.
3.3.2	Training Burn Bldg - Replace	1-Apr-2016		1-Jan-2017		Fire	Demolition completed 8/16. Advertise for Bids 10/5. Opened Bids 10/18. Award Bid 11/15. Construction start date estimated 2/1.
3.3.3	CAD & RMS - identify replacement or upgrade	1-Aug-2017		1-May-2017		Police	Committee continues to work toward recommendation. Site visit scheduled for February 2016
3.3.4	Body-worn camera system - identify system	1-Apr-2017		1-Apr-2017		Police	Preparing for field testing.

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Completed
Stopped or No
On schedule
Behind schedule

**Policy Goal #3 - Public Safety (continued)**

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
3.3.5	Replacement radio system - identify system	1-Jan-2018		1-Feb-2017	On schedule	Police	Progress Update in 2/2017 to Council. Looking at options inclusive of ALL city Services due to P25 compliance and digital systems vs analog.
3.4.1	Identify partnerships w/medical service providers	1-Jul-2016			On schedule	Fire	Partnerships in place with AMR and EMC to cover reimbursement of various costs.
3.4.2	Healthcare Delivery Plan - develop	1-Jan-2017				Fire	

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Completed
Stopped or No
On schedule
Behind schedule



Policy Goal #4 - Municipal Infrastructure

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
4.1.1	Regional Drinking Water Project - develop cost estimates and rate analysis	1-Nov-2015	1-Apr-2016	1-Oct-2016		Muni Serv	SRWA hired West Yost Assoc. as Program Mgr to advance. Cost estimates and preliminary rate impacts expected early 2017.
4.1.2	Exceed Water Conservation Standards (State/Federal)	1-Nov-2015	15-Nov-2016	16-Dec-2016		Muni Serv	Turlock adopted a 20% conservation standard with the revised new regulations adopted by State on May 18, 2016. Turlock had a conservation rate of 19% for October 2016.
4.1.3	Report - outline of the short-term capacity and water quality improvements needed to meet or exceed State Standards prior to the development of surface water supply	1-Jul-2016	9-Aug-2016	Ongoing		Muni Serv	1) Wood Rodgers Report; 2) RFP for Hydrogeological Services
4.2.1	Report - develop surface water supply, increase use of non-potable , reclaimed and recycled water and maximize conservation to allow for recovery of the aquifer	1-Dec-2016	1-Apr-2016			Muni Serv	Programs in place and progressing towards completion.
4.2.2	Form Groundwater Sustainability Agency with regional partners; 1) GSA Participation Recommendation to City Council 10/11/16	1-Dec-2016	Ongoing	Ongoing		Muni Serv	1) GSA Participation Recommendation to City Council 10/11/16. JPA ratification January 2017.
4.2.3	Complete a Groundwater Mgmt Plan with regional partners	1-Jan-2020				Muni Serv	Follows GSA. See 4.2.2
4.3.1	Explore options to use recycled water on medians, public spaces, etc.	1-Jan-2016	1-Jul-2017			Muni Serv & Parks Rec	COMPLETED - Public recycled water fill station
4.3.2	Develop a plan to increase water reclamation and develop additional water resources to expand volume of recycled water available for beneficial reuse	1-Dec-2017				Muni Serv	Scheduled for 2017

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	Completed
	Stopped or No
	On schedule
	Behind schedule



Policy Goal #4 - Municipal Infrastructure *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
4.3.3	Complete construction of the North Valley Regional Recycled Water Project (NVRWP)	1-Jul-2019				Muni Serv	Final institutional agreement approved 8/9/16. Award design 1/24/17. Water rates approved. Financing pending.
4.3.4	Remove all wastewater discharges from San Joaquin River	1-Dec-2019				Muni Serv	See 4.3.3
4.3.5	Provide recycled water to TID consistent with the City's commitment to the Regional Surface Water Supply Project	1-Dec-2020				Muni Serv	TID and its consultant working with City and Regional Water Quality Control Board on regulatory approval.
4.4.1	Complete design of Clarifier No. 5 -Wastewater Treatment	1-Sep-2016				Muni Serv & DSD	Project under design. 95% design complete. 100% design projected 12/2016.
4.4.2	Adopt Master Plan for WWTF including EIR	1-Jan-2017				Muni Serv	COMPLETED- Master Plan completed, no EIR necessary.
4.5.1	Adopt Master Plan for Storm Drain and Sewer Master Plans including EIR	1-Jan-2017	22-Mar-2016			Dev Serv	COMPLETED - Master Plan adopted 3/22/16 with fees adopted 4/12/16
4.5.2	Implement all of Phase II MS4 Storm Water Regulations City-wide	1-Dec-2018				Muni Serv	On track
4.6.1	Provide a roadway conditions report with local funding strategies to City Council	1-Jan-2016	26-Jan-2016			Dev Serv	COMPLETED
4.7.1	Fulkerth Interchange shovel ready w/funding	1-Jan-2016	Jan 2016			Dev Serv	Initial strategy shows a \$3m funding gap. Continue to identify additional funding. Plan is 90% complete. 3 right of way acquisition remain.
4.8.1	Traffic Calming Program present for adoption	1-Nov-2015	8-Dec-2015			Dev Serv	COMPLETED

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Completed
Stopped or No
On schedule
Behind schedule



Policy Goal #4 - Municipal Infrastructure *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
4.9.1	Multi Dept software RFP for maintenance records	1-Jan-2016				Multi	Contract awarded 5/24/16. Pilot implementation underway.
4.9.2	ADA Transition Plan - enter needs into planned maintenance component to track progress	1-May-2016	1-Mar-2016	Annually		Dev Serv	Same as 4.23.1 below
4.9.3	Add in regular & scheduled maintenance into software program to ensure all maintenance is included in the annual work plan	1-May-2016		1-Dec-2016		Multi	Contract awarded. Project underway. Development meetings held on August 10th & 17th, 2016
4.10.1	Issue RFP to identify consultant to prepare Recreation Feasibility Study	1-Sep-2015	9-Feb-2016			Recreation	COMPLETED
4.10.2	Hold public meetings to identify recreation needs in coordination with Recreation Feasibility Study	1-Nov-2015	16-Mar-2016			Recreation	COMPLETED - 4 Public meetings have been held to date
4.10.3	After completion of Recreation Feasibility Study - work w/public & private partnerships to develop opportunities and needs identified in study	1-Jul-2016		27-Sep-2016		Recreation	Final report to City Council 3/28/17
4.11.1	Sidewalk & Street Tree Ordinance - Ad Hoc Committee meet and review. Consideration will be given to require sidewalk & tree inspection prior to property transfer	1-Nov-2015	1-Jul-2016			Ad Hoc Comm	COMPLETED - Staff continue to do community education
4.11.2	City Council will take action to either reaffirm both Ordinances or update existing Ordinance language	1-Jan-2016	12-Jan-2016			Ad Hoc Comm	COMPLETED- Staff continue to do community education
4.12.1	Crack sealing pilot project- design, bid, award and construct and report back to Council	1-Jun-2016		27-Sep-2016		Dev Serv	Project converted to slurry seal. Project was awarded by City Council on 9/27/16. Construction to follow in Spring

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	Completed
	Stopped or No
	On schedule
	Behind schedule



Policy Goal #4 - Municipal Infrastructure (continued)

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
4.13.1	W. Main Street Downtown Entrance Corridor Project - Beautify and improve through RSTP or other identified funding	Spring 2016				Dev Serv	Initial public mtg held Jan 2016. Second mtg held March 2016. Received very differing opinions from the two mtgs. Third mtg is scheduled for February 1, 2017.
4.13.1.1	Phase I Entrance Corridor Project - plan improvement and apply for funding thru StanCOG	1-Apr-2016	1-Apr-2016			Dev Serv	Funding has been identified for FY2018/19 and FY2019/20
4.13.1.2	Phase II Entrance Corridor Project- construct over 2 or more StanCOG funding cycles	FY 2018/19 FY 2019/20				Dev Serv	Funding has been identified for FY2018/19 and FY2019/20
4.14.1	Airport Layout Plan (ALP) - complete & update	1-Dec-2015	In progress	28-Mar-2017		Parks/Rec	To be completed March 28
4.14.2	Airport Obstruction Survey - complete	1-Feb-2016		16-Dec-2016		Parks/Rec	Completed
	Runway Widening Design Only Project	16-Dec-2016				Parks/Rec	Grant Submitted
	Runway Widening Design Only Project - Grant Award					Parks/Rec	Completed - Grant awarded 8/16
4.15.1	Runway Widening Project - Phase 1	see below		Spring 2018		Parks/Rec	Delayed until Spring of 2018 - FAA determined environmental information was necessary, therefore missing grant deadline for construction project. City is applying for a design only grant in order to provide FAA with an updated design plan for project.
4.15.1.1	Runway Widening Proj. - proj bid schedule	1-Mar-2016		March 2017		Parks/Rec	Delayed until Spring of 2017
4.15.1.2	Runway Widening Proj. - FAA funds recvd	1-Apr-2016		June 2017		Parks/Rec	Delayed until Spring of 2017
4.15.1.3	Runway Widening Proj. - contract awarded	1-May-2015		July 2017		Parks/Rec	Delayed until Spring of 2017
4.15.1.4	Runway Widening Proj. - construct complete	1-Dec-2016		October 2017		Parks/Rec	Delayed until Spring of 2017
4.16.1	TRAA inc revenue by leasing land for grazing	1-Sep-2015	15-Sep-2016			Parks/Rec	COMPLETED -Mullinex Sheep
4.16.2	TRAA - develop new hangar construction policy	1-Nov-2015		1-Dec-2016		Parks/Rec	In process
4.16.3	TRAA - inc rev by leasing land for trailer storage	1-Jan-2016	Ongoing			Parks/Rec	

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Policy Goal #4 - Municipal Infrastructure *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
4.17.1	TRSC - issue RFP lighting for softball fields	1-Feb-2016		16-Sep-2016		Parks/Rec	COMPLETED
4.17.2	TRSC - study for lighting softball fields completed	1-Jun-2016		17-Jan-2016		Parks/Rec	Mar-17
4.18.1	Pedretti Park lighting Proj - accumulate reserves	1-Sep-2017				Parks/Rec	Ongoing
4.19.1	Montana Park - Complete Phase 1 construction	1-Jun-2016				Parks	Notice of Completion to Council March 28, 2017
4.20.1	Brandon Koch Memorial Skate Park - relocate to Donnelly Park	see below				Parks/Rec	COMPLETED
4.20.1.1	Brandon Koch Memorial Skate Park - relocate to Donnelly Park - accept construction bid	1-Sep-2015	8-Sep-2015			Parks/Rec	COMPLETED
4.20.1.2	Brandon Koch Memorial Skate Park - relocate to Donnelly Park - relocation completed	1-Mar-2016	16-Aug-2016	24-Sep-2016		Parks/Rec	Completed - Soft Opening 8/16/16. Grand Opening 9/24/16 from 10am-noon
4.21.1	Christofersen - Median Turf Replacement Project	see below				Parks/Rec	COMPLETED
4.21.1.1	Secure \$150K grant funding - Christoffersen Parkway Median	1-Jun-2015				Parks/Rec	COMPLETED
4.21.1.2	Gap funding identified - Christoffersen Parkway Median	1-Nov-2015				Parks/Rec	COMPLETED
4.21.1.3	RFP / bid completed - Christoffersen Parkway Median	1-Feb-2016				Parks/Rec	COMPLETED
4.21.1.4	project completed - Christoffersen Parkway Median	1-Jun-2016				Parks/Rec	COMPLETED
4.22.1	GIS Base Map - update utilizing record documents	see below				Dev Serv	In progress
4.22.1.1	Provide scope of work, potential costs, funding options, to Council	1-Oct-2015	27-Oct-2015			Dev Serv	COMPLETED
4.22.1.2	Improve the GIS Base Map	1-Jan-2018				Dev Serv	On schedule
4.22.1.3	Overlay GPS data points for City infrastructure onto GIS Base Map	1-Jan-2019				Dev Serv	On schedule
4.23.1	ADA Transitional Plan - update plan, provide Council with annual report listing all improvements completed over past year	1-Jan-2016				Dev Serv	On schedule

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Policy Goal #5 - Economic Development

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
5.1.1	Visit large sales tax generators annually - provide data and trends report to Council	1-Feb-2016				Econ Dev	6 Visits Completed; Additional site visits scheduled for February 2017
5.1.2	Commercial District outreach & education - Public Safety will include outreach data in Annual Report	Annually		1-Feb-2017		Fire	On schedule
5.1.3	Conduct 10 annual retention visits to base sector employers, report outcomes to Council	1-Feb-2016				Econ Dev	6 Visits Completed
5.1.4	Monitor commercial vacancy rates, report to Council	1-Feb-2016	1-Mar-2016			Econ Dev	COMPLETED
5.2.1	Issue RFP to create Community Marketing Plan	1-Feb-2016		13-Sep-2016		Econ Dev	to Council on 9/13
5.2.2	Launch new City website	1-Jan-2016	2-Feb-2016			IT	COMPLETED
5.3.1	Participate w/TDPOA, Farmer's Market, & TCC	Monthly	Ongoing			Ec Dev & Parks/Rec	Ongoing
5.3.2	Create growth of Transit Occupancy Tax(TOT)	Ongoing	Ongoing			Econ Dev	Hampton Inn opening will create a 20% increase in TOT
5.3.3	Report on growth & revenue to City Council	1-Feb-2016	March 2016	March 2017		Econ Dev/Finance	COMPLETED
5.3.4	Meet w/CSUS & TUSD(educational partners)	Quarterly				Econ Dev	8/31 Scheduled Mtg.
5.3.5	Maintain relationship w/CSUS - Town & Gown, Warrior Wednesday & other special events	Ongoing	Ongoing	Monthly		Ec Dev & Parks/Rec	4th of July Event, Town & Gown Mo. Mtgs., Warrior Wednesday Mo. Mtgs, Festival of Lights
5.3.6	Identify City sponsored events & assign budget	1-Oct-2015				Parks, Rec	4th of July Fireworks
5.3.7	Create a public/private working group to explore and support new business initiatives	1-Jan-2016				Econ Dev	Pending until completion of Econ Dev. Update. RFP to be issued 9/15/16.
5.4.1	Establish a special event permit committee	1-Sep-2015				Parks, Rec	COMPLETED
5.4.2	Complete review of other agencies documents and processes	1-Dec-2015				Dev Serv	COMPLETED
5.4.3	Implement and updated process	1-Feb-2016	10-May-2016			Dev Serv	COMPLETED

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Policy Goal #6 - Intelligent, Planned, Managed Growth

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
6.1.1	Prepare and adopt an update to the Housing Element of the General Plan	see below	see below			Dev Serv	COMPLETED
6.1.1.1	Complete draft Housing Element	1-Oct-2015	19-Aug-2015			Dev Serv	COMPLETED
6.1.1.2	Submit draft Housing Element to City Council for adoption, and submit the adopted Housing Element to the State Housing and Community Development Dept. for review	1-Jan-2016	27-Oct-2015			Dev Serv	COMPLETED
6.1.1.3	Respond to comments from State Housing and Community Dev Dept. and submit any revisions to Planning Commission and City Council	1-Jun-2016	12-Apr-2016			Dev Serv	COMPLETED
6.2.1	Prepare and update the Northwest Triangle Specific Plan (NWTSP)	see below	see below			Dev Serv	Delayed, see below.
6.2.1.1	Convene property owners to identify funding strategy to pay for plan update	1-Dec-2015	23-Oct-2015			Dev Serv	COMPLETED
6.2.1.2	Present funding strategy to City Council	1-Mar-2016	8-Dec-2015			Dev Serv	COMPLETED
6.2.1.3	Prepare specific plan update and environmental documentation	1-Sep-2016				Dev Serv	Delayed due to staff assignment to Downtown Parking Study. Currently scheduled to be completed Spring 2017.
6.2.1.4	Complete specific plan process present to Planning Commission & City Council	1-Mar-2017				Dev Serv	Delayed due to staff assignment to Downtown Parking Study. Currently scheduled to be completed Spring 2017.
6.3.1	Prepare infill master plan for Montana-West area	see below	see below			Dev Serv	On hold, per City Council direction
6.3.1.1	Work with Housing Program Services Div to identify funding sources to prepare the Montana-West Master Plan	1-Mar-2016	26-Jan-2016	1-Mar-2017		Dev Serv	On hold per City Council direction. No funding identified. Review again in 12 months
6.3.1.2	Prepare RFP for consideration by City Council, dependent upon funding	1-Jul-2016		1-Jan-2017		Dev Serv	No funding identified. Review in 12 months

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Completed
Stopped or No
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Policy Goal #6 - Intelligent, Planned, Managed Growth *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
6.3.1.3	Prepare Montana-West Master Plan including public outreach and environmental doc.	1-Jul-2017		1-Jul-2018		Dev Serv	No funding identified. Review in 12 months
6.3.1.4	Present draft plan for adoption to Planning Com & City Council	Fall 2017		Fall 2018		Dev Serv	No funding identified. Review in 12 months
6.4.1	Update Downtown Plan - apply for avail grants to update plan, discuss funding options to update plan	1-Dec-2015	27-Oct-2015	1-Dec-2017		Dev Serv	On hold per City Council direction. Return no later than 2 years
6.5.1	Prepare South County Corridor Feasibility Study in conjunction w/StanCOG, Stanislaus County, Cities of Patterson & Newman	See below	See below			Dev Serv	COMPLETED
6.5.1.1	Conduct public meeting re: preferred routes	1-Sep-2015	1-Sep-2015			Dev Serv	COMPLETED
6.5.1.2	Technical Committee to select preferred route for environmental review	1-Oct-2015	29-Sep-2015			Dev Serv	COMPLETED
6.5.1.3	Prepare South County Corridor Feasibility Study	1-Mar-2016	18-May-2016			Dev Serv	COMPLETED - Plan was presented by StanCOG consultant Ty Lin on 3/22/16. Adopted by StanCOG Policy Board on 5/18/16
6.5.1.4	Submit recommendations on preferred corridor to City Council for adoption	1-Jul-2016	Not required			Dev Serv	COMPLETED - StanCOG stated individual Agency approval not required. Adopted by StanCOG on May 18, 2016
6.6.1	Prepare Active Transportation Plan for adoption	1-Sep-2015	22-Sep-2015			Dev Serv	COMPLETED
6.7.1	Conduct annual review of the Capital Facility Fee Program and update	Annually in November	1-Nov-2017	1-Nov-2017		Dev Serv	On Schedule
6.7.2	Conduct five (5) year review of the Capital Facility Fee Program and update	1-Nov-2018				Dev Serv	On Schedule
6.8.1	Review and update Zoning Ordinance (as necessary)	see below	see below			Dev Serv	Status is mixed depending on subject matter
6.8.1.1	Develop traditional neighborhood/graduated density ordinance for the West Turlock area to facilitate growth & development	1-Mar-2017		1-Sep-2017		Dev Serv	Project delayed due to lack of staff resources. Est. completion 9/2017

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Policy Goal #6 - Intelligent, Planned, Managed Growth *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
6.8.1.2	Hold joint mtg with City Council & Planning Com to review outline of potential changes to Sign Ordinance	1-Jan-2016				Dev Serv	COMPLETED
6.8.1.3	Complete an update to Sign Ordinance for Council	1-Oct-2016		1-Jan-2017		Dev Serv	Working on draft ordinance, currently scheduled for Council approval August 2017.
6.8.1.4	Complete an update to Noise Ordinance for Council	1-Oct-2016		1-Oct-2017		Dev Serv	Currently schedule for Council approval February 2017.
6.9.1	Prepare an update to the Parks Master Plan and Fee Program	See below	See below			Dev Serv	PFPR is working on a Sports & Recreation Prioritization and Feasibility Study. Staff recommends delay of Parks Master plan for 12 months to incorporate findings. Revised deadline is July 2017.
6.9.1.1	Secure the assistance of a consultant to prepare a fee nexus study	1-Dec-2015	14-Oct-2015	1-Jul-2017		Dev Serv	Completed but delay (above) will require extension of existing contract.
6.9.1.2	Update the Parks Master Plan (in-house)	1-Jul-2016		1-Jul-2017		Dev Serv	See above
6.9.1.3	Complete the public and the environmental review processes and makes revisions	1-Nov-2016		1-Nov-2017		Dev Serv	See above
6.9.1.4	Present the Parks Master Plan and Fee Program to the Planning Com and City Council for adoption	Fall 2016- Winter 2017		1-Nov-2018		Dev Serv	See above
6.9.10.1	Work w/ TUSD identify strategy for new elementary school for Morgan Ranch Master Plan area	dependent on submittal date of maps				Dev Serv	No activity in Morgan Ranch at this time

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Policy Goal #6 - Intelligent, Planned, Managed Growth *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
6.11.1	Prepare Downtown Parking Plan	see below	9-Aug-2016			Dev Serv	COMPLETED
6.11.1.1	Prepare RFP for preparation of parking plan	1-Sep-2015	22-Sep-2015			Dev Serv	COMPLETED
6.11.1.2	Select consultant to prepare parking plan	1-Dec-2015	8-Dec-2015			Dev Serv	COMPLETED
6.11.1.3	Complete the study - Downtown Parking Plan	Summer 2016	9-Aug-2016			Dev Serv	Completed, presented to City Council 8/9/16
6.11.1.4	Submit study/plan to City Council	Summer 2016	9-Aug-2016			Dev Serv	COMPLETED
6.11.1.5	Construct a surface parking lot at 129 S. Broadway	Summer 2016		27-Sep-2016		Dev Serv	In construction. Completion expected in March, pending weather cooperation.
6.12.1	Acquire plan checking software	See below				Dev Serv	See below
6.12.1.1	Prepare RFP for plan checking software	1-Oct-2015	15-Oct-2015			Dev Serv	COMPLETED
6.12.1.2	Consultant selection to City Council	1-Feb-2016				Dev Serv	Due to sale of New World, had to slow process to research new company and its plan checking software package. Now moving to a two phase approach, buying a plan review software and equipment in phase 1 and portal software in phase 2. Phase 1 purchase in progress. Implementation is scheduled for March 1, 2017.
6.12.1.3	Implement new plan checking software inc training	1-Jul-2016				Dev Serv	Implementation scheduled for March 1, 2017.

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Policy Goal #6 - Intelligent, Planned, Managed Growth *(continued)*

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
6.13.1	Develop standard plans and guidance docs	see below	see below		Behind schedule	Dev Serv	
6.13.1.1	Develop standard plans for MS4 Erosion & Sediment Control	Jan. 2016	22-Dec-2015		Completed	Dev Serv	COMPLETED
6.13.1.2	Prepare info guides on the new Model Water Efficient Landscaping Ordinance requirements	Jan. 2016	22-Dec-2015		Completed	Dev Serv	COMPLETED
6.13.1.3	Prepare revision to Zoning Ordinance to comply with	Oct. 2016		1-Oct-2016	On schedule	Dev Serv	Currently scheduled for Council

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Policy Goal #7 - Quality Community Programs

Item	Description	Due Date	Completed Date	Next date due	Status	Dept	Notes
7.1.1	Implement Recreation software program update	see below				Recreation	
7.1.1.1	Complete survey of possible software solutions	Sept. 2015				Recreation	COMPLETED
7.1.1.2	Issue RFP to identify recreation software programs	1-Dec-2015		13-Sep-2016		Recreation	COMPLETED
7.1.1.3	Implement new recreation software program	1-Apr-2016		15-Nov-2016		Recreation	Award contract at 2/28/16 Council mtg.
7.2.1	Provide down pymt assistance to 10-15 families	Annually				Housing	11 families to date
7.2.2	Provide housing rehab loans or grants to 10 seniors and low-income families	Annually				Housing	4 families to date
7.3.1	Collaborate to develop 12 emergency, transitional, and permanent supported units	Annually	Ongoing			Housing	6 beds of transitional housing have been created w/ Haven project.
7.4.1	Develop Ph II of Avena Bella w/60 units	Subject to RPTTF funds	1-Jan-2017			Housing	Refunding of 1998, 2006 & 2011 RDA Bonds will create saving in RPTTF to assist in funding Avena Bella Phase 2.
7.4.1.1	Complete Application for tax credit financing	1-Jul-2016	1-Jun-2016			Housing	Notification of funding will be Sept. 2016
7.4.1.2	Begin construction of Avena Bella Ph II	1-Feb-2017				Housing	EAA is currently updating construction drawings.
7.4.2	Development of transit oriented housing	1-Jun-2018				Housing	

	Completed
	Stopped - No Progress
	On schedule
	Behind schedule