
4. **BUDGET PROCESS WORKSHOP** – Council will provide direction to staff regarding preparation and presentation of the Fiscal Year 2013-14 Budget.

A. **Alternative 1:**

Recommended Action:

Motion: Directing the City Manager to prepare, in full, the Fiscal Year 2013-14 General Fund and Non-General Fund budgets for Council review and consideration at a special meeting/budget workshop

Alternative 2:

Recommended Action:

Motion: Providing direction to staff regarding preparation and presentation of the Fiscal Year 2013-14 General Fund and Non-General Fund budgets for Council review and consideration

5. **ADJOURNMENT**

The foregoing meeting is hereby called by Mayor John S. Lazar at the above mentioned date and time pursuant to California Government Code §54956.



JOHN S. LAZAR, Mayor



Council Synopsis

February 26, 2013

4A

From: Roy W. Wasden, City Manager

Prepared by: Ron Reid, Interim Assistant City Manager

Agendized by: Roy W. Wasden, City Manager

1. ACTION RECOMMENDED:

Alternative 1:

Motion: Directing the City Manager to prepare, in full, the Fiscal Year 2013-14 General Fund and Non-General Fund budgets for Council review and consideration at a special meeting/budget workshop

Alternative 2:

Motion: Providing direction to staff regarding preparation and presentation of the Fiscal Year 2013-14 General Fund and Non-General Fund budgets for Council review and consideration

2. DISCUSSION OF ISSUE:

Turlock Municipal Code Section 3-3-302 dictates, "The City Manager shall cause a review of the cost of services and regulatory activities and of the fees enacted under this chapter to be conducted annually and shall provide the City Council with recommended changes in the percentage of cost to be recovered or recommendations as to new or increased fees." The direction from Council in previous years has included a variety of processes for that annual review to include detailed line by line explanation of costs for Council evaluation, Council budget subcommittees, Divisional budget workshops, and a single budget presentation by the City Manager and staff to Council at one time, for overall review.

The Fiscal Year 2012-13 budget process involved several budget workshops that involved each Division Director/Chief within the City presenting their respective portion of the budget separately. Staff is recommending an alternate process for this year, Fiscal Year 2013-14. The process recommended would involve the City Manager preparing and presenting the entire General and Non-General Fund budgets in whole. Council could better understand multi-divisional budgetary recommendations and how those recommendations interact throughout the City.

Staff has begun the preparation of the Fiscal Year 2013-14 General Fund and Non-General Fund budgets. Should Council consider the single presentation option, the budget could be presented to Council during one special meeting or carried over to two special meetings should a single meeting prove unsatisfactory.

3. BASIS FOR RECOMMENDATION:

Strategic Plan Initiative B. FISCAL RESPONSIBILITY

Goal(s): a. Create a "lean" yet effective City government organization

BASIS FOR RECOMMENDATION:

Strategic Plan Initiative E. ECONOMIC DEVELOPMENT

Goal(s): d. Understand interdepartmental relationship to Economic Development.

- i) Create streamlined processes City-wide
- ii) Strengthen communication and cooperation between departments
- iii) Develop customer education tools to enhance their participation in City development processes

4. FISCAL IMPACT / BUDGET AMENDMENT:

Fiscal Impact: N/A

5. CITY MANAGER'S COMMENTS:

Recommend approval.

6. ENVIRONMENTAL DETERMINATION: N/A

7. ALTERNATIVES:

A. Council could direct the budget reporting process remain unchanged from the prior year, Fiscal Year 2012-13 – Utilizing separate and division specific budget workshops.